

September 19, 2003

RE: ANNUAL FIRE SAFETY

**REGISTRATION**

Dear Building and/or Business Owner:

In the past ten years Lower Makefield Township has added several hundred thousand square feet of mercantile and multi-story office space. The expansion has brought greater diversity in the business community, which offers many opportunities for residents as well as a stable tax base.

This development, however, has consequences for the fire service whose volunteer members provide our fire protection services. Fire safety hazards and unsafe conditions not only jeopardize a business owner's investment but also imperil the firefighters who respond to emergencies.

In a proactive approach to fire safety, Lower Makefield Township has adopted the International Fire Code - 2000 edition, as amended, which requires that all businesses and commercial buildings be inspected to insure compliance with the fire safety code. This code may be reviewed at the municipal building during normal business hours.

In order to offset costs associated with this program, each business and commercial building shall register annually with the Township and pay a fee based on square footage. Building owners and tenants of all businesses, professions, occupancies, buildings, structures or premises, regardless of use, except one-family and two-family dwellings, shall register annually with Lower Makefield Township, using the enclosed registration forms and pay a fee based on the following table.

**Fee Schedule**

- Buildings, structures, or rental space up to 10,000 square feet - \$50.00
- Buildings, structures, or rental space from 10,001 sq. ft. to 50,000 sq. ft - \$100.00
- Buildings, structures, or rental space from 50,001 sq. ft. to 200,000 sq. ft. - \$300.00
- For each 50,000 square feet above 200,000 square feet - \$30

Some time during the upcoming year, you will receive a visit from the Township Fire Inspector who will conduct an inspection of your business.

It is the responsibility of each business to register and remit the appropriate fees with Lower Makefield Township. Your business is not exempt from registering and remitting fees even if you are a tenant in a building with other businesses. Please fill out the enclosed registration form entering all data. Registration forms and fees must be returned by October 6, 2003. Failure to comply will subject you to a fine. Please make checks payable to Lower Makefield Township and forward to the address below.

Sincerely,

A handwritten signature in blue ink that reads "Terry Fedorchak". The signature is fluid and cursive, with a long horizontal stroke at the end.

**Terry S. Fedorchak**  
**Township Manager**

**LOWER MAKEFIELD TOWNSHIP**  
**1100 Edgewood Road**  
**Yardley Pa 19067**  
**267-274-1100**

**FIRE SAFETY REGISTRATION FORM**

New \_\_\_\_\_ Renew \_\_\_\_\_

Business Name \_\_\_\_\_

Physical Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

E-Mail Address \_\_\_\_\_

In case of emergency, after business hours, please contact:

Emergency Rep. 1. \_\_\_\_\_ Telephone # \_\_\_\_\_

2. \_\_\_\_\_ Telephone # \_\_\_\_\_

Business Owner's Name

\_\_\_\_\_

Address \_\_\_\_\_

Type of Business \_\_\_\_\_

Number of Employees, Part Time \_\_\_\_\_ Full Time \_\_\_\_\_

Square Footage of Space \_\_\_\_\_ Registration Fee \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone # \_\_\_\_\_

I HEREBY CERTIFY THAT THE STATEMENTS MADE BY ME ON THIS APPLICATION ARE TRUE,  
COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE, AND ARE MADE IN GOOD FAITH.

Date \_\_\_\_\_

Signature \_\_\_\_\_