

TOWNSHIP OF LOWER MAKEFIELD
PARK & RECREATION BOARD
MINUTES – JANUARY 13, 2009

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on January 13, 2009. Chairman Fritchey called the meeting to order at 7:35 p.m.

Those present:

Park & Recreation Board: David Fritchey, Chairman
 Patricia Bunn, Secretary
 Fran McDonald, Member
 Andrew Newbon, Member
 Dennis Wysocki, Member

Others: Donna Liney, Recreation Director
 Pete Stainthorpe, Supervisor Liaison

Absent: Henry Carpenter, Park & Rec Board Vice Chair
 David Gordon, Park & Rec Member

APPROVAL OF MINUTES

Mr. Wysocki moved, Mr. McDonald seconded and it was unanimously carried to approve the Minutes of December 9, 2008 as written.

REORGANIZATION OF PARK & RECREATION BOARD

Mr. Wysocki moved, Mr. McDonald seconded and it was unanimously carried to have those Board members holding office to continue in those positions for 2009 as follows: David Fritchey, Chairman, Henry Carpenter, Vice Chairman, and Patricia Bunn, Secretary.

OUTLINE OF PROPOSAL BY LMT CABLE TV ADVISORY BOARD

Mr. Zachary Rubin, Chairperson of the LMT Cable TV Advisory Board, was present and stated their Board is in the process of trying to upgrade the Government Channel and are looking for content. He stated besides just having the Bulletin Board, they recently put on an eight to ten minute public announcement video from the Police Department, and they are looking for other types of programming. He stated they are looking for power point presentations from the various amenities in the Township. He stated they would

like to have something on the Township recreational facilities; and they are requesting that YMS, PAA and other organizations be contacted to see if they would be willing to put together a power point presentation. He stated he will be also be making presentations to other Township Boards such as the Historic Commission and the Special Events Committee. In the future, they would like to have video productions to show what the Township has to offer.

Mr. Rubin stated Dave Kelliher, who does the broadcasting of the Board of Supervisors and Zoning Hearing Board meetings, has put together guidelines which Mr. Rubin distributed to the Board this evening. Mr. Rubin asked that the Park & Rec Board members contact the various Leagues about putting together power point presentations about their organizations. These can be sent to Dave Kelliher who will review and edit them so that they can be put on the Township TV Channel. Mr. Rubin stated they are looking for three to five minute presentations on YMS, three to five minutes on PAA, and three to five minutes on each of the Township facilities. He stated it could have captions and title pages. Mr. Rubin stated the Township Channel runs 24/7 so there is sufficient time to fill with these presentations.

Mr. Stainthorpe stated in terms of programming, he does not feel they want a continuous half hour on Parks and Recreation; and they could have five minutes on the Park system, run other Township information, and then later on something on an organization, etc.

Mr. Rubin asked that the Board contact him, Mr. Fedorchak, or Dave Kelliher with any questions. He added that once the finished products are completed, they should be sent to fosterdigital@gmail.com.

Ms. Liney stated she will contact the user groups and also try to come up with something that shows all the facilities. It was agreed that the Park & Recreation Board will review anything before it is forwarded on. Mr. Newbon agreed to work on the Football presentation and Mr. Wysocki agreed to work with Ms. Liney to put this together before presenting it to the Park & Recreation Board.

SUPERVISOR LIAISON REPORT

Mr. Stainthorpe stated he was happy to be back as Park & Recreation liaison. He stated it will be a difficult year in terms of money for the Township. He stated there was not a tax increase this year, and they are going to be drawing down on their reserves. He feels the real estate transfer taxes will probably be tighter than they Budgeted. He stated this will also make it more difficult to move forward with Park and Recreation projects that they have been considering for some time. Mr. Stainthorpe reported that the Board will be considering a number of issues this year including trash collection, deer management and the Township-owned historic properties. Mr. Stainthorpe provided an update on the bikepath/Black Rock Road project.

RECREATION DIRECTOR'S REPORT

Ms. Liney stated that as requested by the Park Board at the December meeting, the Township Manager held a follow-up meeting with the CMX grant writer regarding DCNR's decision not to fund the Township's grant application for Phase II of Memorial Park. The Township is gathering information and hopes to be in a position to submit an application in 2009, which could also include a playground for Memorial Park. She stated she will keep the Park Board informed as this develops.

Ms. Liney stated completion of the new softball field at Memorial Park has been impacted by the weather. Baseline fencing and the skinned infield has been installed, the backstop, and spreading of topsoil and seed in the outfield has been delayed, and will be addressed as soon as weather permits.

Ms. Liney stated DGW Electrical Engineering will be meeting with the Township tomorrow regarding the electrical work at the Garden of Reflection. Once the Township receives this report, they will be able to move forward closing out this project.

Ms. Liney stated despite limited activity in the Park system, this is still a busy time of year for Park & Recreation. Registration for membership in the Community Pool for 2009 is now underway. She stated a lot of time is spent submitting applications for licenses for the Pool operation, processing paperwork for Pool staffing, and purchasing of materials. Park & Recreation is issuing field permits and scheduling space at the picnic grove. Summer Camp information is being submitted to the Township by the vendors and registration information for the community should be available by the end of February.

Ms. Liney stated the Park crew is continuing with the Pool restroom renovations and the upgrading of material at the Kids Kingdom playground. Some modifications to the retention basin at Macclesfield Park in the area of the new turf field will be scheduled as soon as weather permits, targeting February.

Ms. Liney stated that with the start of the winter snow and ice season, the Park crew will shift as required to emergency snow removal on the roadways and bikepaths in the Township.

Ms. Bunn stated CMX submitted the original grant, and the Township has now changed engineers. She asked if the new firm has a grant writer. Ms. Liney stated there was a follow-up meeting with CMX and the Township manager, and CMX may be submitting the spring grant application. Mr. Fritchey asked if they were given any reason why the Township was turned down, and Ms. Liney stated she was not involved in the meeting and suggested he speak to Mr. Fedorchak about this.

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Mr. Fritchey asked how the electric work at the Garden of Reflection is being paid for, and Ms. Liney will need to speak to Mr. Fedorchak about this. She stated she understands they want to close out the project, and she feels the Township will withhold enough money from the contractor that would be able to pay for completion of the project.

Mr. Newbon asked about the West Ferry Road traffic issues and Mr. Stainthorpe stated they are moving ahead with signs to try to limit access during rush hours rather than closing off the road which had been requested by residents in the area. Ms. Bunn stated she does not feel the emergency services people would be in favor of a Township road being blocked off.

There being no further business, Ms. Bunn moved, Mr. McDonald seconded and it was unanimously carried to adjourn the meeting at 8:10 p.m.

Respectfully Submitted,

Patricia Bunn, Secretary