

TOWNSHIP OF LOWER MAKEFIELD
BOARD OF SUPERVISORS
MINUTES – DECEMBER 18, 2019

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on December 18, 2019. Mr. Grenier called the meeting to order at 7:30 p.m. and called the Roll.

Those present:

Board of Supervisors: Daniel Grenier, Chair
Frederic K. Weiss, Vice Chair
Kristin Tyler, Secretary
Suzanne Blundi, Treasurer
John B. Lewis, Supervisor

Others: Kurt Ferguson, Township Manager
David Truelove, Township Solicitor
Andrew Pockl, Township Engineer
Kenneth Coluzzi, Chief of Police

COMMUNITY ANNOUNCEMENTS

Mr. Grenier stated there will be a Styrofoam Recycling Event on Saturday, January 4, 2020 from 10:00 a.m. to Noon outside of the Lower Makefield Township Building, 1100 Edgewood Road. He stated concurrently the Scouts have will have a Christmas lights recycling program, and they also have a box for Christmas lights at the Big Oak Citgo Station. Ms. Blundi stated the Styrofoam collection does not include packing peanuts.

PROCLAMATION RECOGNIZING KRISTIN TYLER

Mr. Grenier stated tonight is Ms. Tyler's last meeting as a Supervisor. He stated she has served for eight years, and he read the Proclamation recognizing Ms. Tyler's service into the Record.

Ms. Tyler stated it has been a long and rewarding eight years. She stated she took the job of Supervisor very seriously, and it was a labor of love, work, and patience. She thanked all of the Township staff for their hard worked and wished her colleagues and the new Administration good luck. She thanked her husband and her daughter as it was a sacrifice for her family. She stated it was an honor to serve the community.

PUBLIC COMMENT

Mr. Tim Collins, 479 Jenny Drive, asked what they need to do to get a light on Stony Hill Road and Judith Place going into the Ashley Estates development as it is very dark there, and you cannot see. He stated there are lights illuminating the development across the street, and there are two telephone poles with power within 50 yards of the intersection of Stony Hill and Judith Place. He stated people have hit the curbs. He stated someone from the development painted yellow lines trying to illuminate it but that has worn off since it was repaved. Chief Coluzzi stated they will go out there tomorrow to look at the situation.

Mr. Grenier stated since lights may be a solution which take some time, he asked if they could install the small reflectors. Mr. Pockl stated the reflectors are typically along the center line, but they could put them at the edge to define the area. Mr. Collins stated there is an easy fix called an Ohio barrier which he described which could provide illumination. Mr. Collins stated Chief Coluzzi would need to see the situation at night. Chief Coluzzi stated he is familiar with the area and knows what Mr. Collins is describing, but he indicated that he will go during the day time to see the electric there and if curb painting, etc. could be done. Ms. Tyler stated she also feels they could paint the curb edge with reflective paint, and Chief Coluzzi stated they would look into that as well.

Mr. Collins noted an article in the newspaper recently about projects going on in Lower Makefield Township, which included the Golf Course. He stated while he is a proponent of the Golf Course there are residents who are not. He asked if they made or lost money at the Golf Course, and Mr. Ferguson stated they have lost money every year because of the debt. Mr. Collins asked if they have made money every year on the Revenues, and Mr. Ferguson stated the last two years were down primarily because of bad weather. Mr. Collins asked if part of the problem is because Spirit Golf projected a 23% increase in play in the calendar year, 2018. He stated in 2017 there was a lot of play at the Golf Course, but there was limited play in 2018 because of the weather. Mr. Ferguson agreed adding they lost 4,400 rounds in 2018.

Mr. Collins stated Spirit had projected a 23% increase in rounds to be played year over year. He asked if the numbers in the Budget were predicated on what Spirit projected, and he asked who is looking at the numbers that Spirit is putting out. Mr. Ferguson stated he is not sure without that information before him how those numbers trended pre-2017, and he also stated he does not know that anyone would have projected the wet weather that we had in 2018. He stated he does watch what Spirit is doing, and they amended the 2019 Budget to take out almost all of the Capital purchases that

they were recommending; and this year for the 2020 Budget the only Capital purchase is more bunker repairs in the amount of approximately \$40,000. Mr. Ferguson stated the Township staff and the Finance Department have looked closely at the numbers that Spirit suggested.

He stated the Golf Committee is also looking at other avenues for revenues. He stated he feels the projections for 2020 are conservative as to how much Revenue they are projecting.

Mr. Collins stated there are a lot of people in the Township who are “anti-Golf Course;” and if they are seeing results coming in because of a projection given by Spirit that puts a negative impact on it, the Township needs to quell that. Mr. Ferguson stated they were down approximately 2,000 rounds this year; however, absent the debt, the Golf Course would have netted about \$700,000 had the Golf Course not been responsible for the Debt.

Mr. Robert Abrams, 652 Teich Drive, asked who is the Open Records Officer in the Township; and it was noted it is the Township Manager.

Mr. Abrams asked if we lease the Pro Shop at the Golf Course. He asked if Modell’s Sporting Goods wanted to run the Pro Shop, why would we not do that. Mr. Lewis stated the Pro Shop is managed by Spirit along with the food and beverage that occurs at Makefield Highlands. Mr. Lewis stated one of the items in the renewal Agreement with Spirit included certain targets that they must hit to retain the Agreement on the food and beverage side. He stated food and beverage is an area that the Golf Committee has spent a lot of work on. He stated they also have aggressive insight into the Pro Shop, and there has been follow-up with that. He stated there are two members of the Golf Committee that are involved in the Retail business professionally. He stated collectively the Township has been aggressively monitoring this.

Mr. Abrams stated the area that the Pro Shop occupies has a rental value, and it does not seem that the Agreement with Spirit includes rental of the Pro Shop. He stated the rental value which could be collected for the Pro Shop could be used to offset the debt on the Golf Course. Mr. Lewis stated while he does not have the Golf Budget before him, he believes that the revenue from the actual sales of merchandise is far higher than the Township would get if there was a Lease Agreement. Mr. Abrams stated if they know that amount, they could come up with a Rental number that is higher than what the profit is now. He stated he does not feel the Township “does well in business.”

Mr. Abrams asked who is the outside Sewer counsel that the Township was getting, and it was noted that it is Obermayer. Mr. Abrams stated Obermeyer cannot be the counsel as they are “part of the cartel and they represent Shady Brook,” and he feels that is a conflict of interest. He asked the name of the outside counsel, and it was noted it is Thomas Wyatt at Obermayer.

Mr. Abrams stated he has asked how Mr. Ferguson came up with the numbers for the sewer rates. He stated last year Mr. Ferguson had stated he had “added an extra half a million dollars to what he wanted.” Mr. Abrams stated he is assuming that since the increase is more than what it was last year, that he at least added that much or maybe more. He stated Mr. Ferguson had indicated that it was because of the excessive rain. He stated he read an article about the top fifty rain sites in the United States, but Lower Makefield was not listed. Mr. Abrams stated Mr. Ferguson has added another \$500,000 that he cannot substantiate because we do not have the excessive rain that Mr. Ferguson talked about before. He stated he had asked Mr. Ferguson to give a presentation justifying and substantiating his position on the rates, and the only thing he read in the paper was that we needed pipe replaced.

Mr. Ferguson stated he has substantiated this four times in Public presentations, and one of those presentations about the sewers was almost forty minutes long. He stated he has a power point presentation that was part of a separate meeting on the Preliminary Budget, and that has been put on-line. Mr. Ferguson stated he has also presented six years of Capital improvements, and they were not front loaded so that all of the projects would be in year one. He stated that presentation showed approximately \$2 million in Capital improvements a year for the next seven years. He stated that Capital program includes the I & I repairs that they have to do for the pipes, and he has been discussing them for over a year. He stated for the Morrisville Municipal area, this will be an investment that will take 63 years to get twenty-five percent of the pipes done so it is modest to start. He stated the outline that has been provided will require the increase that he has proposed. He stated that rate could hold flat for the next six years for the things that have been identified until we would have to go with a new treatment option if we do not sell the system.

Mr. Ferguson stated as he also outlined in his proposal, the Sewer Fund started at a Cash position at the end of 2018 of -\$1.3 million. He stated they worked very hard this year to get the specific Cash position of that fund contained so that it does not grow to the point where the next quarter’s bills cannot cover the expenses, but at the same time managing what are the DEP requirements for investment in the system that have been outlined for the next seven years.

Mr. Abrams stated Mr. Ferguson is telling him that he took the “Sewer money and is distributing it to other parts of the Budget to take care of the shortfalls.” Mr. Ferguson and other Board members advised Mr. Abrams that was not what Mr. Ferguson said. Mr. Grenier stated Mr. Ferguson did not say that. He added that historically that did actually occur; however, over the last two years once Mr. Ferguson came on board, we have stopped doing that and have strictly kept fund-by-fund balances and Budgets. He stated those have been discussed in various presentations, and they can be seen on-line.

Mr. Grenier advised Mr. Abrams that he had exceeded the three-minute time limit. He advised Mr. Abrams that if he has any further Budget questions, he can raise them when they discuss the Budget later on the Agenda.

Mr. Zachary Rubin, 1661 Covington Road, stated they pay Spirit approximately \$93,000 a year as a Management Fee. He asked if every other employee who works at the Golf Course is paid by the Township. He stated the salaries for those working in the Pro Shop is projected to be \$129,000 for the year. Mr. Ferguson stated that is a pass through that the Township is paying; however, the Township is not paying them as direct employees so we are not paying their worker’s compensation or benefits. Mr. Ferguson stated those salaries are paid by golfers. Mr. Rubin stated it would therefore come out of the Revenues, and Mr. Ferguson agreed adding those salaries are listed as an Expenditure in the Golf Budget.

Mr. Rubin stated budgeted this year for the Pro Shop salaries was \$96,864; however, they are projected to end this year at \$129,214. Mr. Rubin asked why there was such an increase adding that the hourly rates went from \$30,000 to \$81,000. Mr. Ferguson stated when the \$96,000 was originally calculated, it excluded an employee inadvertently when that Budget was created; and he did not catch that. He stated it also missed some of the part-time hours as well. He stated that is why this year’s year-end numbers were off; however, they will not be off in 2020.

APPROVAL OF MINUTES

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve the Minutes of November 13, 2019 as written.

Ms. Tyler moved and Ms. Blundi seconded to approve the Minutes of December 4, 2019 as corrected. Motion carried with Ms. Tyler abstained.

ACKNOWLEDGEMENT OF RESPONSES TO RFP FOR LATERAL INSPECTION SERVICES

Mr. Ferguson stated the Board has a report on this from Ebert Engineering. Mr. Ferguson stated the Board passed a new mandated Ordinance that before someone can sell their home, they have to have their sewer lateral televised. He stated the Township wanted to assist property owners and come up with a list of companies that would bid on a cost to do that service. He stated this would provide an option for the property owners, and it would prove to be a base line for those who wanted to find a company on their own.

Mr. Ferguson stated they only received two quotes one of which was extraordinarily high, and the other was a local company with a price of \$199 which he feels is a very good price. Mr. Ferguson stated prior to the Bid opening, Mr. Ebert contacted a number of firms including local firms asking them if they intended to Bid on this; and many of them stated they did not. Mr. Ferguson stated he feels that their thought was that if they put a price on paper, they would possibly not be selected by someone if someone else had a lower Bid. Mr. Ferguson stated they will list the two companies, and people can use them as a base line or possibly pick the company that provided the lower price.

Mr. Lewis stated the one with the lower price was lower than he expected. He added that he spoke to some local plumbers, and the newest equipment needed to do this work costs approximately \$8,000; and that may have priced some companies out. He stated some local plumbers indicated that they would borrow the equipment from someone. Mr. Lewis asked if they could put this out for Bid again in six months, and Mr. Ferguson agreed he feels that would be a very good idea. Mr. Ferguson stated the goal was to have a list of qualified companies that could provide this service.

Mr. Grenier stated he feels that once the program begins and the plumbers see that this is a regular project, more plumbers may want to get on the list. Mr. Grenier asked if both of those who provided a quote were qualified, and Mr. Ferguson agreed they were.

Ms. Tyler asked Mr. Ferguson the number of property transfers per year, and Mr. Ferguson estimated that there are approximately fifty a month or six hundred a year. Ms. Tyler asked if the Township should consider purchasing this piece of equipment and handle it in-house, although she is not sure we have the staff to do that. Mr. Ferguson stated he does not feel that we do. He added that there is a cost the residents would have to pay for the inspection, and there will also be a Township Fee charged to the residents as well because the Township will have to have the Sewer engineer certify it. Mr. Ferguson stated there are a number of

companies that have the necessary equipment. Ms. Tyler stated she had indicated at the time when the Ordinance was passed that we have created an impediment to the transfer of property for the residents. She stated she understands the premise behind it; however, she is concerned that this will impact the timing of Closings. Mr. Ferguson stated every town in Bucks County is going to have to do this. He stated as they pass their 537 Plans, this is a mandate from DEP. Mr. Ferguson stated this has been a requirement in Montgomery County; and in talking to Realtors, they are surprised that we do not have this in Bucks County.

Mr. Grenier stated he agrees with Mr. Lewis that they should update the list in six months since as the program begins in Lower Makefield and other Townships, providers will see this as an opportunity for business.

Ms. Blundi asked if other towns who have this requirement have something like this where they have pre-approved companies, and Mr. Ferguson stated they do not. Ms. Blundi stated this is something the Township tried to do to help the residents, and Mr. Ferguson agreed.

Mr. Truelove stated no official action needs to be taken, and this was just to make information available to the residents. He stated the Board also has the option at any time to seek more input from contractors, and they could make this an on-going program. Mr. Grenier stated he feels the first year they may want to update this list quarterly.

TREASURER'S REPORT

Approve Warrant Lists from December 2 and December 16, 2019

Ms. Blundi moved, Ms. Tyler seconded and it was unanimously carried to approve the Warrant Lists from December 2 and December 16, 2019 in the amount of \$1,016,567.28 as attached to the Minutes.

Approve November, 2019 Interfund Transfers

Ms. Blundi noted that the amount is somewhat higher than normal, and she asked Mr. Ferguson to comment on this. Mr. Ferguson stated there are a number of year-end transfers. He stated they created the new Recreation Capital Reserve Fund which sets aside the match for the Memorial Park Grant and this is one part of the transfer as well as the \$126,000 for the .24 mills which was set aside. He stated there is also

an amount of \$300,000 for Special Projects to reimburse the Bond Fund, and he stated this was the Grant money that the Township received for the Road Paving Program last year. He stated they utilized money from the Bond Fund as a match at the time to pave the roads so the \$300,000 Grant is being put back in the Bond Fund which is where they debited it from.

Ms. Blundi moved, Ms. Tyler seconded and it was unanimously carried to approve the November Interfund Transfers in the amount of \$2,362,265.31 as attached to the Minutes.

FINANCE

Discussion and Approval of Resolution No. 2400 Fixing the Tax Rates and Special Levies and Adopting the 2020 Budget

Mr. Ferguson stated he has available the initial power point presentation that was made previously, and he did update some numbers which were spelled out in a memo to the Board. He stated this resulted in a decrease in the 2020 General Fund Balance by approximately \$800 projected for the end of the year. Mr. Ferguson also noted the Liquid Fuels Fund which is the State allocation used for paving, rock salt, etc. He stated Chief Coluzzi had discussed with the staff paving Esther Lane due to safety reasons, and that was excluded from the original presentation and has since been added. He stated this will increase the total miles to 3.33 miles and increase the Paving Budget by approximately \$37,000. Ms. Tyler asked the total Road Paving Budget, and Mr. Ferguson stated it is \$912,877.00 for 3.33 miles in 2020.

Mr. Grenier stated they have presented a long-term Plan for the Sewers, and he asked if the Township received anything per the Agreement with MMA regarding their 2020 Budget. Mr. Ferguson stated the Township did get information from them on their 2020 work; however, that is not a 2020 Budget item. He stated the 2020 work would be paid for in 2021. He stated the 2020 Budget would be reflective of what MMA is doing in 2019 which he does not have. He stated he has included an amount in the Budget which he feels is indicative of what the Township has paid. Mr. Ferguson stated the Township has finally received the 2017 Capital reconciliation, and for eight months the Township had been asking for invoices from MMA to verify the numbers the Township was given; and the Township just received this approximately five days ago, but has not had the opportunity to review all of that yet. Mr. Ferguson stated the Budget that has been presented is indicative of that being satisfied. He stated MMA had originally submitted about

\$600,000 in bills, and the Township was able to verify approximately \$168,000 of that which was paid to MMA. He stated the Township then advised MMA that for the rest of the bills, they wanted back-up, and that was just received approximately five days ago.

Mr. Grenier asked Mr. Ferguson if he is comfortable with the Sewer Budget being able to cover the difference without having to make additional changes, and Mr. Ferguson stated he is. Mr. Ferguson stated he understands the concerns with the Sewer Budget, adding he has discussed this for the past year alerting everyone that they knew what was coming having worked with DEP. He stated they spent a great deal of time reviewing the known expenditures that will be required to be done, and they did not want to front-load the costs in 2020; but even with “smoothing” these costs, the increase in the Sewer rate is not inconsequential.

Mr. Ferguson noted Supplement #4 for 2020 which shows Neshaminy spot repair and MMA repair, and he stated these are the items that will be with the Township beyond pump station repairs and unexpected Capital improvements. He stated the Township did I & I approximately ten year ago for \$50,000 and then stopped. He stated in the Neshaminy Service Area there are over 210,000 linear feet of sanitary sewer pipe and 1,250 manholes. He stated for manhole liners, they have budgeted \$15,000 a year which is seven to eight manhole liners a year. He stated they have also budgeted for spot lining/repairs \$175,000 a year which amounts to .83% of the system every year. He stated approximately 25% of the pipes in the system will need repair, so it will take thirty years to get through 25% of the pipes. Mr. Ferguson stated in the MMA Service Area, there are 540,000 linear feet of pipe. He stated for manhole liners, they are budgeting \$20,000 a year which would be about ten a year, and there are 3,100 manholes in the MMA Service area. He stated for the MMA Service spot repairs, they are budgeting to do 2,150 linear feet of pipe per year. He stated assuming 25% of that system needs repair, it would take sixty-two years to get through that 25%. Mr. Ferguson stated the Township has not been doing this work, and will now have to give updates in the annual report to DEP. He stated as he noted previously, DEP may indicate that the Township is not doing enough.

Mr. Ferguson noted in Supplement #4, they have shown overall 2020 costs of \$2.1 million, \$2.2 million in 2021, \$1.8 million in 2022, \$1.5 million in 2023, and \$2 million in 2024. Mr. Ferguson stated they had the Sewer engineer price out all of the major projects including pump stations and other large sewer lining projects outside of the annual I & I project. He stated they have shown \$1.5 million in 2025. He stated that is the sixth year of the 7-Year Sewer Capital Plan, and the assumption would be that the sewage treatment plant would have to be in Year 7 and that would be a large increase which would be \$4.6 million total in 2026. He added it is possible

that the sewage treatment plant would occur in Year 6. He stated the sewage treatment plant is shown as \$3.7 million a year for twenty years with the cost estimated to be \$50 million.

Mr. Grenier stated as was noted earlier the estimated \$2 million per year does not include potential Grants that could possibly lower some of the costs, although he recognizes those Grants are getting more competitive. Mr. Ferguson stated he feels it would be very unlikely that we would get Grants for I & I work.

Mr. Ferguson stated that what has been outlined in the 7 Year Plan is just what they know about at this point, and there could be other problems that come up or DEP could advise that the Township needs to do additional work. He reiterated that the Township worked diligently to smooth the costs out with the goal being that for the known items, it would not be structured in such a way that they would hit ratepayers with constant increases; and it was meant to be smooth so that the increase in 2020 would essentially accommodate the known work for the next six years. Mr. Ferguson stated assuming a 14,000 gallon average customer, Lower Makefield's rate would be the second highest in the area just below Yardley Borough.

Dr. Weiss moved and Ms. Blundi seconded to approve Resolution No. 2400 Fixing the Tax Rates and Special Levies and Adopting the 2020 Budget.

Dr. Weiss noted the Park & Rec millage. He stated this was discussed at the Preliminary presentation and additional research was done on the obligations of the Township for the construction of the Woodside Road bike path, and he asked Mr. Ferguson to review this matter again. Mr. Ferguson stated he had asked the Solicitor to weigh in on a point that was raised at the last meeting with regard to that Motion and the obligation for that Motion, and Mr. Truelove had concluded that the Motion that was made by the Board did not have a specific timeframe that would bind the Board; and Mr. Truelove agreed.

Mr. Grenier stated he also wanted to verify whether or not there was a binding legal issue that required the Township to move forward with that specific project. Mr. Truelove stated that would only be the case if a Contract or a Grant/funding source would require it by a certain time. Mr. Grenier asked if they feel that is an issue, and Mr. Truelove stated it is not.

Dr. Weiss asked barring any legal obligation to start construction of the bike path in 2020, is there any need for the .24 millage that was assessed in 2019. Mr. Ferguson stated if the goal is to fund part of it with a Grant which was the tactic that the Board had taken, he does not feel that there are Grants that the .24 mills being there would facilitate a Grant being approved at this point. He stated if that is the tactic they are taking, there would not be a need for the .24 mills if the intent is to fund it through a Grant.

Dr. Weiss stated if the Township decided to self-fund the bike path, at .24 mills a year which would be \$124,000 a year, it would take four to five years to pay for it. Mr. Ferguson stated that would depend on how they wanted to do this; and if they wanted to pay for it in cash, Dr. Weiss would be correct. He stated if they used other mechanisms, it would not take that long.

Dr. Weiss stated the Board needs to consider if they are going to keep this millage in the Budget and either take a short-term loan to finance the construction of the bike path or remove the millage until they are ready to start construction by whatever financial means they have at that time.

Mr. Grenier stated he is a proponent of the project as it connects the southern part of the Township to the northern part of the Township and provides a connection which he feels is needed; however, he feels the goal last year when they added the .24 mills was to provide the match for the Grant that we were going after. He stated the Township was unsuccessful in getting the Grant. He stated the money was therefore not spent, so it is still available as a potential match. Mr. Grenier stated he feels they should remove the .24 millage this year, but still aggressively go after funding sources to address the difference and construct the bike path as soon as they possibly can.

Mr. Lewis stated as noted in the Board's packet, the Park & Rec Board moved to recommend to the Board of Supervisors keeping the .24 millage increase from last year to put into the Future Project Funding for Park & Recreation Capital Projects. Mr. Lewis stated the Park & Recreation Board looked at this not just for this particular project, but for a longer-term view of how to handle potential Capital improvements in the future which is why they supported this millage increase for the 2020 Budget. Mr. Lewis stated the Township did win one of the two Grants that were sought, and he feels they would have won the other Grant but the Township asked for too much money. He stated he believes the slow and steady approach is the better approach, and he would strongly support retaining the millage; and if it were not there, he would have a problem voting for the Budget.

Ms. Tyler asked for the specifics of the Tax rate as shown in Resolution No. 2400 and asked what will be the increase to the residents. Mr. Grenier stated there is a millage summary for all seven Funds. He stated other than the General Fund, the rate will stay flat between 2019 and 2020. He stated the General Fund will go from 12.88 mills to 13.88 mills for a net increase of 1 mill. Mr. Ferguson stated the total Preliminary Budget that was passed would change the millage from 20.25 to 21.25. Ms. Tyler asked with regard to the .24, is the proposal to lower the 1 mill by .24; and Mr. Grenier stated the .24 would be from the Park & Rec Fund which is separate from the General Fund, but the net would be 1 mill minus the .24 which would be .76 net. Mr. Ferguson stated the Park & Rec millage went from 2.43 in 2018 to 2.67 in 2019, and that is the .24 that is being discussed.

Ms. Tyler asked what the Motion would be if the Board wanted to remove the .24, and Mr. Truelove stated the Board would have to carve that out as part of an Amended Resolution and decrease the Park & Rec levy by .24 mills. Ms. Tyler asked if that is something that can be done tonight, and Mr. Ferguson stated the Board can lower the taxes without violating anything. He stated there is a level on tax increases that could become an issue.

Dr. Weiss stated if the Board decides to change the intent of the .24 millage for future general projects in Park & Rec, he would not be against his colleagues; however, he feels this millage was specifically voted on last year to begin the process and fund the match for the bike path.

Mr. Lewis stated the way it is currently constructed, the Fund that includes it is not only the Woodside bike path, but also the Memorial Park enhancements. He stated the Board recently rejected some Bids in that area so this same Fund could potentially cover costs if there is an overage in that area. He stated it is essentially all Park & Rec Capital improvements. He stated they could find that there are Bids next year where there is a shortfall in the Memorial Park project which includes the tennis courts, pickleball, the trail, and parking lot improvements so this would provide a buffer for that as well.

Mr. Grenier stated they put aside Memorial Park funds in this year's Budget and next year's Budget, and now they have an additional \$126,000 that was not spent. He asked Mr. Ferguson the total that they have set aside.

Mr. Ferguson noted the information that was on the Transfer sheet, and for this year one of the Transfers was \$376,000. He stated he has created a new Recreation Capital Reserve Fund for the specific intent that when we budget for projects that we move that money over especially if there is a year-to-year carry-over so that we do not lose track of those funds. He stated

they transferred \$376,000 this year which was the match for the Memorial Park Grant and the .24 mill in the amount of approximately \$126,000. He stated for next year's Budget he has assumed cash of \$865,000; but that amount would have to change because it was for a Grant which was not received. He stated the rest of the money that would be in there for this year would be \$428,000. He stated \$78,000 of that as currently listed would be non-Memorial Park money. He stated \$250,000 next year is assuming the Memorial Park Grant, \$52,000 for the Grant that Mr. Lewis mentioned that the Township received for the bike path, and then there is another \$126,000. He stated in the end that Fund would have a total in it of \$804,000. \$304,000 of that would not be Memorial Park money, and \$500,000 would be Memorial Park money. He stated that is how it is now tagged. He stated if Memorial Park costs more, the \$126,000 that was collected could be used however the Board chooses.

Mr. Grenier stated there is therefore a Reserve Fund in Park & Rec of \$804,000 next year, and Mr. Ferguson stated if they kept the .24 in that would be correct; however, if they take the .24 out it would be \$804,000 minus \$126,000. Mr. Grenier stated that is still a significant amount of money. Mr. Ferguson stated while the Grant for the bike path did not come through, the one project they have to do is the Memorial Park project for which they have a Grant; and they are going to work at the beginning of the year to come up with a creative way to do that project. He stated they have covered the match for that Grant which has been approved, and they put it in the Fund for 2020.

Dr. Weiss asked if they have enough money to do Memorial Park given the amount in the Fund and the Bids that they have seen. Mr. Ferguson stated they do not with the Bids that they have seen. He stated the plan is to come up with modified options for the Board to consider that will include some creative ways to proceed including potentially getting some of the items from a Bid list like COSTARS. He stated it also may involve the Board and the Park & Rec Board making a decision to scale the project back, and they will work on those various options.

Dr. Weiss asked if the millage is significant enough to help fund an expanded option compared to what they would have if they did not have the millage. Mr. Ferguson stated the millage would help. He stated the Bids they received were up to \$1 million, and they all agreed Memorial Park should not be a \$1 million project, and they need to work and find creative ways to get that cost down. He stated if the millage comes out, they would have available \$670,000 versus \$804,000 if the millage stays in. He stated the \$52,000 they have in there is the Grant for the bike path that they could not touch for Memorial Park so the total available for Memorial Park would be approximately \$600,000 without the millage.

Mr. Truelove advised the Board that the Motion as it stands includes the .24 millage as the Motion is to pass the Resolution as presented.

Mr. Grenier stated given the Budget issues they have had the last few years, he feels there is a significant amount of money set aside in the Reserve Fund. He stated he understands that the Park & Rec Board recommended keeping in the .24, but the Board of Supervisors has to look at many more Funds and the overall Township priorities. He stated they will have a 1 mill increase and a 35% Sewer rate increase. He stated this is significant; and given this is not a necessity, he would like to reduce the Park & Rec millage by .24 which will not “hurt the Park & Rec activities.” He stated as they move forward, they will re-visit the various Funds and look at the overall financial outlook of the Township.

Dr. Weiss moved and Ms. Blundi seconded to amend the Motion to consider the approval of Resolution No. 2400 for the Tax Rates and reduce the Park & Rec millage by .24 mills.

Mr. Lewis stated the money that is now there would still remain there for the Woodside Road bike path, and it will just take longer for that to occur. He stated for the longer-term Park & Rec projects, the traditional method of using Bonds to do that will not work in the current environment. He stated raising part of the money through millage can offset that along with bank loans. He stated if they wished to build the bike path sooner, they could get a bank loan and complete it, and let the millage pay off the cost of the amount that is not in the Fund currently. He stated there are a list of projects already queued up, so the immediate need for the bike path is not there until the bridge is completed. He stated if we remove the millage, we will not have that ability. Mr. Lewis stated there will be future Park & Rec enhancement requests, and there will not be Bond money for those to come about. He stated he feels the way to do this responsibly is to be up front about the tax costs, seek a bank loan if appropriate, and do the project over time as opposed to borrowing long term. He feels this is a reasonable strategy for future Park & Rec Park expansion. He stated he believes that when the Park & Rec Board voted unanimously to keep the .24 mills in the Budget, they were not just thinking of one project, rather they were thinking long-term in the best interest of Lower Makefield. He stated he would not vote for the Budget if the .24 were removed.

Mr. Zachary Rubin asked what would .24 of a mill be for the average taxpayer in Lower Makefield. Mr. Ferguson stated he would estimate the average would be \$11. Ms. Tyler stated this would be \$11 on top of a lot of other dollar increases. Mr. Rubin stated this specifically would be a reduction of \$11 a year compared to being able to fund our Park & Recreation system. Mr. Rubin asked if the bike paths are funded

through the Road Project Fund or the Park & Recreation Fund. He particularly noted the bike path on Heacock Road. Mr. Ferguson stated the Budget has a three-year Trail Maintenance Plan that was put in which is funded out of the Park & Rec Fund. Mr. Rubin stated if they kept the .24 mills in, possibly they could do more bike paths; and if they take it out, they would do less bike paths. Mr. Ferguson stated the way the Budget is currently situated, when the .24 millage comes in, there is a transfer that immediately goes out to the Capital Reserve Fund so that it does not get inadvertently spent. He stated Operations and Maintenance is separate.

Mr. Rubin stated in the newspaper it indicated that in the Budget for 2020, they are going to resurface the bike path on Heacock Road from Oxford Valley Road to Covington Road; and he asked if that is correct. He stated he feels it should be between “Covington Road and Covington Road on Heacock Road.” Mr. Ferguson stated he does not feel what is shown in the Budget is a mistake, and what they outlined was where it would start and where it would end. Mr. Rubin stated there are two Covington Road entrances/exits to Heacock Road, and he asked if they are talking about the bike path between those two entrances and not Oxford Valley Road which is mostly Makefield Quarters. Mr. Lewis stated he believes in front of Makefield Quarters there is significant deterioration on the bike path. Mr. Rubin stated when they did the Dog Park, they resurfaced a great deal of that going up to the Railroad crossing. Mr. Ferguson stated he believes what is shown in the Budget is specifically what is outlined as the Plan for 2020. Mr. Rubin stated if Covington Road to Covington Road is covered in this, as Vice President of the Makefield Glen Homeowners Association which represents 848 homes, he thanks the Board of Supervisors for finishing this loop and making it safe for the Township residents.

Mr. Rubin reiterated that he strongly opposes the Amendment taking out the .24 mills that only costs the Township residents \$11 a year.

Mr. Robert Abrams stated he would have an issue putting the .24 back as it was taken for a reason so that there would be “matching for a bond.” He stated they cannot take money from the public for a reason and then keep it anyway. He stated the \$11 could be \$1,100 next time.

Mr. Abrams stated the recycling yard is being shown as open for eight days and it shows \$11,570 in overtime which is \$265 an hour. Mr. Ferguson stated that is not for one person. Mr. Abrams asked why they are paying overtime and opening the recycling yard for eight days when they could open it for straight

time and do it for twelve periods. Mr. Ferguson stated a lot of residents indicated that getting to the recycling yard during the week is a problem. He stated he also has to dedicate at least four employees, and if he were to open it up during the week, he would have to take them away from work they need to do elsewhere in the Township during that time. Mr. Abrams asked Mr. Ferguson if he could not change the schedule for eight days so that they would have a Monday off and work a Saturday, however, Mr. Ferguson stated he could not do that. Mr. Abrams stated it would then be better to hire someone part time for the summer. Mr. Truelove stated that might be a Union violation, and Mr. Ferguson agreed. Mr. Abrams asked if they cannot have a part-time employee; and Mr. Ferguson stated while they can have a part-time employee, they cannot be hired for work that has already been bargained for.

Motion to approve Resolution No. 2400 as Amended carried with Mr. Lewis and Ms. Tyler opposed.

Approval of Resolution No. 2401 Establishing the 2020 Park & Recreation Fee-In-Lieu Fee

Mr. Ferguson stated this is the Fee which is paid for projects when there is elimination of open space or green space based upon the type of development. He stated this goes into a separate Park & Rec Fee-In-Lieu of Fund that is entirely paid for through development projects. Mr. Grenier stated the developers pay for this. Ms. Tyler asked if there is a change from last year, and Mr. Ferguson reviewed the specific increases.

Dr. Weiss moved, Ms. Blundi seconded and it was unanimously carried to approve Resolution No. 2401 establishing the 2020 Park & Recreation Fee-In-Lieu Fee.

Approval of Resolution No. 2402 Establishing the 2020 Traffic Impact Fee

Mr. Ferguson stated this is also a Fee paid for by the developers where there are calculations done on the impact of traffic with the construction of new projects. He stated this is consistent with the Traffic Impact Plan that we have that identifies areas of the Township, and it is a 1.3% increase in cost over last year. He stated costs are broken down over three different service areas in the Township based upon peak hour traffic with Fees ranging from \$1,059 to \$2,945.

Dr. Weiss moved, Ms. Blundi seconded and it was unanimously carried to approve Resolution No. 2402 establishing the 2020 Traffic Impact Fee.

Approval of Resolution No. 2403 Establishing the 2020 Sewer Rental Rates

Mr. Ferguson stated this will be a 37% increase as has been discussed with the belief that this would cover the costs going forward for approximately six years for what is known that needs to be improved. He stated the Fees are broken out by water usage.

Dr. Weiss moved and Ms. Blundi seconded to approve Resolution No. 2403 establishing the 2020 Sewer Rental Rates.

Mr. Grenier stated he knows that this has not been easy for Mr. Ferguson and the rest of the staff and professionals, and he appreciates their efforts. He stated he understands the reasoning for this and the method behind it.

Ms. Tyler stated she feels this is too much of an increase and there are other options. She stated while she appreciates the staff and what they have done, she also appreciates the residents; and she feels this is a significant increase that is going to hurt a lot of families. She stated she does not feel they need to do this at this point, and she feels it could have been done in a more measured way.

Motion carried with Mr. Lewis and Ms. Tyler opposed.

Approval of Resolution No. 2404 Adopting the 2020 Fee Schedule

Mr. Ferguson stated a memo was provided to the Board from Mr. Majewski recommending Fee changes. He stated with regard to the Lateral Fee, that is being set at \$100 per inspection. He stated when a house is sold, it will have a two-year Certificate. He stated they also are recommending a Fee for the HOAs as they will be doing multiple inspections at one time, so that it would pro rate the Fee down. He stated one lateral would be \$100, two to five laterals would be \$150, up to fifty-one to one hundred laterals which would be \$1,500.

Ms. Tyler asked why would a homeowner pay less because they live in an HOA. Mr. Ferguson stated the HOA is on a ten-year schedule to do these so they are doing 100 at a time. He stated there is an economy of scale in that the Township would be getting all of these at once on a system that could be quickly done by Mr. Ebert. He stated while an individual property would be \$100 and good for two years, the HOA would be a ten-year inspection. Ms. Tyler asked if individual homeowners should not all be on an equal footing.

Ms. Tyler asked the amount of work needed to be done in looking at the reports. Mr. Ferguson stated they would get a digital file looking at the system. He stated the reason they need a separate schedule for the HOAs is because multiple units are draining into a main lateral, and they are looking at one or two pipes that are accommodating dozens of units at a time and not one unit at a time so the time spent would be less than it would doing a hundred separate inspections.

Dr. Weiss moved and Ms. Blundi seconded to approve Resolution No. 2404 adopting the 2020 Fee Schedule.

Mr. Grenier stated with regard to the lateral inspection, there are approximately fifty transfers per month; and Mr. Ferguson stated December, January, and February would tend to have fewer transfers, and for those months there would probably be thirty to thirty-five transfers. Mr. Grenier asked if the Sewer engineer has provided an estimate as to how long each review would take, and Mr. Ferguson stated the Fee would encompass Mr. Ebert's time as well as staff time to process the Application. He added they believe that the \$100 is a break even.

Mr. Grenier asked about the other Fees listed in the Resolution, and asked if they have done comparisons with other Townships. Mr. Ferguson stated they always do comparisons with other Townships, although he does not have a comparison sheet for the Board this evening.

Ms. Tyler stated she feels the Lateral Fee is 50% of the cost of getting the work done which she feels is excessive. Mr. Lewis stated there are overhead costs, and he does not feel what is proposed is too excessive given the overhead costs.

Motion carried with Ms. Tyler opposed.

Approval of Resolution No. 2405 Providing for Uniformed Employee Contribution to the Pension Fund for 2020

Mr. Ferguson stated this is the Defined Benefit Plan for the Police Department, and the terms of this were agreed to as part of the Collective Bargaining Agreement. He stated this is an increase in that Contract from 2% to 2.5% of their gross pay. He stated this goes directly into the Police Pension Plan that the Township helps fund.

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve Resolution No. 2405 providing for Uniformed Employee Contribution to the Pension Fund for 2020 as outlined by the Township Manager.

Approval of Resolution No. 2406 Providing for Non-Uniform Employee Contribution to the Pension Fund for 2020

Mr. Ferguson stated this is the Defined Benefit Plan for Non-Uniform Employees being set for 2020 at 3%.

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve Resolution No. 2406 providing for Non-Uniform Employee Contribution to the Pension Fund for 2020 as outlined by the Township Manager.

ENGINEER'S REPORT

Mr. Pockl stated he provided the Board his monthly report updated today to include Preliminary Plan reviews that were provided to his office which are currently being reviewed.

Approve Escrow Release #3 for Phase 1 of the Regency at Yardley South Development in the Amount of \$16,420.00

Mr. Lewis moved, Ms. Blundi seconded and it was unanimously carried to approve the Escrow Release #3 for Phase 1 of the Regency at Yardley South Development in the amount of \$16,420.00.

Approve Escrow Release #3 for Phase 2 of the Regency at Yardley South Development in the Amount of \$105,477.00

Mr. Lewis moved and Ms. Blundi seconded to approve Escrow Release #3 for Phase 2 of the Regency at Yardley South Development in the Amount of \$105,477.00.

Mr. Grenier asked Mr. Pockl for an update on this project. Mr. Pockl stated they are mostly complete with Phase 2. He stated there is still over \$100,000 left in the Fund and there is significantly more money for Phases 3, 4, and 5. He stated his office reviewed the work that was done on site, and they are comfortable with releasing

this amount of money. Mr. Grenier asked what is Phase 2, and what is left. Mr. Pockl stated he does not have with him exactly what section of the carriage homes are in Phase 2. He stated with regard to the public improvements, the curb, sidewalk, and roadway basin are in. He stated the stormwater management system has been installed as has the sanitary sewer system. He stated they are doing mostly fine grading, installing top soil, seed, and landscaping. Mr. Grenier stated the infrastructure is essentially in, and Mr. Pockl agreed.

Motion carried unanimously.

Approve Escrow Release #9 for the Yardley Woods Development in the Amount of \$264,573.42

Mr. Pockl stated after this Release, there will be in excess of \$380,000 left.

Ms. Blundi moved and Ms. Tyler seconded to approve Escrow Release #9 for the Yardley Woods Development in the amount of \$264,573.42.

Mr. Grenier asked Mr. Pockl for an update on this project. Mr. Pockl stated this is almost the same level of work that has been completed as he noted for Phase 2 at Regency. He stated the base course is down, the curb is in, and they are starting to build individual home units. He stated they recently requested Certificates of Occupancy for the first model home. He stated most of the infrastructure is in, and what is outstanding are items such as the As-Built Plans, converting the basins over to permanent stormwater systems, landscaping, etc.

Mr. Grenier asked if the Township has a Use and Occupancy Permit requirement, and Mr. Pockl stated it does.

Motion carried unanimously.

Big Oak Road Discussion

Ms. Blundi stated work is going to be done on Big Oak, and she asked that they remember her request that reflectors be installed. Ms. Blundi stated they also have on the Agenda the Big Oak/Makefield Road turn lane, and the Citizens Traffic Commission would like to be provided an update on this. Mr. Ferguson stated the Township's traffic engineer is doing this and not Mr. Pockl. He stated this is a project that has been carried forward by TPD; and while there is a new

traffic engineer, since they are 80% of the way through this project, they felt it would be best to have TPD continue with this, and there is Township staff that will coordinate the discussion.

APPROVE TENTATIVE AGREEMENT COMPONENTS WITH THE INDEPENDENT ASSOCIATION OF LOWER MAKEFIELD TOWNSHIP PUBLIC WORKS EMPLOYEES

Mr. Ferguson stated these are the employees who salt and plow on holidays, are out when trees fall during storms, and out when there are sewage problems. He stated he feels this is probably the most under-appreciated group there is wherever he has been. He stated he started discussions with these employees in April with some novel concepts he was hoping to bring to the Contract, and he was overwhelmed by their participation and willingness to look at the Department differently. Mr. Ferguson stated this tentative Agreement is a four-year Agreement running from January 1, 2020 to December 31, 2023. He stated there will be a 3% wage increase for each year in the Agreement. There will be a new probationary period for new hires from now up to 270 days where currently it is a forty-five day probationary period. He stated there will be a new probationary pay scale. He stated there will be a new Grievance Procedure outlining specific parameters for processing Grievances. He stated it also outlines how resolution cannot be negotiated outside of the Contract, and the final Appeal process is to the Board of Supervisors which is appropriate. He stated a novel concept in Bucks County which they have agreed to are new job categories that will incentivize additional training for employees by allowing them to move to higher job classifications and earn additional pay as they get additional training. He stated it also creates Certification bonuses with a cash bonus being provided for employees who become certified in specific areas that the Township has deemed necessary to run the Township. He stated it also creates a new 9 a.m. to 5 p.m. shift and to accommodate needs particularly for programs at the Community Center. He stated it places all new hires into the new health plan with a health savings account and a high deductible plan, and it also provides for the first time that all existing employees in that current plan will make contributions. He stated they are not comparable in terms of what the private sector are paying, but it is a step forward that they will participate in those costs. Mr. Ferguson stated they provide for some on-call back to the Union and some on-call pay for Sewer employees who have to be available on weekends. He stated it marginally increases their Deferred Compensation Plan, and reorganizes the way that we provide part of their dental benefit at no additional cost. Mr. Ferguson stated the new Agreement removes the Signing Bonus that was part of the previous Contract.

Mr. Ferguson stated he is very happy with this Agreement, and there are already employees who are asking how they can get Certified to become more technically skilled, earn more money, and be a greater benefit to the Township.

Ms. Tyler moved and Mr. Lewis seconded to approve the Tentative Agreement with the Independent Association of Lower Makefield Township Public Works Employees as outlined by the Township Manager.

Mr. Grenier thanked Mr. Ferguson for his efforts putting this Agreement together. He stated it is a very professional structure with new ideas that he is in favor of most of which are in the private sector. Mr. Grenier stated Mr. Ferguson had noted the new Grievance procedures, and earlier in the year they discussed a Human Resource policy, and this seems to fall within that scope. Mr. Ferguson stated the process memorializes the obligations of management to sit face-to-face with individuals who may have grievances, or if they are being reprimanded for something that they have multiple levels to try to come to a resolution. He stated they can go to the Department Head, they can then Appeal to the Township Manager, and then to the Board of Supervisors to work out an agreement. He stated he wants to have this structure for the Personnel Policies and Procedures Manual that they will be working on next year as far as a Discipline Policy, and this will be consistent with that.

Mr. Grenier stated he is seeing base rates which he assumes are on a forty-hour work week. He asked how they are proposing to address overtime. Mr. Ferguson stated overtime would be time and a half. He stated the Contract gives time and a half outside of the normal work hours. He stated for weekends, they are entitled to time and a half on Saturday; and if they work on Saturday and have to come in on Sunday, it would be double time. He stated the Contract currently has pay for different jobs so that if an employee does a certain kind of work, there are hourly rates for everything; and this new Contract gets rid of all of that and simplifies it into specific pay rates. He stated they have agreed to give that up, but they understand that they have the ability to make more money all of the time by qualifying and becoming more technical-savvy employees. He stated a number of the employees have been at the Township for a long time and are at the end of their careers who indicated that they liked what was being proposed and that they would have liked this over twenty years ago. He stated they felt that those who will be following them will benefit from this. Mr. Ferguson stated this will give the Township the ability to attract people who will understand that they would not have to be at the same job classification for the rest of their career, and they could move up. He stated he was very happy with the attitude of the employees.

Mr. Grenier thanked the Public Works staff for working with Mr. Ferguson on this and being positive about it.

Motion carried unanimously.

APPROVE RETAINING PRIVATE UTILITY ENTERPRISES, INC. AN INDEPENDENT SEWER OPERATOR IN THE AMOUNT OF \$4,000 PER MONTH

Mr. Ferguson stated the Board knows that there is a long-term employee who is retiring. He stated they are also having evaluations of the Sewer system being done, but they still need a second operator to assist checking pump stations, etc. He stated they have vetted several companies and come up with Private Utility Enterprises to bring them on temporarily at a cost of \$4,000 a month. He stated he has spoken to the Union about this as well. Mr. Ferguson stated they will assist running the Sewer operation with the other staff member; and in the event that the Township does not sell the system, they will then work to hire someone as a permanent replacement for Mr. Watson. He stated the Union understands this and has agreed to it. Mr. Ferguson stated he did not want to hire someone full time and come on staff and then potentially be laid off, and the Union appreciated that approach.

Dr. Weiss moved and Ms. Blundi seconded to retain Private Utility Enterprises, Inc. as an independent Sewer operator in the amount of \$4,000 per month.

Ms. Tyler asked if \$4,000 per month would give the Township a full-time person. Mr. Ferguson stated we would get a person three days a week. Ms. Tyler asked what would happen if they were needed more than three days a week, and Mr. Ferguson stated if they are needed more than three days a week, the cost would be \$50 an hour.

Mr. Grenier noted that Mr. Watson had worked for the Township for over forty-seven years, and he had a wealth of knowledge. He thanked Mr. Watson for his service.

Motion carried unanimously.

SOLICITOR'S REPORT

Mr. Truelove stated the Board met in Executive Session beginning at 6:30 p.m. and items related to litigation and informational items were discussed.

Approve Filing a Complaint and Seeking Injunctive Relief Against Jean Augustin, 3 Ridge Avenue

Mr. Truelove stated for several months there have been disturbances and issues related to a residence located at 3 Ridge Avenue in the Township, and a lot of Code violations have occurred there along with enforcement activities. He stated based upon the concerns of local residents as well as the Township staff, it was felt that they needed to take an extra step and a Complaint and Injunction Petition were filed a few weeks ago; and there is a Hearing scheduled for this Friday at 9:30 a.m. at the Bucks County Court of Common Pleas. He stated his colleagues have done an excellent job preparing for this. He stated the Municipalities Planning Code Section 617 allows for the authorization of such an action especially when there are Zoning violations which are a part, although not all, of the Complaints that have been filed.

Ms. Tyler moved, Mr. Lewis seconded and it was unanimously carried to approve filing a Complaint and Seeking Injunctive Relief against Jean Augustin, 3 Ridge Avenue as outlined by the Township solicitor.

Approval of Settlement of Litigation Filed by Cameron and Olga Troilo and Authorization for Township Manager to Sign

Mr. Truelove stated several years ago there was an issue with a pipe in the Edgewood Village area. He stated this did not involve depositions as they tried to keep the costs at a minimum, and there is an Agreement by all Parties to settle the litigation at no cost to the Township paying anything to Cameron and Olga Troilo.

Ms. Tyler moved and Mr. Lewis seconded approval of the Settlement of Litigation filed by Cameron and Olga Troilo as outlined by the Township solicitor and authorizing the Township Manager on behalf of the Township to sign the relevant documentation.

Mr. Lewis asked if this individual is in compliance with all other Laws and Ordinances of the Township including payments, and Mr. Ferguson stated not all payments.

Mr. Lewis stated the former litigant should be reminded of this, and Mr. Ferguson stated that is done regularly.

Motion carried unanimously.

APPROVAL OF EXTENSIONS – FIELDSTONE AT LOWER MAKEFIELD, ARIA HEALTH, DOGWOOD DRIVE, AND CAPSTONE TERRACE

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve the Extension request of Fieldstone at Lower Makefield to December 31, 2020.

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve the Extension request of Aria Health to June 30, 2020.

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve the Extension request of Dogwood Drive to March 31, 2020.

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve the Extension request of Capstone Terrace to March 31, 2020.

APPROVE CONTRACT FOR PROFESSIONAL SERVICES WITH MIDDLEMISS FOR 20 MAHLON DRIVE

Mr. Ferguson stated the Board received a memo in their packet from Mr. Majewski with regard to this matter, and Mr. Ferguson read the memo into the Record. Mr. Truelove stated this is a Contract for professional services.

Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to approve the Contract for professional services with Middlemiss for 20 Mahlon Drive as outlined by the Township solicitor.

SUPERVISORS REPORTS

Mr. Grenier stated the Financial Advisory Committee met and did a review with the Township Manager of the Budget, and provided some recommendations for next year.

Ms. Blundi urged all volunteer Boards and Commissions to get their Minutes in and up to date by the end of the year so residents can access what is going on.

Mr. Lewis stated the Park & Recreation Board met and provided the recommendation to the Board of Supervisors which was reviewed previously this evening. Mr. Lewis stated Mr. Doug Riblet will be completing twelve years of service on the Farmland Preservation Corporation, and will be moving part time outside of the Township.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Grenier stated there are a number of vacancies on a number of Township Boards and Commissions and he asked those interested to check the Township Website and submit a letter of interest and resume to Mr. Ferguson if they are interested in serving.

Dr. Weiss moved, Mr. Lewis seconded and it was unanimously carried to appoint Joseph Lingle to the Sewer Authority.

Dr. Weiss. moved, Ms. Blundi seconded and it was unanimously carried to reappoint Lisa Huchler and David Rogers to the Disability Advisory Board.

Dr. Weiss moved, Mr. Lewis seconded and it was unanimously carried to reappoint David Wilner to the Economic Development Committee.

Dr. Weiss moved, Mr. Lewis seconded and it was unanimously carried to reappoint Patrick Frain to the Golf Committee.

Dr. Weiss moved, Ms. Blundi seconded and it was unanimously carried to reappoint Barbara Nuzzolo, Rebecca Diamond, and Eric Rockenbach to the Historic Commission.

There being no further business, Ms. Tyler moved, Ms. Blundi seconded and it was unanimously carried to adjourn the meeting at 9:45 p.m.

Respectfully Submitted,

Daniel Grenier, Chair

