

**TOWNSHIP OF LOWER MAKEFIELD  
DISABLED PERSONS ADVISORY BOARD MEETING MINUTES  
WEDNESDAY, APRIL 3, 2013**

A meeting of the Disabled Persons Advisory Board of the Township of Lower Makefield was held in the Municipal Building on Wednesday, April 3rd, 2013. Chairperson Huchler-Smith opened the meeting at 7:30 p.m.

Those present:

**BOARD MEMBERS:**

Lisa Huchler-Smith, Chairperson  
David Rogers, member  
Trish O'Donnell, Vice-Chairperson  
Lynn Carter, member  
Megan Dorko, Secretary  
Jeff Benedetto, Supervisor Liaison (absent)

**OTHERS:**

Barbara Williams (absent)

**APPROVAL OF THE JANUARY 2013 MINUTES**

Mr. Rogers moved, Ms. O'Donnell seconded and the January 2013 meeting minutes were unanimously approved.

**ACKNOWLEDGEMENT OF APPOINTMENT: LYNN CARTER**

The board took a few minutes to recognize the official appointment of Lynn Carter as a full member of the DPAB.

**SPECIAL NEEDS ASSISTANCE FORM**

A resident of Lower Makefield Township recently dialed 911 in an emergency and discovered that the information regarding special assistance (due to disability) was not readily available in the emergency management system. The caller was still required to state all information regarding their disability to the 911 operators. It has been discovered that the information disabled residents have been asked to provide to emergency management services is used only in situations where emergency evacuation is required. The DPAB has discussed the possibility of running a test to see exactly how 911 calls are handled in situations where the caller is disabled.

In addition, the board discussed the possibility of making residents of the new Regency development aware of the emergency management forms, and encouraging them to provide the necessary information if they are in need of special assistance in an emergency.

## **MEETING MINUTES AND WEBSITE UPDATES**

A new Assistant Manager was recently appointed by Lower Makefield Township, and all minutes and web updates for the DPAB will now be sent to Barbara Ellison at [barbarae@lmt.org](mailto:barbarae@lmt.org).

## **NEIGHBORHOOD WATCH**

Ms. Carter has volunteered to attend the neighborhood watch meeting on April 11, 2013 on behalf of the DPAB.

## **PARKS AND RECREATION**

Bids for the Samost track will be presented to the Board of Supervisors on April 9, 2013. Bids will then be awarded at the April 17, 2013 meeting.

Lower Makefield Township is also planning enhancements to the community pool area, including getting rid of the steps to the snack bar and baby pool, re-sloping/repaving the area, and installing sidewalks with railings.

## **KOHL'S SHOPPING CENTER**

Ms. Huchler-Smith has contacted the parking lot manager, Mr. Walls, about discrepancies in relation to handicapped parking and curb cuts at the Oxford Oaks shopping center. There is still no official response. Ms. Huchler-Smith said she would call the manager, and the board discussed bringing Terry Fedorchak, Township Manager, into the situation to help bring about a result. Ms. Huchler-Smith also discussed drafting a new, more official-looking letter on LMT letterhead to help solicit a response.

## **BUILDING PLANS**

There are currently no new building plans to discuss, however, Mr. Rogers stated that he would check on the installation of a ramp at the new Regency development. The installation of this ramp will be important for disabled residents in the event of an emergency.

The next meeting will be held on Wednesday, June 5th, 2013 at 7:30 p.m. Should there be any important developments in the meantime, the DPAB will keep in touch via e-mail. There being no further business the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Megan Dorko, Secretary