

TOWNSHIP OF LOWER MAKEFIELD
BOARD OF SUPERVISORS
MINUTES – DECEMBER 2, 2020

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held remotely on December 2, 2020. Dr. Weiss called the meeting to order at 7:33 p.m. and called the Roll.

Those present:

Board of Supervisors: Frederic K. Weiss, Chair
 Daniel Grenier, Vice Chair
 James McCartney, Secretary
 Suzanne Blundi, Treasurer (left meeting in progress)
 John B. Lewis, Supervisor

Others: Kurt Ferguson, Township Manager
 David Truelove, Township Solicitor
 Andrew Pockl, Township Engineer
 Kenneth Coluzzi, Chief of Police
 Monica Tierney, Park & Recreation Director

COMMUNITY ANNOUNCEMENTS

Dr. Weiss announced that information about Park & Recreation digital recreation activities can be found on the Township Website.

Ms. Blundi stated there was a substantial amount of rain this week at the same time that the leaf collection is taking place. She stated technically leaves are not supposed to be out until the week they are scheduled to be picked up. She asked that residents make sure that the storm drains are not covered by leaves since that has been an issue. Ms. Blundi stated residents should also look for and remove spotted lantern fly egg sacs. Ms. Blundi stated there is a Christmas shop at Charlann Farms this weekend that is part of the Lower Makefield Township Community Farmers' Market.

APPROVAL OF MINUTES

Mr. McCartney moved, Ms. Blundi seconded and it was unanimously carried to approve the Minutes of November 18, 2020 as written.

ENGINEER'S REPORT

Approve Final Escrow Release for the Zubaida Foundation Development

Mr. Pockl stated this project was completed about eight years ago. He stated earlier this year he walked the site with Mr. Majewski, and they discovered some items that still needed to be addressed before Release of Final Escrow. He stated Zubaida has completed those items, and it is recommended to approve the Final Escrow Release in the amount of \$45,018.43.

Ms. Blundi moved, Mr. Grenier seconded and it was unanimously carried to approve the Final Escrow Release for the Zubaida Foundation Development in the amount of \$45,018.43.

Mr. Pockl stated the Board received his Engineer's Report in their packet.

Mr. Pockl stated he received a review letter from DEP on the Pollution Reduction Plan that was submitted in September. He stated they indicated that we had shown some streams in the Township that DEP did not show in their system, and he will have to document that they give perennial flow; and DEP will then adjust their maps. Mr. Pockl stated if the streams do not give perennial flow, the Township will adjust its maps. Mr. Pockl stated he is working through the comments with DEP, and there is a clear path forward in getting it resubmitted. Mr. Grenier asked the timeline for re-submission. Mr. Pockl stated the budget for the MS4 begins in January so they are not going to address the comments until January, and they did discuss that with DEP who was comfortable with that. Mr. Pockl stated he feels March is a realistic timeframe for resubmitting to DEP.

Mr. Pockl stated with regard to Regency at Yardley, North Development, Toll Bros. is working through the punch list items. They were to finish the base repairs within the development today, although he has not confirmed that. Mr. Pockl stated they are at a point now where the weather will dictate whether or not they can put in the final asphalt paving throughout the development. He stated Toll Bros. advised that they are taking the necessary precautions to plan for the final coat not being done this winter, and that it would be done in the spring; however, if there is a sufficient stretch of nice weather, they will look to pave during that time.

Mr. Pockl stated with regard to Caddis Health Care, they discussed with the developer addressing the lighting issues. He stated the shields to be put in on the wall fixtures are being fabricated at this time, and they have committed to making the adjustments.

Mr. Pockl stated with regard to the Octagon Center, they are reviewing a revised Record Plan where they show a re-location of the dumpster; and he is in discussions with them about holding some of the required parking in reserve because some of the required parking is based on the total site where they had a third building planned. He stated if the need arises, they could put in the additional parking spaces as there is room on the site to do so when the third building is built.

Mr. Pockl stated at the last Board of Supervisors meeting a number of issues were raised which he agreed to provide an update on this evening. He stated one of the residents had asked what the equipment was on the south side of the building at Caddis. Mr. Pockl stated there are three electrical cabinets – one is a transformer, one is an emergency shut-off switch, and across the driveway on the building side of the driveway, there is switch gear equipment. Mr. Pockl stated all of this equipment is required by PECO; and while it shows on the Record Plan, the Record Plan indicates that it is an approximate location since PECO has the final say on the design. He stated they base the design based on the location, safety, and efficiency of the electrical system. PECO sets the location of those, and the Township does not have a lot of say over that.

Mr. Pockl stated also brought up at the prior Board of Supervisors meeting was the rain garden at the PA American pump station on Quarry Road. He stated there are two rain gardens, and one of them has been graded and will be stabilized prior to the winter. He stated the other one has not been excavated yet because it is to be in the location where the existing pump station is; and they need to have the new pump station installed and running before they can eliminate the old pump station. He stated once the old equipment is pulled out of the ground, they can install the second rain garden; and they will do the plantings in the spring for both rain gardens.

Dr. Weiss asked if there would be a stormwater problem with only one rain garden. Mr. Pockl stated there will not. He stated the rain gardens are there to address water quality after construction. Mr. Grenier stated they will need to keep their E and S controls in place until that is completed, and Mr. Pockl agreed.

Ms. Blundi noted the Oxford Valley PA American Water pump station that they are in the process of developing. She stated she understands that they need some paved access, but she feels there is a way to make it more environmentally-friendly/less impervious space; and she asked Mr. Pockl to work with them on that.

Ms. Blundi stated while they are doing a lot of work to address the issues with lights at Caddis, she hopes that they will consider that when working on projects in the future; and Mr. Pockl agreed.

Mr. Grenier stated with regard to Caddis he understands that they will be putting in shades and curtains to address the interior lights. He asked when this will be done since he has been in the area at night when all of the lights were on, and it was very bright. Mr. Grenier also asked if what is being installed will be full coverage. Mr. Pockl stated the shades are already installed; but they are pulled up because during construction, they did not want to get them dirty. He stated the curtains will have full coverage, but the curtains would be controlled by people internally similar to a residence. Mr. Grenier asked if they could ask the developer to close the shades when they are getting ready to leave at night at least on the south side of the building. Mr. Pockl stated he has suggested that, and the developer indicated that they could include that in the Operation Plan, although the developer indicated he was not sure how much of a difference that will make.

Mr. Grenier stated also at Caddis he understands that the plan for the parking lot lights is to paint the top half of the lights, and Mr. Grenier asked Mr. Pockl if he feels that will have the effect they are looking for. Mr. Grenier stated he was not sure how far down they were painting. He stated he would not want there to be light escaping around the edge. Mr. Pockl stated the light is within the top of fixture and sits down 1" to 2" from the top of the fixture. He stated there is a glass globe underneath. He stated they cannot paint it entirely because it would then be completely black, and there would not be any light onto the parking lot. He stated they are painting the top half black, and in his experience that has been effective in blocking the light from getting out and instead directs it more downward toward the parking lot. Mr. Pockl stated the developer investigated the option of putting in a shield similar to what they were going to do on the wall lights, but did not have a reasonable way to fashion it to the fixture, and it would not look attractive so that is the reason they have chosen to paint them. Mr. Grenier stated if that does not work, they could look at engineering solutions.

Mr. Grenier stated also related to Caddis with regard to trees by the parking lot there are some open areas and areas that were not fully wooded. He asked if that will be addressed. Mr. Pockl stated he is in discussion with Mr. Majewski about this, and there are several avenues the Townships is considering as far as planting more trees along the southern border.

Mr. Grenier asked about the back-up generator; and Mr. Pockl stated there is a generator on the western side of the building, and on the southern side of the building is the transformer, the emergency shut-off switch for the transformer, and the switch gears for the building. Mr. Grenier asked if those features are something that the Township would typically ask to be visually screened. Mr. Pockl stated there are not.

Mr. Lewis asked if we explored any potential dimming solutions in terms of how to deal with the lights. Mr. Pockl stated it was explored but it would have affected the warranty on the fixtures; and the developer was not willing to do that.

Mr. Pockl stated that everything that the developer is doing is a request of the developer and not a requirement since the light meters indicated that there was zero light projection, although he agreed there is light observance. Mr. Pockl stated the developer recognizes the concerns, and they are working with the Township.

Mr. Lewis asked if there is any other shielding which could be done while the trees are growing in the back area since there are some gaping holes. Mr. Lewis stated he feels some of this will improve once the trees are planted, but there are open holes where a lot of light comes through. Mr. Pockl stated he feels the trees will be the solution, and they have not considered anything else.

Mr. Fred Falk, 253 Truman Way, thanked the Township for their continued discussion about the Caddis property issues that his community has raised. He asked what would be the expected amount of time that the lights would need to be re-painted due to impacts from the weather. Mr. Falk stated they have also installed a new electrical box/panel on the northeast side of the parking lot behind the farmhouse, and there is a glowing red light all the time. He asked what that is and if it could be shielded so that they are not seeing the red light. Mr. Falk stated with regard to the lighting inside the building, they have been turning off some of the upstairs lighting in the building at night so he is not seeing that as much; however, that also

accentuates the problem of the lighting on the building itself and how bright that is. He stated hopefully the shielding and other mitigation factors will take care of that. Mr. Falk stated when Dr. Weiss was on the property last evening, they observed that by the garbage and generator area, the lighting that was installed there is raptor-style with downward facing fixtures; and he asked why they were able to be put there but not in the parking lot where it would have been more beneficial to meet the Lighting Ordinances for the Township.

Mr. Pockl stated with regard to the painting of the fixtures, the life expectancy would be similar to the life expectancy of exterior paint. He stated the developer recognizes that this will be a higher maintenance cost than shields. He stated one of the concerns the developer had was that this was something that they would have to maintain and upkeep in perpetuity. Mr. Pockl stated with regard to the red light on the northeast side of the building, he will have to look into that to see if there are mitigation measures that will address that. Mr. Pockl stated with regard to the raptor-style light fixtures, any type of lighting that meets the Code requirement is acceptable; and there is no legal standing to challenge the developer on that. He stated when he looks at Plans he looks at the fixtures, and he also looks at the projection of light off the property; and the Plan showed no projection of light off the property, and that has been confirmed through measurements on the site which is why what they had was acceptable.

Mr. Lee Pedowicz, 247 Truman Way, stated he appreciates all of the work that has been done by the Board to relieve some of the concerns of the residents with regard to the Caddis property. He thanked Mr. Pockl for checking out the switch gear on the south side of the building. He asked if the switch gear is protected from vehicular impact since the Code states that there has to be some kind of barrier to prevent damage to it. He stated he does not know if PECO has done anything like that to the transformers and the other equipment they have on the other side of the road. Mr. Pockl stated to his knowledge the curb acts as a protective barrier, and no bollards have been installed. He stated that would be PECO's design, and they would be responsible for making sure that it was the correct design and meets their standards.

Ms. Carol McCune, 249 Truman Way, asked what ideas are being considered with regard to the landscaping. Mr. Pockl stated the Township is looking into different avenues to get additional trees planted along the buffer, and it might not be the developer planting those trees rather it would be from other avenues the Township has with regard to getting trees planted.

Mr. Pockl added that any trees that were planted on the Caddis property would be the responsibility of the Caddis development, and any trees planted on the Regency property would be the responsibility of the Regency HOA to maintain. Ms. McCune stated she felt Mr. Pockl had indicated he was in “negotiations” with the builder about landscaping, and Mr. Pockl stated he does not recall using the term “negotiation.” Ms. McCune asked the status of Caddis’ “philosophy” about planting more trees, and she asked Mr. Pockl if he has approached Caddis about Regency’s need for more privacy. Mr. Pockl stated that has been discussed; and Caddis feels that they have met all of the requirements as far as the buffer, and any additional plantings would be an extra, and they have not fully committed to spending extra money in order to plant trees along there. Mr. Pockl stated the Township is looking at other avenues as to how they can obtain trees to be planted on the southern border.

Ms. McCune asked when the development will be completed. Mr. Pockl stated while it could be by the first of the year, they are working through various items. He stated they have committed to doing the shields and painting the parking lot light fixtures. He stated they have indicated they would like to get done as soon as possible. Ms. McCune stated she feels “time is of the essence as far as the landscaping issue.” Mr. Pockl stated the Township does hold escrow for the improvements. He stated once their required work is completed, the developer would request the Release of Escrow; and if the Township were to grant that, after that there is an eighteen-month maintenance period for all the landscaping that the developer has put in. He stated if the trees were to die, the developer would have to replace them for eighteen months after the Final Dedication. Ms. McCune asked how it would be known if the trees died, and Mr. Pockl stated the Township would do an inspection at the end of the maintenance period.

Dr. Weiss stated they will make sure that everything that was in the Plan is done.

PARK & RECREATION REPORT

Discussion of Risk Management Plan/CAPRA Discussion

Ms. Tierney stated while she was going to ask for Board approval of the Risk Management Plan, she has received some feedback which she felt was very valuable, and she will re-evaluate this. She asked that this be removed from the Agenda, and she hopes to have it ready by the next meeting.

Ms. Tierney stated the Risk Management Plan is part of the CAPRA Accreditation process. Ms. Tierney stated she has been working with the Park & Recreation Department, the Park & Recreation Board, the EAC, and the Disability Advisory Board. She stated we are trying to get Nationally Accredited by CAPRA which is the Commission for Accreditation of Parks & Recreation Agencies. She stated there are currently 186 accredited agencies in the United States. She stated when we are successful with our accreditation, we will be the first accredited agency in Pennsylvania.

Ms. Tierney stated they applied for the Application in December, 2019, and she completed CAPRA accreditation training this year. She stated she had to do a Self-Assessment Report which has nine Chapters, 154 Standards, and 36 Fundamental Standards. She stated a lot of this has been done already. Ms. Tierney stated she had been evaluating how we do things in the Department already, and she discovered this Accreditation program which lined up with what we were already doing. She stated she feels this will make the Department a little better and provide a reporting body.

Ms. Tierney stated after the Self-Assessment is submitted, we will have a site visitation in the spring of 2022; and she will then have to present at a Hearing at the National Parks & Recreation Conference in September, 2022. She stated they will re-accredit every five years.

Ms. Tierney stated the reason they wanted to get involved in this is because it recognizes that our community is a great place to live and demonstrates that we meet National standards and best practices, it holds us accountable to the public, and assures that we are responsive and that we are providing quality customer service.

Ms. Tierney stated prior to the time that this is submitted, the Board of Supervisors will have to approve the Parks & Recreation Master Plan and Strategic Plan which was discussed in the Budget of 2021, the ADA Transition Plan which is in progress with the Disability Advisory Board, a Leadership Successor procedure, a Risk Management Policy which is in process, and a Risk Management Plan and Procedures which is in process. Ms. Tierney stated the Risk Management Plan is the first item that needs to be approved by the Board of Supervisors.

Mr. Grenier stated he has seen the Manual on-line and it is extensive. He stated there are a lot of items that the Board has talked about including EEO issues and personnel policies. He stated he feels this will make

the Park & Recreation Department and the Township even better and might serve as a jumping off point for other groups in the Township to follow Ms. Tierney's lead. Ms. Tierney stated that there are parts of this that Mr. Ferguson is working on or that Chief Coluzzi already has in place, so they are all working together as a team.

Mr. McCartney asked what it means to be Certified by CAPRA, and if this opens us up for more Grants. Ms. Tierney stated it would open up more Grants because it requires a lot of community involvement and requires having Master Plans and Feasibility Studies in place already. She stated it also has been proven to increase property values when you have a good Park system. She stated it also helps organize the Township and the Recreation Department and holds us accountable to make updates. Ms. Tierney stated a lot of our Feasibility Studies and Programming happened in the late 1990s, and has not been reassessed since then. She stated this will require us to reassess if we want to keep our Accreditation. Ms. Tierney stated it also makes us more transparent since once this is completed, all of the documents that are submitted for the Accreditation are outlined and are clickable on our Website

Mr. Ferguson stated this starts the process for lowering liability insurances and premiums that we have that are several hundred thousand dollars per year similar to the Overall Policies and Procedures Manual. He stated all of this would be presented to those who insure the Township so that it would make the Township less of a risk and the premiums will go down over time.

Mr. McCartney thanked Mr. Ferguson, the Chief, and Ms. Tierney for taking the time to do this. Mr. Ferguson stated he was happy to support Ms. Tierney with this as he does not feel he and the Chief would have had the time to pursue this absent Ms. Tierney. Ms. Blundi thanked Ms. Tierney for spearheading this.

Approval of the 9/11 20th Anniversary Remembrance Committee Duties and Expectations

Ms. Tierney stated this was previously discussed in December, 2019 prior to COVID. She stated they need to plan for the 20th Anniversary and she has prepared a document on the duties, expectations, and selection process.

She stated the Committee would disperse in November, 2021 following the 20th Anniversary. She stated they would develop what is going to be done for the Anniversary. She stated next year the date will be on a Saturday. She stated this year even with COVID and not having the regular Ceremony, the parking lot was packed all week with visitors. Ms. Tierney stated she provided the Plan to the Board. She stated the Park & Recreation Board was in favor of the Plan although they did want her to add language about their oversight, which she added on Page 9.

Mr. Grenier stated he feels having this structure is very important. He stated he understands there will be seven voting members and two staff people who would be Ms. Tierney and Chief Coluzzi; and a number of sub-committees have also been recommended. He asked how this would be executed given the number of people involved. Ms. Tierney stated the Committee would decide if they wanted to have sub-committees. She stated she knows that there are a lot of people who want to be involved, even some who are not Township residents. She stated she knows that two of the 9/11 resident family members want to be on the Committee as voting members. She stated there are also 9/11 family members who live outside of the Township, and she envisions being on a Sub-Committee as a way for those outside of the Township to be able to volunteer, but keeping the residents as voting members. Mr. Grenier stated he would be interested in supporting this moving forward either formally or informally.

Dr. Weiss asked what would be the start date and the end date of the Committee; and Ms. Tierney stated the start date would be today, and the end date would be November 15, 2021 following an after-action report to the Board of Supervisors.

Mr. Lewis. moved, Mr. Grenier seconded and it was unanimously carried to form the 9/11 20th Anniversary 9/11 Remembrance Committee and approved the Duties and Expectations.

Park & Recreation Board Recommendation for Recreation Land for Prickett Preserve at Edgewood

Ms. Tierney stated Mr. Majewski came to the last Park & Recreation Board meeting and asked the Board what they would like to recommend with

regard to Prickett Preserve. She stated they recommended that there be the maximization of Fee-In-Lieu as opposed to more recreation space for the residents at that location.

Presentation of Pool Re-Opening Plan

Ms. Tierney stated she provided the Board with a chart and will make a slide presentation this evening on the Pool Re-Opening Plan. Ms. Tierney stated there are a number of things that have to be done every year in order to open the Pool, but there will be additional things that will be needed to be done in 2021 due to COVID. She stated they also want to have community engagement. She stated included in what needs to be done in order to re-open the Pool are maintenance, marketing, community outreach, staffing, Administration, and registration.

Ms. Tierney stated they start hiring staff now including the management team. She stated after this evening's meeting they will put out notices to the prior staff about re-hiring. She stated she wants the staff to feel confident that they will be opening in 2021. She stated modifications have been made, and they have made provisions budgetarily to open the Pool.

Ms. Tierney stated they always go through safety protocols; however, this year there will also be COVID protocols. There are a number of supplies that always have to be ordered; however, this year they will have to have additional items. She stated there is significant training that is done every year particularly because there is lifesaving at the Pool; however, this year there will be additional training related to COVID-19.

Ms. Tierney stated there are about 132 seasonal staff that are hired, and they all have to be trained in their specific duties before the season starts. She stated the unknown at this point is retention as she does not know how many of the staff will come back, and how many new staff they will have. She stated training will be a challenge this year. She stated they will have to re-certify the instructors before the start of the season. She stated all staff has to have both Federal and State background checks before the start of the season as well as physicals. Ms. Tierney stated these take up to a month to get back which is why they have to start so early with hiring.

Ms. Tierney stated while they do not usually do this, this year they plan to have a Staff Information Zoom for anyone who is unsure if they want to apply who has not worked for the Pool or anyone who has worked for the Pool but has questions regarding working at the Pool in 2021. She stated this will be held on December 13, and information about the Zoom meeting will be put out shortly. She stated all returning employee Applications are due on December 18; and new employee Applications are due on February 26. Ms. Tierney stated interviews for new hires will be held on March 8, and acceptance letters are due March 26. She stated new employee packets are due on April 23.

Ms. Tierney stated for everything that has to be done, the Administration has back work that they have to do including maintenance, programming, hiring, and all of the membership paperwork. Ms. Tierney stated they are also reaching out to National, State, and local outside agencies to see who operated last year so they can learn from them and be ready for this year.

Ms. Tierney stated they are going to wait a little to determine if they are going to schedule any special events. She stated there are also a lot of Swim Team considerations, and she will be reaching out to them as to what will be possible under different scenarios so that we can all be prepared based on where we are in 2021, and what the COVID restrictions will be.

Ms. Tierney stated they also had to set up a safe Registration process so that the staff and people coming into the building to register are safe. She stated they are still working on that. She stated the Administration is also coming up with staff safety protocols so that staff and Pool members are safe. Key dates were shown on the slide. Some items require Board of Supervisors approval. She stated she has included a date of March 17 for there to be a discussion with the Board of Supervisors as to what they will do about special events and whether they will even have them since those are the high volume days.

Ms. Tierney stated marketing and communication will be handled differently than it has in the past. She stated they will still have advertisements in the paper and Press Releases that are sent out. She stated this year there will be two resident surveys – one in February and one in April. She stated the surveys will be published; and after each survey is complete, they will do a Resident/Member information session. She stated the purpose is to quell rumors and to make people feel better about Registering. She stated she wanted to have the first session early in the year so people

can ask questions before they Register for the Pool and still get the Early Discount Rate. She stated they want people to feel comfortable registering next year and to have them ask questions about issues they are most concerned about so that the Township can consider making adjustments if needed.

Ms. Tierney stated they will have to consider COVID restrictions that may fluctuate throughout the year, and they will need to have contingencies in place. Ms. Tierney stated one thing that pools that were opened last year did was to have people register for certain times, and she stated we may have to do that for lap swimming. She stated for entrance to the Pool at large, they are looking into a system using a text announcement if we were reaching capacity at the Pool so members would know not to go to the Pool at that time. Once the numbers are lower, they would then send out a text announcements indicating that. She stated members could therefore check if it was okay to come to the Pool. Ms. Tierney stated while this is not yet firm, they have been discussing that system.

Ms. Tierney stated all of the key dates will be published in the paper and on social media.

Ms. Tierney showed a slide of the required maintenance every year including painting and filling the pool and painting Pool facilities. She stated they have some kitchen repairs that need to be done this year. She stated there are also COVID enhancements that will need to be installed including shields for those at the front gate and hand washing facilities throughout the facility. Ms. Tierney stated they also need to repair the slide motor and panels, and that was included in the 2021 Budget. There is also regular slide maintenance required. Numerous inspections are also required before the Pool can be opened.

Ms. Tierney stated while she has included dates and timeframes in the presentation, they know that sometimes the vendors are not available or weather may impact dates. She stated painting and curing of the pools takes two weeks; and if there is rain, it takes longer. She stated the schedule she has shown does allow some buffer time.

Mr. McCartney asked Ms. Tierney if she feels the text alerts are attainable. Ms. Tierney stated she feels it is attainable. Mr. McCartney asked about the expense involved, and asked if the numbers would be integrated as people are checking in and checking out of the Pool. Ms. Tierney stated

with the current technology, this can be done; however, there would have to be a lot of oversight by the management team. She stated she is looking into whether there is a system that would be easier so that it would almost be automatic. She stated at this point, it would require oversight, and the Managers would have to send the text alert out. Mr. McCartney stated he would be in favor of something automatic as opposed to making this an additional task for the management team. Ms. Tierney stated she would prefer that members not have to register for times.

Mr. Lewis asked the total capacity of the Pool. Ms. Tierney stated while she does not have that number at hand, they average about 1,000 to 1,500, and on a busy day they average 2,000 to 2,500. Mr. Lewis stated he would be interested in knowing the peak number and not the number throughout the whole day. He stated currently the CDC guidelines are at 50% capacity so they would need to know the capacity of the Pool. He asked if there is a sense that they will constantly be up against the 50% allowed. Ms. Tierney stated she feels that if they do not have special events which attract a lot of people, they should be fine although there may be a few times when they are nearing the permitted capacity.

Mr. Lewis stated when people enter the Pool, their card is scanned, and Ms. Tierney agreed. Mr. Lewis stated they do not get scanned out. Ms. Tierney stated they do not, so they will now have to scan in and scan out. Mr. Lewis stated they will therefore know the number of people in the Pool at any given time, and Ms. Tierney agreed. Mr. Lewis asked where that number will be stored. He stated they may be able to post the number of people at the Pool live on the Lower Makefield Township Website and also provide the limit so that people could see the number of people at the Pool and whether they would be able to get into the Pool. He stated that would eliminate the need to send out the text if they can train people to go to the Township Website. Ms. Tierney stated she would be in favor of that process.

Ms. Tierney stated the only place they may run into problems is capacity in certain areas of the Pool. She stated there are areas where people gather more, and that is an issue that they have to consider further. Mr. Lewis stated the question of flow is important since there are times when certain areas are heavily used, and he particularly noted the slides.

Mr. Lewis asked if they are considering have markings to keep people 6' away, and the same thing with chairs. Ms. Tierney stated they have discussed the situation with regard to chairs. She stated most pools that opened this year did not provide chairs, and people had to bring their own. She stated providing chairs at the Pool requires a lot of maintenance for the staff to continually disinfect the chairs the way they need to. Ms. Tierney stated she would like to provide chairs if we can; however, she has to consider how much staff they will need to disinfect the chairs, and the amount of chemicals that will be needed. She stated most pools that opened this year and had successful seasons did not offer any seating, and they asked their members to bring their own chairs so the staff did not have to deal with those multi-touch surfaces.

Ms. Tierney stated she is confident that they are going to be able to open the Pool next year.

Mr. Grenier asked what are the plans for training the members to make sure that they follow the protocols. Ms. Tierney stated they will have the Zoom meetings which will be informational sessions. She stated the first Zoom meeting will be the Township explaining what they are considering, and the second meeting will be fine-tuned based on the feedback. She stated they will also provide information in the Newsletters. Ms. Tierney stated the idea is that the Pool will be opened and will be safe; and that in order to keep it open, we need everyone to follow the rules. She stated the key is also to educate the staff.

Mr. Grenier asked if they will be able to have swim lessons this year. Ms. Tierney stated she feels that swim lessons are very important, and she feels that is a priority. Mr. Grenier stated the swim lessons are a great benefit.

Mr. Grenier asked if any thought has been given to re-purposing the pools to allow people to spread out more. Ms. Tierney stated they will need to be flexible. She stated currently the Swim Team and the swim lessons have a lot of use of the pool. She stated at this point she is not sure what the Swim Team will be like and whether it will be possible to have Swim Meets. She stated she wants everyone to be able to do as much as they can safely.

Ms. Lisa Tenney, 156 Pinnacle Circle, stated many residents were sad about the Pool, and now is the time to prepare and learn as many private swim clubs did have a successful 2020 season. Ms. Tenney

stated she would recommend that the Swim Team practice in the a.m. and adults in the p.m. could use the lap pool; and it should just be designated for adults who are the most vulnerable population for the COVID-19 virus. She stated there could be a virtual sign-up for the lap pool for an hour. She stated the pools are very different age-wise and purpose-wise which is an advantage.

Ms. Tenney stated in the fall she visited the empty Senior Center which is under used. She stated our taxes are paying for that Center, and she would recommend offering more clubs for older citizens since it is part of the 2019 Master Plan to accommodate an ever-growing older segment of the population. She stated the only way to find out what is wanted is to offer “focus groups.” She stated the Township has a lot of Zoom meetings, and some of the Zoom meetings should be focus groups for Park & Rec.

PROJECT UPDATES

Project Updates were noted on the Agenda. There was no comment on the Projects at this time.

MANAGER’S REPORT

Sewer Lining Project Update

Mr. Ferguson stated he included in the Board’s packet a memo regarding the Sewer lining project. He stated he consulted with Mr. Truelove about this since he wanted to make sure his understanding was correct. He stated he does not feel a Change Order Motion by the Board is required as the dollar amount is incidental. He stated while working on the lining project there was an area where they found two buried manholes. He stated they wanted to raise these up to ground level in order to help prevent future infiltration and to also provide access. He stated the cost of the work was \$7,000 which was offset by savings that were realized during the project of \$2,193.00. He stated the award of the Contract for the lining project was \$259,817, and the estimated Contract would now be \$264,624.00. He stated this is a \$4,800 adjustment, but he wanted to report this to the Board so that they would be aware of it. Mr. Ferguson stated he did authorize them to move forward with this work as they were already staged in the area and it was work that needed to be done.

SOLICITOR'S REPORT

Mr. Truelove stated the Executive Session started at 6:45 p.m. and informational and litigation items were discussed.

Approval of a 2-Year Extension with Sicilia Catering for a Food Service Contract at the Lower Makefield Township Pool

Mr. Truelove stated three years ago this January Mr. Sicilia was awarded a three-year Contract for 2018, 2019, and 2020 with Township options for 2021 and 2022 to run the concession stand at the Pool under terms set forth in a letter dated January 4, 2018 from Mr. Sicilia and conformed with the RFP circulated by the Township. Mr. Truelove stated the Pool was not open last year, and Mr. Sicilia did therefore not have the opportunity to run the concession stand. Mr. Truelove stated the proposal is to grant the option for 2021 and 2022 under the same terms that were existing in Mr. Sicilia's original letter and were part of the original proposal accepted by the Township in 2018.

Dr. Weiss noted that Ms. Blundi has left the meeting at this time and will not be returning.

Mr. Lewis moved and McCartney seconded to extend the Contract for two years with the terms as set forth in the original Contract. Motion carried. Mr. Grenier was not present for the vote.

ZONING HEARING BOARD MATTERS

With regard to the Hydroscape Inc, on behalf of Aaron and Karen Cohen, Variance request for the property located at 548 Keating Drive in order to permit an increase in decking around an existing pool resulting in greater than permitted impervious surface, Mr. Lewis moved and Mr. McCartney seconded to leave the matter to the Zoning Hearing Board. Motion carried. Mr. Grenier was not present for the vote.

With regard to the Munz Construction, on behalf of Sharron Lopes, Variance request for the property located at 640 Rosalind Run in order to permit construction of a new roof over an existing deck resulting in greater than permitted impervious surface, Mr. Lewis moved and Mr. McCartney seconded to leave the matter to the Zoning Hearing Board. Motion carried. Mr. Grenier was not present for the vote.

With regard to the Christopher Schaufler Variance request for the property located at 1309 Revere Road in order to permit construction of an inground pool, patio, and decking resulting in greater than permitted impervious surface, Mr. Lewis moved and Mr. McCartney seconded to leave the matter to the Zoning Hearing Board. Mr. Grenier was not present for the vote.

With regard to the David and Joanna Schwind Variance request for the property located at 1119 Gloria Lane in order to permit installation of a pool in the floodplain, Mr. Truelove stated it is recommended that the Township participate to make sure that certain remediation efforts are undertaken to make sure that any of the neighboring properties are not affected and that the property itself is properly addressed given the proposed location of the pool in the floodplain. Mr. McCartney moved and Mr. Lewis seconded that the Township participate. Motion carried. Mr. Grenier was not present for the vote.

PUBLIC COMMENT

There was no Public Comment at this time.

SUPERVISORS' REPORTS

Dr. Weiss stated the Planning Commission met on Monday and discussed the Morrisville Comprehensive Master Plan. At this point they have not made any recommendations. He stated any of the Supervisors or members of the public who wish to participate should contact members of the Planning Commission.

Mr. Lewis stated on Monday Farmland Preservation, Inc. met and the primary discussion was with regard to communication items, one of which was to remind people not to disrupt the trees that are in the buffer areas. He stated a number of people have been posting signs, etc. and hammering nails and staples into the trees. He stated Farmland Preservation will be developing signs to tell people to treat the trees properly. He stated they are also developing a communication plan for residents who live along one of the Farmland properties in terms of how to manage their side of the property in terms of overgrowth and berms to make sure that there are not issues with the farmland.

Mr. Lewis stated the Zoning Hearing Board met last night and reviewed a number of proposals many of which had to do with the installation of pools and dealing with impervious surfaces. He stated in each case the Zoning Hearing Board was able to work through solutions that provided relief for Petitioners but also protected the needs of the community in terms of impervious surface. Mr. Lewis stated one of the Appeals was temporarily be put on hold while an analysis is done on the impervious surface, and that should be coming back before the Zoning Hearing Board and will probably not be an issue. Mr. Lewis stated this year the Zoning Hearing Board has heard a number of Appeals from those wishing to install pools; and in many cases they have to deal with impervious surfaces or issues related to being in the Flood Zone. He stated the Zoning Hearing Board works to the best of its ability to make sure that they can properly accommodate Applicants where they legally should be accommodated but also protect the needs of the community as well.

Mr. Grenier stated the Electricity Reliability Committee has stepped up its activity level, and they are looking into a number of items. Mr. Grenier stated he sent the Board of Supervisors their last letter which was a request to engage PECO in an update with respect to PECO's Long-Range Transmission Improvement Plan, which is a Plan that they file with the PUC. Mr. Grenier stated he understands the current Plan is up in 2020. He stated the Electricity Reliability Committee was asking if the Township could set up a meeting with PECO to get an update as to projects they have completed in Lower Makefield and projects they are planning in the near future. Mr. Grenier stated there have been some recent short-term intermittent outages.

Dr. Weiss asked if it is the consensus of the Board of Supervisors to invite PECO in for a presentation, although it would probably not be until early next year. Mr. Ferguson was asked to have the staff take care of this.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Grenier moved, Mr. Lewis seconded and it was unanimously carried to appoint Lynne Catarro to the Disability Advisory Board.

Mr. Grenier moved, Mr. Lewis seconded and it was unanimously carried to appoint Brian Kealey as an Alternate to the Zoning Hearing Board.

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There being no further business, the meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

James McCartney, Secretary