

**TOWNSHIP OF LOWER MAKEFIELD
DISABLED PERSONS ADVISORY BOARD MEETING MINUTES
WEDNESDAY, FEBRUARY 4, 2015**

A meeting of the Disabled Persons Advisory Board of the Township of Lower Makefield was held in the Municipal Building on Wednesday, February 4, 2015. Chairperson Huchler-Smith opened the meeting at 7:30 p.m.

Those present:

BOARD MEMBERS:

Lisa Huchler-Smith, Chairperson
Lynn Carter, Vice-Chairperson (absent)
Megan Dorko, Secretary
Trish O'Donnell, member
David Rogers, member
Barbara Williams, Alternate
Dan McLaughlin, Supervisor Liaison (attending
Supervisor's Meeting)

APPROVAL OF THE DECEMBER 3, 2014 MINUTES

Mr. Rogers moved, Ms. O'Donnell seconded and the December 3, 2014 minutes were unanimously approved.

RESIGNATION

Due to scheduling conflicts, Ms. Mary Mansfield has resigned from the DPAB.

REORGANIZATION

The Board has voted that the positions on the DPAB for 2015 shall be as follows:

- Lisa Huchler-Smith – Chairperson
- David Rogers – Vice-Chairperson
- Megan Dorko – Secretary
- Trish O'Donnell – Member
- Lynn Carter – Member
- Barbara Williams – Alternate Member
- Dan McLaughlin – Supervisor Liaison

BROCHURE

The board has agreed on several revisions to be made to the DPAB brochure. The revisions will be completed by Ms. Dorko, and the brochure will be sent for printing and for posting on the LMT website.

EMERGENCY MANAGEMENT FORM

The necessity of the emergency management form has been called into question over the past several months. Changes to the emergency management form, and the necessity of the form in general will be discussed at the next emergency management meeting.

PLAYGROUND

Official Sign - There is currently no money in the budget for an official sign to be made for the Secret Garden playground. Some members of the Parks and Recreation committee have also voiced some concerns over the sign, e.g. that it is a “handicapped only” playground, and that no other playground in the area has a sign. Mr. Rogers, Ms. Huchler-Smith and Ms. O’Donnell have all agreed to attend the next Parks and Recreation meeting (to be held on February 10, 2015) to discuss the matter, and to clear up any misconceptions regarding the playground.

Benches – A style of bench that would be appropriate for the playground’s unique surface has yet to be chosen. However, one donation of \$500.00 for a bench has already been made. The board also agreed to ask Lower Makefield Township to donate a bench to the playground in memory of township supervisor, Pete Stainthorpe.

Spring Event – The DPAB is still considering hosting an event at the playground in the spring.

BUILDING PLANS

There are currently no new building plans for the township. However, the LMT Building and Zoning Department has been outsourced to Keystone Municipal Services, Inc. Mr. Rogers has made contact with the new personnel and will continue to review plans as in the past.

GOALS FOR 2015

The goals of the DPAB for 2015 are as follows:

- Update brochure for website and print.
- Update and monitor handicapped parking in the following areas: Community pool, Memorial Park, Giant/McCaffrey’s, Community Recreation Center, new ball fields.
- Acquire a sign and benches for the Secret Garden playground. Host event in spring.
- Continue community outreach
- Support the EMC – update the emergency management form, and work to better understand the role of emergency services.
- Continue to review all building permits.

MEETING SCHEDULE FOR 2015

The tentative meeting schedule for the DPAB is as follows:

Meeting – March 4, 2015

NO MEETING – April 2015

Meeting – May 6, 2015

Meeting – June 3, 2015

Meeting – July 1, 2015

There being no further business, the meeting was adjourned at 8:30 p.m. The next meeting is scheduled for Wednesday, March 4, 2015 at 7:30 p.m.

Respectfully Submitted,

Megan Dorko, Secretary