

**TOWNSHIP OF LOWER MAKEFIELD  
DISABILITY ADVISORY BOARD MEETING MINUTES  
WEDNESDAY, October 13, 2021**

A meeting of the Disability Advisory Board of the Township of Lower Makefield was held via zoom on October 13, 2021. Chairperson Huchler opened the meeting at 6:02 pm.

Those present:

Lisa Huchler, Chairperson

David Mann, Vice Chairperson

Trish O'Donnell, Secretary

David Rogers, Member

Lynne Catarro, Member

Dr. Fred Weiss, Supervisor Liaison

**APPROVAL OF THE AUGUST 16, 2021 MINUTES**

Mr. Rogers moved, Ms. Catarro seconded, and the August 16, 2021 minutes were unanimously approved.

**APPOINTMENTS**

Ms. Huchler asked Dr. Weiss status on new appointments to our committee. Dr. Weiss stated no request have been received and no interviews are scheduled. Ms. Huchler stated that anyone interested in joining our committee send their resume to the Township Manager: kurtf@lmt.org Ms. Huchler suggested that letters of interest be cc'd to the township secretary.

Mr. Rogers stated that the Township Manager usually sends notice to board members in October for those who are up for re-appointment.

Mr. Mann is not requesting re-appointment.

Ms. O'Donnell is resigning effective in 2022.

Ms. Huchler asked all current members to promote our committee to get new members interested in joining the Disability Advisory Board.

**FUTURE MEETINGS**

Ms. Huchler noted that meetings for the remainder of the year will be conducted via Zoom. A decision regarding meeting dates and venue will be determined at the end of the year for 2022.

## **COMMUNITY DAY**

LMT Community Day was held this year on Saturday August 28, 2021. The DAB has always attended this event and attended this year.

Ms. Huchler stated that the event went well considering the weather. There were quite a few people there doing rides and wandering around the various tables. Planning for next year is already underway for the week before Labor Day. And thanks to Mr. Rogers and Ms. O'Donnell for helping out.

Mr. Mann: It's always good to be there to promote our committee and get new members.

Mr. Rogers: Always worthwhile, we definitely had a few people stopped by.

## **VOLUNTEER OPPORTUNITIES FOR LMT VETERANS WEEKEND**

Ms. Huchler noted that Parks and Rec is looking for volunteers for Veterans Day Race on November 5th and Parade on November 6th. Simply go on the LMT.org website to sign up. Both events have various types of opportunities to get involved in. The race is perfect for students looking to gain service hours or just to get involved. The annual Veterans Day Parade is a great chance to give back and honor our Veterans. Click the link on LMT.org

## **DAB WEPAGE**

Ms. Huchler stated the webpage is updated with the current meeting minutes and our new brochure. Thank you to Ms. Catarro for updating the brochure with new graphics, logo and information. Having the new brochure allows the community to see what we do and what has been completed.

Next item is getting the links updated and removing any links not working. Ms. Catarro will continue to work on making sure we update and in the near future the web page will be revamped.

## **COMMUNITY CENTER DOOR UPDATE**

Ms. Huchler spoke with Ms. Tierney who said the doors were not completed but are still scheduled to be replaced.

## **UPDATES ON BUILDING PLANS**

Mr. Rogers stated nothing new to report.

There are preliminary sketches for a new dental office off of Oxford Valley Rd but nothing to look at yet.

Mr. Rogers also stated there are no plans for Prickett Preserve (Wegmans) to date. We are hoping to receive and review prior to the next DAB meeting.

### **Parking at Macclesfield**

Mr. Mann noted many deficiencies in striping and lining and parking spots. He noted many areas need work, very limited Handicapped parking and existing spots need striping.

Ms. Huchler suggested Mr. Mann reach out to Mr. Majewski to make sure the striping and spots are done in accordance with Mr. Mann's suggestions in the ADA Transition plan. Consider where to put new Handicapped parking near restrooms, turf field and other areas that need additional parking. Mr. Mann is happy to assist whether it is before or after the new year.

Ms. Tierney is currently getting quotes on striping of Macclesfield.

Ms. Huchler also noted the bathrooms need updating as do the slopes/ramps leading to the restroom facilities.

### **Paving and striping at Memorial Park**

Park expansion includes new pickle ball/tennis courts on the east side of the park and new parking area near the basketball courts (paving completed this Fall). Striping won't be completed until Spring 2022 per Mr. Majewski.

Ms. Huchler stated she spoke with Mr. Majewski regarding handicapped parking striping at the Memorial Park new parking lot under construction. Ms. Huchler suggested the handicapped parking be placed near the 1K walking trail within close proximity to the Basketball and sport courts. Mr. Majewski will take a look at that prior to striping. He also plans on placing 2 handicapped spots near the 9-11 memorial and will look into placement by the tennis/pickle ball courts.

Parks and Recreation

The Parks and Rec meeting held on October 12, 2021 discussed plans for future years. Many of these plans were part of the ADA Transition plan that was approved by the Board of Supervisors as submitted by Parks and Rec and the DAB.

Ms. Huchler noted the implementation of our ADA transition plan includes updating the township on needed Trash and re-cycle cans throughout the community and placement of those cans for easy access for people with disabilities. The DAB will continue to work with Ms. Tierney and the Parks and Rec department to implement the ADA Transition plan.

**NEW BUSINESS**

Ms. Huchler just wanted to let the Board know that a new shade structure was completed at the small playground at Veteran’s Park. This was the done by the Scout who originally proposed shade for the Secret Garden. Mr. Mann noticed this is in the back/side area of the monument and has one shade structure. Ms. Huchler wanted to express thanks to the scout for his work in the community and happy he was able to complete his scout project.

Ms. Huchler noted that a flow chart is available on the LMT.org website under the Planning Commission webpage that shows how the various township committees processes’ go through the township zoning and planning boards.

Goal for next meeting is to recruit new members to join the Disability Advisory Board.

**Next meeting to be held Monday, December 6, 2021 at 6:00 pm via Zoom.**

**ADJOURNMENT**

Ms. Catarro moved, Mr. Mann seconded and the motion to adjourn unanimously approved.

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully Submitted,

Trish O’Donnell  
Secretary, Disability Advisory Board