

TOWNSHIP OF LOWER MAKEFIELD
PARK & RECREATION BOARD
MINUTES – MARCH 10, 2020

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on March 10, 2020. Mr. Krauss called the meeting to order at 7:35 p.m.

Those present:

Park & Recreation Board: Douglas Krauss, Chair
 Michael Brody, Secretary
 Mike Blundi, Member
 Patricia Bunn, Member
 David Malinowski, Member
 Dennis Wysocki, Member

Others: Monica Tierney, Park & Recreation Director

Absent: James McCartney, Supervisor Liaison

APPROVAL OF FEBRUARY, 2020 MINUTES

Mr. Malinowski moved, Mr. Brody seconded and it was unanimously carried to approve the Minutes of the February 11, 2020 meeting as written.

BOY SCOUT PACK 95 NATURE TRAIL PROJECT FOLLOW UP

Members of Boy Scout Pack 95 were present to give an update on their Nature Trail project. It was noted that the trail etiquette signs were completed and were shown this evening. The final step is to install them with rope on a selected tree near the Natural Trail entrance, and a picture of the tree they have selected was shown this evening. The Board commended the Scouts for the work done, and Ms. Bunn asked that pictures of the completed project be posted on the Township Website.

DISCUSSION AND MOTION TO RECOMMEND ADJUSTMENT TO THE MEMORIAL PARK BID

Mr. Andrew Pockl, Township engineer, was present and stated this is Phase II for Memorial Park. He stated Phase 1 was completed in 2017. He stated Phase II

was designed by the prior Township engineer, and he is unable to speak on the decisions that went into the design. He stated when he became Township engineer, he was tasked with reviewing the design and making sure it was up to engineering standards and quality control, and then put it out for Bid. He stated it was put out for Bid in July, 2019, but no Bids were received. He stated the contractors were very busy last year, and they had a backlog of projects; and they were not bidding on a lot of projects in July, 2019. Mr. Pockl stated it was put out for Bid again in November, and two Bids were received both of which exceeded the Budget significantly. He stated the Township received a Grant for this project for a total of \$250,000, and the Township has a 50% match requirement. He stated he believes that the Grant expires at the end of 2021.

Ms. Bunn asked if that means that the money has to be spent by that time or that the project has to be started by that time. Mr. Pockl stated it needs to be completed by the end of 2021.

Mr. Pockl stated he was then tasked with considering how they could reduce the scope of the project so that it could be fit within the Budget. He stated several contractors had indicated that they did not want to Bid on the project because there were too many sub-contractors that they would have to manage on this project given that there was exercise equipment, playground equipment, fences, asphalt, concrete, pavilions, gazebos, and a bocce court all of which required separate sub-contractors to do the work. Mr. Pockl stated he looked into how they could have a minimum number of sub-contractors and still get a reasonable amount of work completed within the Budget. He stated there were discussions with Ms. Tierney to prioritize the needs, determine what would need to be completed by a contractor, and whether there were alternative means to acquire equipment or surfacing through a State-wide Contract which could be done subsequently if funds become available. He stated it was felt that would be a less expensive alternative than Bidding it out and including it in this Bid.

Mr. Pockl stated the estimate he has provided was based on unit prices that were received from the lowest Bid to see what would fit within the \$500,000. He stated that resulted in proposing to proceed with the tennis court and the pickleball court area. He stated there are three tennis courts shown in yellow on the proposal, and four pickleball courts. He stated four pickleball courts fit within one tennis court area. Mr. Pockl stated they are also showing an asphalt trail that extends around the perimeter of the area, and that could be included in the Base Bid. He noted a gray area which is an existing parking lot. Mr. Pockl

stated with the tennis courts, the pickleball courts, the fencing around the courts, benches within the courts, posts, stone and asphalt for the trail as well as a stone base for both the pavilion and the gazebo, the estimate is \$496,000.

Ms. Bunn asked what was included in the Grant. Mr. Pockl stated the Grant was for the entire project. Ms. Bunn asked if they were changing that and doing less work, do we have to modify the Grant. Mr. Pockl stated we do not adding that Ms. Tierney has discussed this with DCNR, and they indicated that this is the same difficulty that most Municipalities are running into which have received these funds. Ms. Bunn stated she feels that the Township should get that in writing. She stated she understands that if the Township changes the Grant by a certain amount, technically DCNR could pull it; and she would prefer that the Township has something in writing from them that they understand our predicament. Ms. Tierney stated the correspondence was through e-mail, and she also had a phone conversation as well and it was expressed that most Bids are coming in up to double recently.

Ms. Bunn stated given the current Bidding environment, she is concerned that Mr. Pockl estimated this using the lowest Bid previously received adding she feels this has been a problem in the past, and there were not accurate estimates from the engineer. She stated she would be more comfortable if the numbers were reviewed again since she feels the estimate is low. Mr. Pockl stated the Road Program was just put out. Ms. Bunn stated Road Bidding is different as it involves different contractors. Mr. Pockl stated the Road Program asphalt came in at \$78 a ton, and he had estimated it at \$150 a ton. Ms. Bunn stated she is still concerned that the estimate was based on the lowest Bid when it was Bid six months ago. Mr. Pockl stated the price of asphalt is less than what it was in November of last year. He stated he feels that restructuring the Bid to limit the number of sub-contractors is also going to give a favorable, comparable price.

Mr. Krauss asked what percent of the \$500,000 cost are the courts, versus the trail, versus the pavilion base. Mr. Krauss asked if the Bids come in high will they have to “scrap everything,” or could they eliminate the trail or the base for the pavilion. Ms. Bunn stated if the Bids come in high, she would like to make sure we do not have to re-Bid everything, and we could pick and choose what we want. She stated often you cannot change the Bid more than 25% without having to re-Bid it. Mr. Pockl stated we can structure the Bid so that

there are a number of Add-Alternates. He stated they would have a Base Bid for the tennis courts, and they could do an Add-Alternate for the trail, and an Add-Alternate for the stone sub base for the pavilion and the stone sub base for the gazebo. He stated that will provide flexibility for the Township.

Ms. Tierney stated the next step is for the Park & Recreation Board to make a recommendation to the Board of Supervisors for them to consider at their next meeting so that get this out to Bid right away.

Mr. Wysocki asked how long the project will take and when will the project need to be started in order to have it finished before the Grant expires.

Mr. Pockl stated if we go out to Bid the beginning of April, Bids could be opened the end of April and have Contracts ready by the end of May, and have it constructed by September. He stated they could also get a favorable price by giving the contractors some flexibility to allow them to finish before November so that the contractors would have more construction time and allow them to fit it into their schedule.

Mr. Pockl stated that the Grant expiration date for construction is the end of 2021. He stated he feels it will only take a site contractor ninety days to complete the work on site. Ms. Tierney stated she was not sure about the expiration date, and she would have to review that, and it may be that the bulk of the spending may need to be done by the end of this year. Ms. Bunn stated if that is the case she feels it is very important to make sure that we have the Bid structured properly so that we do not have to re-Bid it.

Mr. Wysocki stated in the recommendation to the Board of Supervisors he feels it is important to highlight that point.

Mr. Krauss asked if they could add an incentive to the contractor to get them to complete it faster; however, Ms. Bunn stated you cannot do that. She added that if you add an incentive, you also have to add a penalty.

Mr. Pockl stated if they went longer, a solicitor would probably advise that the Township would have to show that the Township was fiscally harmed by the project not being completed, and that is difficult to prove and would require the Township to spend money trying to prove that.

Mr. Brody stated the exercise area, the bocce court, and the cultivated fields will not be included. Ms. Tierney stated they would also not do the playground or the horseshoe pits. Mr. Pockl stated they would also not construct the pavilion or the gazebo although this Bid would include laying the stone base for those as an Alternate.

Mr. Pockl stated he has the Grant information with him this evening, and the Grant Agreement period beginning date was January 1, 2018 and the ending date is December 31 ,2021.

Mr. Brody asked about the impact on 9/11 activities, and Mr. Pockl stated they will put in the specifications that no work will be done within the two weeks around that period of time. Ms. Bunn stated they should also include that the site needs to be cleaned up.

Mr. Brody moved, Mr. Malinowski seconded and it was unanimously carried to recommend to the Board of Supervisors Remington & Vernick engineers Memorial Park Bid adjustment up to \$500,000.

POOL BATHROOMS DISCUSSION

Ms. Tierney stated she had provided the Park & Recreation Board members with all the quotes that were received for the Pool bathrooms. She stated when the original walk-through was done, the estimate was \$75,000 for a “face-lift;” however, once they looked into this further it was determined that a lot more needed to be done. She stated they received back quotes much higher than she had anticipated.

Ms. Tierney stated at the March 4 Board of Supervisors meeting, the Board approved the HVAC piece of the project in the amount of \$11,485.54. She stated this will be ventilation in both the men’s and women’s locker room/bathroom. She stated they are moving forward with this project.

Ms. Tierney stated the Board of Supervisors did consider that if the price for all of the work was coming in this high for such a small facility, they may need to consider a different approach in the future and possibly they may decide to take down and re-build the entire facility. She stated she will look at a comparison price for a face-lift versus a knock-down project. She stated in the meantime they will have the HVAC work done. She stated this will be paid for with Pool money and not taxpayer money.

Ms. Bunn asked if they can do the HVAC work without impacting the showers, tile, etc.; and Ms. Tierney stated they can, and it will all be done up above. Ms. Tierney noted that if they decide to proceed with a face lift, they will not have to remove the HVAC; however, if they decide to knock down the building, that work will be lost so that must be considered.

Ms. Tierney stated she knows that the bathrooms are a point of contention, and they are focusing on them this year. She stated they will re-paint them and there will be extra cleaning. She stated they will be having a cleaner come in once a week to do a deep clean in addition to the cleaning done by the staff every day. She stated she hopes that will make a better experience for all of the patrons. Ms. Tierney stated the cleaner will also be on call if a situation arises. Ms. Bunn asked if they should consider having the cleaner come in twice a week; and Ms. Tierney stated since they have not done even once a week in the past, she would like to see how it works having the deep cleaning done once a week in addition to the staff working under the new protocols in place. Ms. Tierney stated if it is not working, she would look into having the cleaner come in a second time each week.

Mr. Blundi stated on each of the line items a “factor of 1.5015” is shown. Ms. Bunn stated that is probably the labor cost. Ms. Tierney agreed to look into this further.

LEAGUE LIAISON REPORTS

Mr. Gordon Workman, Lower Makefield Football, was present. He stated they are still registering for the spring season. He stated they will start their season on March 22. He stated the spring League is informal, and they have three different age groups, pick random teams, and they play for an hour with some coaches and referees. He stated they do not want to impede into the baseball, Lacrosse, and soccer seasons in the spring. He stated they open it up for 180 slots – 60 in each of the three age groups. He stated currently they are at about 155. They are slightly over 40 for the six to eight age group and the over twelve age group. He stated they are full at the nine to eleven age group.

Mr. Workman stated he noticed that the NFL Camp is posted for Registration, and it will be held the last week of School for Pennsbury Schools. Ms. Tierney stated she has had minor discussions with them about how much it would cost to reserve the field; however, Mr. Workman stated you can now register for those weeks and it states it is to be held in Yardley. Mr. Workman stated LMFA has no affiliation with this, although he is happy to work with them. He stated they have two one-week camps with the first week being held the proposed last week of School for the Pennsbury School District so he does not feel that seems like the best week to hold that Camp in this area. Ms. Tierney stated she knows that they were aware of that, and she felt that they were planning to modify the way they do Registration.

Mr. Workman stated he knows in the past this Camp was held at Grey Nun, but that location is no longer available. Ms. Tierney stated NFL Flag Football Camp was usually held at Grey Nun, and they have now asked for space at Macclesfield Park. She stated she was working with LMFA to see if that would conflict with what they were doing, and found that it would not. Ms. Tierney stated NFL Flag Football was willing to pay rental fees for the fields. She stated they do have to work on the logistics including bathrooms and emergency evacuation in case of severe weather.

Ms. Bunn asked if this Camp was always held during the last week of School, and Ms. Tierney stated they indicated that those were the two weeks that it was usually held. Ms. Bunn stated they may be relying on the private Schools in the area for that week. Mr. Krauss stated other area Public School Districts may not be open during that week. Ms. Tierney stated she is meeting with them next week at Macclesfield, and she will discuss that with them at this time. She stated she did not realize that Registration was open already.

Mr. Wysocki asked how many players they attract, and Ms. Tierney stated she believes she was told it was approximately fifty to eighty. She stated she will get more details next week at the face-to-face meeting. She stated they are excited to have a new space. Ms. Tierney stated it is more difficult at Macclesfield compared to Grey Nun since there is not a facility at Macclesfield to go into in the event of inclement weather, and they need to consider that. Ms. Bunn asked if it is a concern that none of our facilities have a place to go into in the event of inclement weather other than possibly pavilions. Ms. Tierney stated this could be a fair-weather camp, and they could make a weather call in advance. Ms. Bunn stated sometimes storms just “pop up.” Ms. Tierney stated they could have the pavilion available for them to get a quick shelter if necessary.

Mr. Wysocki asked what part of the Park they are looking to use, and Ms. Tierney stated they only need the first football field.

Ms. Tierney stated a lot of work was done on the football fields including aerating and seeding prepping for the season.

Mr. Steven Severino, Yardley-Makefield Rookie Rugby, was present. He stated this is their fifth year in existence, and they are chartered by USA Rugby. He stated within the last two weeks they have been Certified Level 200 so that now they can move to tackle rugby as well. He stated their players are from Kindergarten to Eighth Grade, and they have approximately

eight-five to one hundred players in a season. He stated they have now expanded to spring, summer, and fall programs. He stated currently they do not use any LMT fields. He stated they are using Newtown fields for the spring, in the summer they use some of the Pennsbury School District fields, Newtown fields, and Core Creek Park, and in the fall they use the Edgewood School fields and Core Creek Park.

Mr. Severino stated they are growing, and he feels with the tackle piece they will have another spurt since some players had left as they got older since there was not a tackle program.

Ms. Bunn asked if the tackle program would still be without helmets; and Mr. Severino stated it will be, and it is called “cheek-to-cheek” so your head is not involved in the tackle. Ms. Bunn asked if there is concussion protocol; and Mr. Severino stated USA Rugby has concussion protocol, and it has been shared with Ms. Tierney. He stated they are insured by USA Rugby, and the insurance is significantly higher for tackle than it is for flag.

Mr. Wysocki asked the percentage of players that are from Lower Makefield, and Mr. Severino stated it is over 90% in the current season.

Mr. Severino discussed the history of Yardley-Makefield Rookie Rugby. He stated they have excellent coaching and an enthusiastic membership.

Ms. Tierney stated there was discussion that LMFA was not going to need Memorial Park for both seasons, and that possibly the younger players from Yardley-Makefield Rookie Rugby could come in to Memorial Park at some point possibly next spring. Mr. Krauss stated the Park & Recreation Board would have to make a new Motion to the Board of Supervisors since the prior Motion was specific to flag football.

Mr. Severino currently their program goes from Kindergarten to Eighth Grade, and he feels at some point they could continue into High School. He stated normally Kindergarten and First are one group, Second Grade through Fourth Grade, then Fifth and Sixth, and Seventh and Eighth. He stated they normally have between two to three Divisions; and it is really based on skill so that even if there is a younger player if that player is very good, they often play with older players.

Ms. Bunn asked if it is just boys, and Mr. Severino stated it is co-ed with boys and girls playing on the same team.

Mr. Wysocki asked Mr. Severino what the Township can do to help them. Mr. Severino stated a number of years ago he appeared before the Township about the Snipes Tract. He stated currently they are playing at Edgewood, which is fine for the younger players; however, with “fifteens” you need a field that is bigger than a football field. He stated they have been leveraging Core Creek Park and they have access to some Newtown fields. He stated having access to a big field when they start playing the “full size fifteens” which they expect to do next spring would be tremendous even on an ad hoc basis especially if they wanted to have a Tournament and have teams come in if there was space available.

Mr. Wysocki asked about goals. Mr. Severino stated they are similar to football goals, and they can leverage PVC pipe. He stated they can do something on a temporary basis.

Mr. Krauss asked if they were to run a tournament, how many teams would that entail and how many fields they would need. Mr. Severino stated they might be able to do it with just one or two fields depending on the size of the tournament. He stated for a smaller tournament, it could be six to eight teams. He stated he has not been involved in the “fifteens” which would be the full size so he is not sure what would be needed. He stated as you build your reputation, the tournaments get bigger over the years. Mr. Krauss recommended that he continue to check in with Ms. Tierney to see about field availability. Mr. Severino stated he wanted to check in with the Board, and advise that they are interested if fields become available.

Mr. Wysocki asked if Rugby needs were included in the Assessment, and Ms. Tierney stated she would have to look into that. Mr. Krauss stated when they developed the Plans for Snipes the original field dimensions were large enough for Rugby. Mr. Severino stated they were involved with the discussions for the Snipes Tract. Ms. Tierney stated she is not sure that Rugby numbers were included in the Assessment, and they should consider that further.

Mr. Blundi asked Mr. Severino when he discussed “fifteens” if that means fifteen per side, and Mr. Severino agreed. He stated traditional Rugby is fifteen per side, while the newer style is called “sevens” so it is a quicker game. Mr. Blundi asked if they wear cleats, and Mr. Severino stated they do.

Ms. Noelle Codispoti, Pennsbury Athletic Association, was present. She stated their Registration has closed, and across both baseball and softball Registration is up 20%. She stated for the Babe Ruth age group which is ages thirteen to fifteen, last year they had one team, and this year they have two full teams plus a Travel Team. She stated some of the teams have started practicing outside, and the Travel Teams have been inside since January. She stated there was a field maintenance day last weekend and volunteers were working on getting the fields ready. Ms. Tierney stated new in-field mix has been ordered.

Ms. Codispoti stated today they started addressing the corona virus. She stated they were supposed to have a coaches meeting on Thursday; however, that meeting will be canceled since normally they get 100 hundred people in the room, and they felt that it was in their best interest to cancel that meeting. She stated they are still considering when the season should start. She stated they will put in a “no handshake” rule if necessary, and discuss best practices with the coaches.

Mr. Krauss stated he feels the Leagues should be coordinating with the Township through Ms. Tierney if the Township has any specific requirements. Ms. Tierney stated the Township is aware that there are many different user groups and events taking place currently as well as events coming up in the future. She stated she is meeting twice a week with all of the Directors, the Township Manager, and the Police Chief to come up with plans for the employees, the residents, and the different user groups. She stated as the plans come together, the Township will be educating the public.

Ms. Tierney stated she is the Chair of the Bucks County Park & Rec Committee, and she will be calling a special meeting so that they can all talk about some of the things that all the Park & Rec professionals are facing and see how everyone else is planning to handle this so that they can come up with some best practices that they can work on together. She stated they are not taking this lightly as a Township. She stated as they continue to learn more and come up with plans, they will keep up the communication.

Mr. Krauss asked that before the Leagues make any decisions, they should discuss it with the Township. Ms. Codispoti stated the point of their decisions would be to limit liability, and they would take their lead from the Township and also share what they are doing. She stated if PAA decisions are more strict than what everyone else is doing, they would still take those precautions just to limit the liability.

Ms. Tierney stated each League is different in the way that they operate, and they really should be considering how they operate and how they are going to modify on their own as well.

Ms. Bunn asked if there has been any concern from the State about the Leagues operating the snack stands. Ms. Tierney stated although there has been no guidance given to the Township, she can reach out to the Board of Health about that and share what she finds out with the Leagues.

Ms. Tierney stated the Township is disinfecting everything daily, and all staff is taking part in this process.

Mr. Brody asked if the bathrooms at the fields and playgrounds being cleaned that stringently as well, and Ms. Tierney stated no bathrooms are opened until April 1. She stated once that comes to fruition, they will have to consider how they are going to handle that. She stated they may decide to use the same cleaner that they are using for the Pool to come out and do a deeper clean.

Ms. Tierney stated since some of the teams are starting to practice, the Township will put out port-a-potties at some of the sites as a temporary measure until the bathrooms are opened on April 1.

Ms. Tierney stated the Township has also started doing maintenance work at the ball fields, and she specifically noted a ledge at the softball field that they will need to re-grade. Ms. Tierney stated they also did a lot of work on the baseball fields in the fall, but she asked that she be advised if there are any safety concerns. Ms. Codispoti stated there are ledges there as well, and they are not even on any of the fields other than the new fields at Caiola. Ms. Tierney stated the softball fields will be the primary focus at this time. Ms. Tierney stated the curling of the fence was another issue, and there were some other minor maintenance issues.

Ms. Tierney stated she knows that PAA wants to install their shed, and they are working on the Permit.

Ms. Bunn asked if they are still doing the MAGIK Program this year, and Ms. Codispoti stated they are. Ms. Bunn asked if you have to be a member of PAA to help with this program, and Ms. Codispoti stated you do not.

Mr. Mike Hanson, YMS Soccer, stated on Saturday they had their second Operation Gratitude Drive, and they assembled over 500 packages for deployed soldiers. He stated he feels this will be a regular program for them in the future.

Mr. Hanson stated Travel Soccer has started, and there have been some games and teams going to Tournaments. He stated the in-house program will start on March 28 and run eight weeks in duration although there will be breaks for Easter and Memorial Day so it will go until approximately June 7. Mr. Hanson stated they have started working on the fields and will be putting in the lines over the weekend. He stated he met with the Field Manager last evening who laid out their program, and they will continue to do more field work this spring on Field I and Field H. He stated they are not going to use Field F at all this spring as it is totally degraded to the point where they cannot use it. He stated they will start an intensive refurbishment program for that field.

Mr. Hanson stated at the EPYSA Annual Meeting, they learned about the Philly 2026 World Cup Bid. He stated the United States will be hosting the World Cup along with Canada and Mexico in 2026, and there will be fierce competition to be the host. He stated there is a group working on having it in Philadelphia, and YMS plans to get heavily involved in that, and possibly they could get the Township involved as well.

Mr. Hanson stated with regard to COVID-19, YMS will probably not make any decisions themselves, and will take their direction from EPYSA.

Mr. Blundi stated he is happy to hear that they will continue with Operation Gratitude. Ms. Tierney stated she was there, and it was fun to watch all of the people involved. She stated the event was held at the Community Center, and she thanked YMS for what they are doing for the community.

Mr. Jim O'Brien, President of Morrisville Little League, was present. He stated they recruit players from the 19067 area which includes Lower Makefield. He stated their fields are located at Williamson Park in Morrisville Borough. He stated they also use some School fields in Lower Makefield. He stated normally they have approximately 300 players between baseball and softball with ages between three and a half up to sixteen years old. He stated this is his first year as President, and he is excited to continue the relationship they have had with Lower Makefield over the years.

DISCUSSION OF NAMING POLICY FOR PARKS AND FACILITIES

Mr. Krauss stated at the last meeting Mr. Wysocki had brought up the issue of a Park Naming Policy, and he asked the Board if they would like to consider making a formal recommendation to the Board of Supervisors on this.

Mr. Wysocki stated the Park & Recreation Board first considered this a few years ago when they were discussing naming one of the fields. He stated a number of other Townships do have Naming Policies, and he had put together a document which was based on a number of other Naming Policies. He stated he put this together just as an initial proposal; and while it was discussed at that time by the Park & Recreation Board, they did not act on it as a Policy. He stated last month there was a proposal brought to the Board about naming something at Memorial Park, and the Park & Recreation Board did not have anything to fall back on. He stated what has been provided would be more of a guideline, and it gives the Board of Supervisors full latitude to act in the best interest of the Township for all of these considerations although it does provide some structure and elements to be considered for someone wishing to make a proposal to name something. He stated it also gives the Park & Recreation Board something to use to determine if the request is reasonable and consistent. Mr. Wysocki stated if the Park & Recreation Board wants to use this for guidance, they should give it to the Board of Supervisors to get their endorsement that this is appropriate since the Board of Supervisors is referenced in the document.

Mr. Krauss stated he feels it would be good to have a Policy so that someone coming to the Township with a proposal will have something concrete to look at.

Ms. Bunn asked if they are looking to have this be part of our Ordinance or just be used as a guideline. Ms. Tierney stated an Ordinance would be the law, and she feels this would be a Policy that they would use. She stated there are exclusions included so she feels this would be more of a Policy than a Guideline. She stated it would give the Township staff some leverage if they have this Policy. Ms. Bunn asked if it would be part of the Park & Rec Policy or the Township Policy. Ms. Bunn stated all we can speak on behalf of is Park & Rec, and the Board of Supervisors may decide that they want to use this Township-wide for all naming.

Ms. Tierney stated when this matter came up she called a few other Townships to see what their Naming Policies were, and she stated some of them indicated that they do not name anything for anyone. She stated there are some things named already in our Township, and she feels what has been proposed is a good Policy and provides guidelines.

Ms. Bunn stated she recalls that the reason they did not go forward with it previously was because they felt there were very few things left to be named. Mr. Krauss stated subsequently when the Community Center was built the matter came up again, and a room was named for an individual.

Mr. Wysocki asked Ms. Tierney if she talked to any other Townships that do have a Policy, and Ms. Tierney stated she is still looking into this. She stated recent events required her to focus on other issues. Ms. Bunn stated she personally does not care what other Townships are doing; and if this is something Lower Makefield wants to do, the Township should just do it. Mr. Krauss stated he had just asked Ms. Tierney to look into whether other area Townships had this; and if so, they could look at their Policy for comparison. Mr. Krauss stated the Board of Supervisors may want to know if other Townships have such a Policy.

Mr. Wysocki asked if Mr. Ferguson had an opinion on this; and Ms. Tierney stated she had not discussed this with Mr. Ferguson since she wanted to get feedback from the Park & Recreation Board first.

Mr. Malinowski stated he feels that if they are going to name something after a person, that person should either be a resident of the Township or have been a resident of the Township and have contributed significantly to the community unless it is a National figure.

Mr. Wysocki stated in the Policy provided it states:

“An individual or organization that contributed significantly to the acquisition or development of a park or facility;”

Ms. Bunn asked if they should add to that “in Lower Makefield.”

Mr. Wysocki continued as follows:

“Outstanding accomplishments by an individual for the good of the community;

An individual who has provided exceptional service in the interest of the Park system as a whole.”

Mr. Wysocki stated they could add something like Mr. Malinowski is suggesting that would say “must be a Township resident;” although he added that in some cases if the three items he listed are qualifiers, they may not care whether or not they are Township residents.

Ms. Bunn asked if Congressman Fitzpatrick lived in Lower Makefield, and it was noted that he did not.

Mr. Krauss stated he would like the Park Board to review the document and he could be provided any edits, and they could discuss it again at the next meeting.

Mr. Brody stated he would like to see some degree of a “quantifiable” included and some degree of acknowledged support from the residents. Others on the Board were not in favor of that. Mr. Brody stated the most recent request is what has caused them to consider this, but he does not feel that this proposed Policy should be subject to that most recent request as it would seem that they were changing the rules because of that request. Ms. Bunn agreed.

Mr. Brody stated he would prefer that the Naming Policy be considered after a decision is made with regard to the request to honor Congressman Fitzpatrick; however, if there is a delay on that particular request, they should still proceed with this. Ms. Bunn stated even if they recommend a Policy, that particular request could be excluded because it was presented before the Policy was put in place.

Mr. Wysocki stated he would like to know Mr. Ferguson’s opinion on this given his past experience. Ms. Tierney stated she would be glad to discuss this with him now that the Park & Recreation Board has discussed it further. Mr. Krauss stated Mr. Ferguson may indicate that they do not want the Park & Rec Board to consider this any further. Ms. Bunn stated even if he indicates he does not think the Park & Rec Board should consider this, it does not mean that the Board cannot still do so.

RECREATION DIRECTOR REPORT

Maintenance Plan Progress

Ms. Tierney stated they continue to work on this month by month.

Pool Feasibility Project Update

Ms. Tierney stated they held the open public forum two weeks ago and got a lot of good feedback. She stated they were able to display some concept ideas. She stated it is now on the Website. She stated she provided an extra week for people to view the information on line and provide feedback. She stated three concepts were presented, and they will try to narrow it down to one concept. She stated financials and core borings still need to be done, and they just wanted an idea from the users as to what they would actually use. She stated a report will be prepared which will hopefully be presented at the April meeting of the Park & Recreation Board so that the Board can provide feedback before this goes to the Board of Supervisors.

Ms. Tierney stated some of the comments received were Program related. She stated once the Feasibility Study is complete and the Board of Supervisors approves it, it will be sent to the State. She stated whatever is in that Report would be Grant eligible.

Mr. Brody stated they were presented three concepts, and in theory one of those or the best pieces of those will be presented to the Park & Recreation Board; and Ms. Tierney agreed. Mr. Brody asked if all three concepts will be shown as well, and Ms. Tierney stated they will not. She stated they are taking out the “things that did not go well.”

Mr. Blundi asked if they could still move ahead with some of the things they had suggested that could be put in the pool that could be climbed on. Ms. Tierney stated that while we could, if they are put in the Feasibility Study, they would be Grant eligible.

Mr. Krauss stated a number of Park & Recreation Board members were able to attend that meeting, and he thanked Ms. Tierney for holding this open forum; adding he is not sure that this has been done previously. He stated as they continue to work on new projects, he feels this process is the right thing to do, and Ms. Tierney agreed.

Mr. Blundi asked what makes something Grant eligible, and Ms. Tierney stated it is because they went through all the steps which were including key leaders, having community input, and having the Report going through the Township and the State. She stated if the Township were to apply for a DCNR Grant, they would know that it was a very well-vetted project and it makes the Township eligible to get bigger Grants. She stated they look to see if the Township did a Needs Assessment, a Feasibility Study, is part of the Master Plan, etc.; and if we have that package together already, that will be an easy Grant Application when Grants are available.

Needs Assessment Update and Creation of Updated Park & Recreation Master Plan

Ms. Tierney stated last month the Park & Recreation Board approved the Needs Assessment and Parks Master Plan. She stated she sent a memo to the Board of Supervisors, and at this point they are going to hold onto that recommendation until Budget time, and they know that the Park & Recreation Board is interested in pursuing those projects.

Mommy's Lil' Black Book Event at Memorial Park in June

Ms. Tierney stated the Board of Supervisors approved this at their last meeting. She stated she had further discussion about how the Township could recoup their costs before she took this to the Board of Supervisors, and the food truck fee will be increased to \$250 a truck as opposed to \$150 a truck which was the original proposal; and that should completely recoup the Township costs. Mr. Wysocki asked if the Township will be given \$100 a truck, and Ms. Tierney stated Mommy's Lil' Black Book will cover the Township costs. Ms. Tierney stated she will provide Mommy's Lil' Black Book with the Townships' costs, and those costs will be covered. Ms. Tierney stated the owner of Mommy's Lil' Black Book posted a flyer the night it was approved by the Board of Supervisors, and she already has 300 to 400 people indicating that they are interested in the event.

Follow-Up Proposal by Ellen Saracini

Ms. Tierney stated Ms. Saracini will be coming back to the Park & Recreation Board at their April meeting.

Goals

Ms. Tierney stated she added the Mommy's Lil' Black Book and NFL Alumni Association under the Goal to have five or more new and varied programs outside of the Community Center. She stated they will start all of the Camp and Pool training in April and May. She stated they did establish one large volunteer event – Comcast Cares – and that was discussed when Ms. Saracini was present. Ms. Tierney stated they are bringing in over 100 volunteers and other community groups can volunteer as well on that day. She stated they are going to do a clean-up project in association with the Garden Club outside of the 9-11 Garden of Reflection. Ms. Tierney reviewed some of the work to be done. Ms. Tierney stated there is also the potential of another tree planting in the Township coming up that could be considered as a volunteer event.

Ms. Tierney stated the staff has been fine-tuning all of the Policies and Procedures and reviewing them to see how they are working within the Township organization. She stated she hopes to have that all together for the next meeting of the Park & Recreation Board.

Ms. Tierney stated they replaced the pavilion shingles at Memorial Park. She stated they are starting to re-paint the rooms at the Community Center, and she is getting quotes for the doors at the Community Center.

Ms. Tierney stated it had been expressed to her a number of times about AEDs and the Leagues. She stated she reached to other Townships, and they were not able to provide any information. Ms. Tierney stated she reached out to the Township's insurer, DIVT, who indicated that if the Leagues want to have them, they can get them on their own. Ms. Tierney stated it would be difficult to store them on site because they could be stolen; and if they were put in a snack stand sometimes they are locked so it would not be realizable. Ms. Tierney stated all of the Police Officers have AEDs in their cars. Ms. Bunn stated she would be comfortable with the Police using it as opposed to a "random parent." Ms. Tierney stated DIVT advised that many of their other organizations have indicated that the Leagues themselves purchase an AED if they are interested in having one. Ms. Tierney stated if they do not, there is coverage within the Township, and there is no regulation about this. Mr. Brody thanked Ms. Tierney for looking into this.

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There being no further business, Mr. Brody moved, Ms. Bunn seconded and it was unanimously carried to adjourn the meeting at 9:20 p.m.

Respectfully Submitted,

Michael Brody, Secretary