

LMT ECONOMIC DEVELOPMENT COMMISSION  
9/29/15 MEETING NOTES

Attending: Meg Fine Levy, David Wilner, Rajani Veermachanen, Joan Kamens, Ron Smith, Tom Conoscenti

Absent: Jesse Levy, Ellie Fisher, David Schmid

1. Meeting Minutes
  - a. To be made available to the public, the notes should be sent to Barbara Ellison who will post them to the EDC page on the Township web site.
2. Discussion Memorandum
  - a. We will request that David Schmid email a copy of his Discussion Memorandum on the EDC Mission Statement to all members.
3. Volunteer Appreciation Night
  - a. Ron Smith reminded members that the Supervisor-sponsored Volunteer Appreciation Night event is scheduled for Friday, October 2, beginning at 6:30pm at Makefield Highlands Golf Course.
4. EDC Information Brochure
  - a. After the members review the proposed changes, we will ask Barbara Ellison to post the PDF of the updated version to the EDC page on the Township web site.
5. Forward-looking Project: 2015 EDC Business Survey
  - a. The full report of the 2015 EDC Business Survey have been distributed to EDC members and will now be posted to the EDC page on the Township web site.
    - Rajani will contact Barbara Ellison to arrange this posting.
  - b. EDC will hold a “Meet and Greet” for Survey respondents and other local businesses in order to share and leverage the Survey results. We tentatively scheduled this event for either 11/12 or 11/19 from 5:30 – 7:30pm at Makefield Highlands Golf Course, with small snacks and a cash bar.
    - Rajani will send the written authorization request for approving these arrangements to Terry Fedorchak and Ron Smith.
    - Tom will send an invitation letter to selected local government leaders, draft a “Save the Date” postcard and discuss mailing this postcard with Barbara Ellison during the week of October 12.
    - Event details should also be posted on the Township’s cable channel and to the “LMT Is A Great Place To Live” Facebook page.
    - Ron Smith requested that the full Survey results be shared with all Supervisors prior to the 10/21 meeting and Tom will do so.
6. Community Update to the Board of Supervisors
  - a. Ron Smith confirmed that this presentation will be an agenda item for the Board of Supervisors meeting on October 21. This presentation will summarize EDC activities and projects, including the 2015 Business Survey results, the LMT Economic Activity Heat Map and the upcoming Meet & Greet.
    - Tom will circulate a draft version of the presentation to EDC members prior to the 10/20 meeting.

NEXT SCHEDULED MEETING: 10/20/15 in Meeting Room “C”