

TOWNSHIP OF LOWER MAKEFIELD  
PARK & RECREATION BOARD  
MINUTES – MARCH 9, 2021

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held remotely on March 9, 2021. Mr. Krauss called the meeting to order at 7:30 p.m. and called the Roll.

Those present:

Park & Recreation Board:                    Douglas Krauss, Chair  
   Michael Brody, Vice Chair  
   Kim Rock, Secretary  
   Robert LaBar, Member  
   Dennis Wysocki, Member

Others:    Monica Tierney, Park & Recreation Director

Absent:    Mike Blundi, Park & Recreation Board Member  
   David Malinowski, Park & Recreation Board Member  
   James McCartney, Supervisor Liaison

APPROVAL OF MINUTES

Mr. LaBar moved, Mr. Brody seconded and it was unanimously carried to approve the Minutes of March 9, 2021 as written.

JACK PEPPER CLASSIC 3 X 3 TOURNAMENT DISCUSSION

Mr. John Love, 914 Edgewood Road, stated he is with Falcons Elite, which is a newly-formed youth basketball organization for those in the Pennsbury School District. He noted those involved with the organization. He stated they have known the Pepper family for years, and with the passing of Jack Pepper, they wanted to keep his name in the community and do a fund-raiser for the American Cancer Society. He stated the 3 x 3 Tournament will be held on April 2 and April 3 for grades 3 through 12. Mr. Dalton Pepper had asked if there could be an adult division, and they have agreed to do that as well. He stated the hope is to make this an Annual Tournament.

Mr. Krauss stated he understands it will be indoors, and Mr. Love stated it will be indoors at the Pennsbury Middle Schools; and they will follow COVID protocols. Mr. Krauss stated Jack Pepper was a great asset to the community, and he feels this is a great idea.

Mr. Love stated they are looking for volunteers, and those interested in helping can reach out to him.

Mr. Brody stated he understood that there were going to be raffles and asked if the Township could donate Pool guest passes. Mr. Love stated raffles were being considered, but given the situation with COVID they are not sure how they would do this. He added they are accepting financial donations, and some companies he has contacted are donating to help with costs and being sponsors.

Ms. Tierney stated Park & Recreation Board members could volunteer or help get the word out. She stated the Township will post this on social media and the Township's Website. She stated Mr. Pepper worked for the Township for many years.

CAPRA

#### Volunteer Plan Presentation

Ms. Tierney stated there are currently two Interns working with the Park & Rec Department, and one of those is Elizabeth Lawson who is working on the Volunteer piece of CAPRA.

Ms. Lawson stated Lower Makefield already has an excellent Volunteer Program and ways for the community to volunteer, but they want to improve the standard to comply with the Accreditation. Ms. Lawson showed her slide presentation. She stated CAPRA wants to make sure that the volunteers are benefitting the Township. The Management Guide was shown which had been provided to the Park Board. She stated the Guide is done so that there is a standard of operations so that there can be the best overall experience for the Township as a whole.

Ms. Lawson stated CAPRA wants the Township to have different categories and to make sure that the Township is complying with each category. She stated the first category is volunteer opportunities. She stated there is an extended commit-

ment volunteer which would be a volunteer who wants to spend numerous time and hours. She stated examples would be serving on the Park & Recreation Board, the Special Events Committee, the Lower Makefield Township Seniors, or the Youth Committee.

Ms. Lawson stated the next category would be a community service project which would be for an individual who would like to spend a few hours with no commitment necessary. She stated examples would be tree-planting day, Park clean-up, Earth Day, and special event days.

Ms. Lawson stated the last volunteer category would be through our partners; and someone wishing to volunteer would contact the specific organization directly and determine how to get involved. Ms. Lawson stated some of the Township's partners include the youth athletic organizations, Neighbors in Need, Comcast Cares, scouts, churches, etc.

Ms. Lawson stated CARPA also wants the Township to comply with volunteer recruitment so the Township is actively recruiting new volunteers and not just keeping the same percentage of volunteers. She stated to do this, the Township will have up-to-date information to give out to any interested individuals, and we will also advertise our volunteer opportunities on our social media platforms, e-mail, and the Township Newsletter. Ms. Lawson stated once a participant volunteers with the Department, they can choose to receive automatic e-mails sent to them with upcoming volunteer opportunities and how to get involved. She stated this will help increase the volunteer percentage and keep improving our standards.

Ms. Lawson stated CAPRA also wants the Township to comply with Selection, Retention, and Background Checks. She stated selection varies for the commitment that the volunteer is interested in. She stated individuals interested in becoming extended-commitment volunteers are required to send a letter of interest with a current resume to the Township Manager. Applicants must be residents or property owners in Lower Makefield. Potential volunteers will be called for an in-person interview with the appropriate Board before selection. Volunteers will be selected based on their background, availability, and goals. She stated if an individual wishes to volunteer for a community-service project, the Park & Recreation Department will set up a criteria for volunteering based on the work that is needed. Once volunteers commit to the project, the Park & Recreation Board and Department will communicate with the group through e-mails with relevant information that they may need.

Ms. Lawson stated with regard to retention, it is important for the Township to retain good volunteers; and in order to do so, the staff strives to cultivate an environment that is welcoming, friendly, and empowering to all. She stated CAPRA wants to make sure that the Township has accommodations for anyone who may need them.

Ms. Lawson stated with regard to the volunteer background check, this is important so that we can provide the safest environment for the participants, other volunteers, and staff. Ms. Lawson stated all volunteers must get a background check if they are associated with children or any League. Background checks are good for a period of five years. Ms. Lawson stated if volunteers are getting a background check through a different organization that they have already volunteered for, they must submit a disclosure statement stating that everything is correct and nothing has changed.

Ms. Lawson stated the Township also has to comply with Volunteer Operations broken up into Supervision, Evaluation, Recognition, and Liability Coverage. Ms. Lawson stated the Park & Recreation Department will supervise all volunteers once they sign into the event. She stated they will sign in so that all hours served can be recorded, and they will check to make sure that all volunteers are acting appropriately since they are a representation of the Park & Recreation Department. Ms. Lawson stated if a volunteer is not operating appropriately, they will be asked to leave the event immediately, and their hours will not be logged.

Ms. Lawson stated with regard to evaluation, volunteers will be evaluated on their hours fulfilled and the program once it is complete. All volunteers will sign before and after leaving the event, and they will receive a letter stating the hours that were completed that day. She stated staff will also log the completed hours into a sheet to keep track of each volunteer's hours and the time spent with the Department so that they can be honored appropriately and be recognized for their hard work.

Ms. Lawson stated CAPRA wants to make sure the Township recognizes all volunteers so they know that Park & Recreation is thankful for the work that they are doing. She stated the Township honors all volunteers who complete hours with the Park & Recreation Department thank-you letter that can be presented to the individual's work, school, or organization that they need it for. Ms. Lawson stated any volunteer who completes an outstanding number of hours will be invited to the Annual Volunteer Appreciation Luncheon which is scheduled to be in December, 2022. Due to COVID, they feel it is appropriate

to wait a year so that participants have a fair amount of time to get their hours in and that more opportunities are available. Ms. Lawson stated that any volunteer who volunteers more than fifty hours will be rewarded with a special prize of the Township's choosing that year.

Ms. Lawson stated with regard to liability coverage, CAPRA wants to make sure that all volunteers are covered under Section B of the Delaware Valley Property and Liability Trust coverage document. She stated volunteers must also sign a Waiver, and that the Township can use their pictures for publications.

Mr. Krauss thanked Ms. Lawson for the presentation and putting the materials together.

Mr. LaBar asked if the background check is paid for by the volunteers or if the Township covers that. Ms. Lawson stated the Township would cover it if it is through the Park & Recreation Department; however, if it is done through a partner, they would handle that.

Mr. Krauss stated with regard to the background check, the one listed is specifically for working with children. He asked if they have considered extending this to those who are working with Seniors, involved with money and fund-raising, or involved with longer-term commitments. Ms. Tierney stated this is something they would have to consider Township-wide for all of the Committees since there are a number of volunteer Committees in the Township. She stated the Seniors run their own program, and they do not require a background check for their Board members at this time; and they would have to decide on this internally.

Mr. Krauss asked about volunteers who may be working with the Seniors who might be there volunteering on a weekly or monthly basis. He stated the way the policy is written, that is not addressed. Ms. Tierney stated the Senior group brings in their own internal presenters. Ms. Tierney stated if the Township brings in a presenter/contractor, they are vetted by the Township. She stated that would not necessarily be a background check for a presentation. Mr. Krauss stated what he was discussing would be someone who is there volunteering with the Seniors on a weekly or monthly basis, although he added he is not sure that anyone actually does that for them. Mr. Krauss stated he was thinking of this as a protection for the Seniors since they may not have thought of that in the past. Mr. Krauss stated his concern was with any organization dealing with money or individuals on a regular basis.

Mr. Krauss stated with regard to volunteer retention and creating an on-going contact list, he asked if we have that today. Ms. Tierney stated we do have that list already of all the previous volunteers for each year. Ms. Tierney stated the only new item is doing the luncheon at the end of the year for volunteers who would be long-term volunteers and possibly League heads who have committed a significant amount of time. She stated everything else that was presented is done already, but Ms. Lawson brought everything together.

Mr. Krauss asked if CAPRA discusses how many volunteer opportunities the Township should be offering. Ms. Lawson stated CAPRA is not asking for a specific number of opportunities in the Guide, and it is just to meet each person's needs.

Mr. Krauss asked if the Park & Recreation Board needs to recommend approval. Ms. Tierney stated this section does not require an approval; but if the Park & Rec Board wants to approve it or put it before the Board of Supervisors, they can.

Mr. LaBar moved, Ms. Rock seconded and it was unanimously carried to accept the Volunteer Management Guide as drafted for approval by the Board of Supervisors.

#### ADA Transition Plan Discussion

Ms. Lisa Huchler, 524 Palmer Farm Drive, stated she is the Chair of the Disability Advisory Board.

Ms. Tierney stated the Park & Recreation Board was provided the draft document.

Ms. Huchler stated she appreciates Ms. Tierney's efforts in getting the accreditation process moving forward and the significant amount of work that was done, adding she enjoyed working with Ms. Tierney on this.

Ms. Huchler stated they approached the ADA Transition Plan initially by trying to come up with some priorities as to what they are looking for in a park. She stated they came up with five items, and the first was accessibility into a park or facility. She stated this would include handicap parking so that someone can get from the parking lot to the park. She stated the second priority is that once someone is in

the park, we want to make everything in there accessible. She stated they need to consider if the different areas in a park or facility are interconnected so that someone could get from one part to another and making the areas accessible within the park. Ms. Huchler stated the third priority is to have accessible rest-rooms. She stated the fourth would be other things in parks such as drinking fountains, grills, picnic tables, park benches, concession stands, etc. She stated the last priority was to provide goods and services such as a camp being held in an accessible area. She stated this would relate to events and other programs. Ms. Huchler stated these priorities would be for outdoor park facilities and indoor facilities such as the Community Center.

Ms. Huchler stated the Disability Advisory Board went to each park and looked at the five guidelines, rated the parks, and put everything into an Excel spreadsheet which has been provided as an Appendix. Ms. Huchler stated they then had to prioritize the parks/facilities to see what they should start with first. She stated they considered what is the facility/park that is used most and that is shown in Appendix B.

Ms. Huchler noted specifically Memorial Park, and she stated they may need to take an area from the walking path to make it accessible to the bleachers. She stated they need to consider where people might need to go and then see if they can get there safely.

Ms. Huchler stated they also looked at trash cans which need to be located within 2' of an accessible walkway. She stated they also discussed shade structures for the playgrounds. Ms. Huchler noted Appendix B does prioritize items as well.

Ms. Huchler stated the parks were prioritized and Macclesfield was a priority one, Memorial park was a priority one, and Kids Kingdom and the community area were priority one because they get the most use. She stated they recognize that not everything can be done at one time. She stated the baseball fields were priority two.

Ms. Tierney stated CAPRA requires an Audit, and that is the form Ms. Huchler described where the Disability Advisory Board went to every park. Then there is the Plan which will be a year-by-year Plan. She stated they are making decisions based on location, level of accessibility, and Budget. They are still determining how much each item will cost. Ms. Tierney stated there are some things that will be done in 2021 which she has already identified on Appendix B. That is the Plan. The document itself shows how they make decisions and

performed the Audit. Ms. Tierney stated they wanted to create an Action Plan based on the Plan and the Audit. Ms. Tierney stated she feels this will be a valuable tool during the Budget discussions, and they will continue to do this process every year or so to make sure that they are making things accessible.

Ms. Tierney stated there is a recommendation in the Plan that we begin to work on our Programming and how we can make that more accessible as well.

Mr. Krauss asked if they are doing ADA parking/stripping which would be needed across all parks, would it be beneficial to do that at all the parks at one time. Ms. Tierney stated it would be more tied to paving being done at different locations. She stated Mr. Majewski is working with her to come up with cost estimates, and that will be filled in in the Appendix as they proceed.

Ms. Huchler stated trash cans and paths to water fountains/picnic benches would be an on-going maintenance issue; and as the workers are there if they could re-locate something they would not have to wait until they are doing the entire park for some of these small, maintenance issues. Ms. Tierney stated she agrees that the stripping and the trash cans could be 2021 projects. She stated there is a lot more that goes into paving which would increase the costs. She stated if they are going to be doing paving in a park, they should do all the paving in the park that they can at one time.

Mr. Krauss asked about the Cardinal Drive tennis courts which he did not see listed, and Ms. Tierney stated she believes they were called something else in the Audit. Mr. Krauss stated it is not accessible, and Ms. Tierney stated it needs to be re-paved. Ms. Rock stated those courts are listed on Page 36. Ms. Tierney stated there was a line item for this which was to add a ramp. Ms. Huchler stated they could add this to Appendix B.

Mr. LaBar noted Page 11 with regard to Memorial Park, and the need to add shade structures to the playground. He stated there was a presentation from an Eagle Scout about this; and Ms. Tierney stated they would need more than what that Eagle Scout would be doing, and they would need to expand on that project. Ms. Huchler stated there needs to be a plan in place to provide more shade at that location.

Mr. LaBar asked if there are projects that could be done by other Eagle Scouts or volunteers that could be earmarked when people come to the Township asking if they could work on a project. Ms. Tierney stated that for the most



part these projects would not be for volunteers. Ms. Huchler stated what they are talking about would be structural, involve asphalt, and would require a lot of equipment to do many of these projects.

Mr. Krauss stated he feels this is great information and gives a great start to plan for what is required. He stated some of the items could be accomplished more easily; but getting the bathrooms ADA-compliant would be a major expense, and probably needs to be done at almost every facility. Ms. Tierney stated Memorial Park restrooms are ADA-compliant.

Ms. Huchler asked Ms. Tierney what is the process for getting this before the Board of Supervisors. Ms. Tierney stated if the Park & Recreation Board is satisfied with the Plan, they could make a recommendation for approval by the Board of Supervisors as should the Disability Advisory Board. Ms. Huchler asked if they can make this recommendation without having the projected costs and Budget years, and Ms. Tierney stated she feels they can because it is an Appendix which will be reviewed annually. She stated she would like to get this approved by the Board of Supervisors so that they can start planning for 2022. Ms. Tierney stated the Motion would be to recommend approval of the ADA Transition Plan, and the Action Plan itself will be fluid. She stated the Action Plan should be up for review annually.

Mr. LaBar asked it would come back before the Park & Recreation Board and Disabilities Advisory Board every year, and Ms. Tierney stated it would go before both Boards every year as they plan the Budget.

Mr. Krauss stated he assumes changes would have to be made when the ADA requirements are updated. Ms. Huchler stated Townships are going above and beyond what the ADA minimal standards are. She stated while they are following the minimum standards, if you look at Appendix A, they took into consideration a lot of additional resources specific to parks and recreation. Ms. Tierney stated she feels the programming piece will change in the next year or so as we need to address that. Ms. Huchler stated there is not a lot of ADA guidance on programs per se, but there is more guidance coming out on that from other standards.

Mr. LaBar asked if there is anything that has been included that needs to be done immediately or we could get fined. Ms. Huchler stated the law indicates that if there is an extensive project being done, they should be taking care of accessibility at that time as well. Ms. Huchler stated a case could be made that if there is a program, etc. that is not accessible, there could be a fine.

Ms. Huchler stated if someone has an issue with not being able to access a specific area, they should come to the Disability Advisory Board; and there is a Grievance Policy that Ms. Tierney has outlined. Ms. Huchler stated if someone has a recommendation and comes to the Disability Advisory Board they will work with them in trying to make areas accessible.

Mr. Brody stated he feels that some of these items might be able to be done by the organizations working on the fields for their spring clean-ups. He stated he feels they could do something about the trash can locations at that time which would then remove that from the list of things needed to be done. Ms. Huchler stated with regard to the trash cans many of those are in the ground and not moveable, but those that are portable could be moved. Mr. Brody asked if they have identified the trash cans that are not bolted down, and Ms. Huchler stated they did not get into that detail. Ms. Huchler stated not every single item has to be accessible, but throughout the parks there should be accessible items.

Ms. Tierney stated once this is approved, she will have Park & Recreation staff look into these issues; and if there are simple solutions, they will do those in 2021.

Mr. Brody stated it would be helpful if there were a phone number put in the bathrooms if there are issues such as lack of supplies, etc.

Ms. Tierney stated she would propose that if they are working on a certain park on a project, they may be able to include some of these ADA-compliance projects at the same time which could help reduce overall costs.

Mr. Krauss asked if there are Grants available to help get into ADA-compliance. Ms. Tierney stated there are many Grants. She added they will use this as part of the Master Plan which will help the Township get Grants as part of bigger, broader projects.

Mr. Brody moved, Mr. LaBar seconded and it was unanimously carried to recommend to the Board of Supervisors approval of the ADA Transition Plan as presented.

Ms. Huchler stated she will put this on the Agenda for approval by the Disability Advisory Board at their next meeting.

Programming and Events Policy

It was agreed that this will be discussed by the Park & Recreation Board at their next meeting.

LIAISON REPORT

YMS Fence Discussion

Mr. Mike Hansen, YMS, was present, and stated there was a preliminary meeting about the fence with Ms. Tierney, Mr. Majewski, and Mr. Beede. He stated there is a security fence around the turf field at Macclesfield Park which has been there since it was installed approximately twelve to thirteen years ago. He stated it was showing signs of wear, and when snow removal was being done on the northern side of the turf, several of the posts snapped; and they will be looking at repairs. In the short term, they will re-secure the broken posts through temporary fencing; however, what they are looking to do is to replace the fence. He stated he has been reaching out to fencing contractors, and one of the ideas they have is to either replace the fence in its current location or possibly move the fence off of the perimeter of the field to a certain degree to allow for more space for spectators and possibly create a situation where there would be one fence that would secure the overall enclosure and then people could go into a secondary area to watch and not have an obstructed view. He stated they are also discussing the idea of making the exterior fence higher than it currently is since they have been having a lot of issues with people who should not be accessing the turf field. He stated they have discussed these incidents with Ms. Tierney and have met with the Police Department about this as well. He stated they do not yet have a firm plan about that. Mr. Hansen stated they are looking for feedback if YMS would undertake this project or if there are other ideas.

Ms. Tierney showed a picture of the fence that was broken. She noted the side closest to the parking lot, where the fence has fallen down. Ms. Tierney stated YMS has been discussing taking that fence and moving it outward all the way around or on one side so that there is room for bleachers inside. They would also propose to make it a taller fence so that there is less hopping the fence and utilizing the turf by other groups who are not authorized to use the field.

Mr. Krauss stated the north and south sides already have a higher fence, and Mr. Hansen agreed. He stated he does not feel they would be looking to go that high, but they would be looking to go higher than the current fence on the long edges which are about 4' high. He stated he is talking to vendors about what would be the industry standard to deter access.

Mr. Hansen showed a picture and stated in front of the fence between the fence and the tree in the foreground, there is a depression which is a drainage feature that surrounds the turf; and they realize that if they increase the perimeter of the fence, they will have to take the drainage patterns into account. They will discuss this with the contractors and will include how that will be addressed in any submittal if they proceed with this.

Mr. Krauss asked if they move the fence out 10' and put in bleachers would they need to pave anything or will it be grass. Mr. Hansen stated they were discussing this; and if it were to get muddy, that could be a problem. He stated he does not feel they would want to pave it or put in any impervious surface, and they may use gravel or a type of block that has a lot of space which would allow for percolation but still give structural rigidity.

Mr. Krauss stated he assumes they would replicate it on both the east and west sides; and Mr. Hansen stated they may not since the custom for soccer is that the spectators stay on one side of the field and the coaches, players, and benches are on the other side. They would probably not set up any active spectator locations on the east side. He stated the only modification on the east side would be to possibly make the fence higher to deal with the access issue.

Mr. Wysocki asked who would issue the Permit for the fence, and Mr. Hansen stated he assumes they would apply to the Building Department.

Mr. Wysocki stated when the fields were done initially, the idea for keeping the fence lower was so that spectators could watch with an unimpeded view without having to be inside the fence. He stated he feels raising the fence would deter some fans from viewing it from the outside. Mr. Hansen stated at this point they are not committed to the higher fence, and they are still evaluating it. He stated there has been an increase in incidents of unauthorized people using the fields, and there has also been some "distasteful interaction" between those people and the employees. Mr. Hansen stated if there are multiple people using the turf, it takes life out of the turf which

YMS invested heavily in. He stated there are also goals and other equipment; and people who are not paying for it, are damaging that equipment on a regular basis.

Mr. Krauss asked if the gates are locked, and Mr. Hansen stated at this time, the gates are not locked since people could just hop over the fence. He stated if they install a higher fence, they would have a different style of gate that would have to be unlocked from the outside with a panic-bar type of release mechanism on the inside. Mr. Wysocki stated he feels even if they make the fence higher, people will still find a way to access the fields over the fence or through the gate. Mr. Hansen stated they are at least trying to make it a deterrent. He added that a fence contractor advised him that once you go over 8' if people want to get in, they will just cut the fence, and they are still considering the height.

Mr. Brody asked if they would still be expanding the east side if they are not expecting to put seating on that side; and Mr. Hansen stated while they have not made a final decision, he does not feel they would expand on the east side. Mr. Brody asked if they would be permanent bleachers or movable bleachers. Mr. Hansen stated he feels they would start with re-use of the bleachers that are already there which are technically movable, but moving them is still a chore. He does not feel they would be investing in new seating at the same time that they are repairing the fence.

No vote was needed to be taken at this time as YMS is still evaluating the project.

Mr. Krauss asked when they were looking to do this project, and Mr. Hansen stated they need to approve this internally first within YMS. He stated they would then have to come before the Park & Recreation Board for approval and then get a Permit from the Township. He stated he feels if construction could not be done until after May, they may decide to wait until the summer. He stated they would want this completed before the fall season.

Ms. Tierney stated Mr. Beede indicated he did want to move ahead with the project because the fence is broken; however, at this point, she does not feel they are far enough along to get a recommendation from the Park & Recreation Board. Mr. Krauss stated they could come back before the Park & Recreation Board at their next meeting in one month so that they may be able to start construction in May. Mr. Hansen stated they will be prepared to make a more

detailed presentation at the Park & Recreation Board's next meeting, and he will try to get the information to Ms. Tierney prior to that meeting so that she can circulate it to the Board members.

Mr. Brody stated he would be interested in knowing if they are going to change the actual look of the fence and whether any playing space will be taken by an expansion. Mr. Wysocki stated they may also want to consider if there are other options that may serve them better such as cameras or signage. He stated he feels extra fencing and higher fencing should be a last resort.

Mr. Hansen stated there are cameras at the Park; however, he does not know what the monitoring frequency and response is. He stated they brought this issue to the attention of the Police, and the response has not been very satisfactory. He stated they did not really want to have to spend \$50,000 to \$75,000 to do this; however, since they are going to have to make repairs, they were considering doing these facility upgrades at the same time so that there is one mobilization.

Mr. Brody asked if they need approval if they want to make minor repairs between now and May; and Ms. Tierney stated if it were just minor repairs and they were keeping the fence as is, there would not be an issue, and it is changing the structure that needs to be approved.

#### PAA Report

Ms. Noelle Codispoti stated they have strong numbers, and they are planning as normal a spring season as possible. She stated they are consistent with their numbers compared to 2019. She stated they are up in softball driven by very strong numbers in the 6U and 8U Divisions, but down slightly on the baseball side in the 10 to 12 year old range. She stated they have seen a rejuvenation of the 13 to 15 year old program, and they have Travel Teams at every age group they can have.

Ms. Codispoti stated they are gearing up for field maintenance. They are waiting as long as possible to put up the batting cage nets in case there is more snow. She stated there will probably be teams practicing on all of the Township-Permitted fields this weekend as well as the School fields. They will continue to operate under the approved guidelines.

Mr. Krauss asked if Registration is closed. Ms. Codispoti stated normally Registration is closed on February 15. She stated in certain Divisions it is a “hard close;” however, they have been accepting Registrations until today mostly on an outreach basis. She stated they keep the younger age groups open a few weeks past February 15, but because of evaluations and drafts at many of the older ages, those do close.

Ms. Codispoti stated they are managing their uniform inventory from last year, and they should be good with uniforms this year.

Mr. Krauss stated they are looking forward to seeing players back on the fields. Ms. Codispoti stated they are grateful for the partnership with the Park & Rec Board and Ms. Tierney as well as the other Leagues. Mr. Krauss stated he appreciates the volunteers and the parents sticking to the guidelines. He stated he understood that the County was going to be providing an update by the end of March. Ms. Tierney stated she will discuss this during her Manager’s Report.

Ms. Codispoti stated they will be having their Coach’s meeting on Thursday, and their plan is to proceed with what has already been approved, and they will evaluate this as the season proceeds. She stated even if the restrictions are completely lifted, PAA still has many concerned families, so they will probably still continue to operate under Green Phase rules.

Mr. Brody asked if MAGIK Registration is still open; and Ms. Codispoti stated it is still open, and it is the highest they have seen it in the past three years. She stated they will keep that open through the season.

Mr. Brody asked if it would be possible to do a post on the LMT Website about the extra League offerings. Ms. Tierney stated she feels this would be a good idea and it would meet some of the Disability Advisory Board’s recommendations as well. She stated she would be glad to do that for both PAA and YMS. She asked that Ms. Codispoti send her the information.

#### RECREATION DIRECTOR REPORT

Ms. Tierney stated they are going to try to do their best to offer as many things as possible. She stated they will be opening the Pool. She stated they are also going to open all of the bathrooms this year. She stated the reason they will be able to do that is because the maintenance staff will be up to five; however, they are still not going to bring on the normal summer

hires and it will be necessary to keep up with the mowing, the Pool opening, etc. She stated they are looking to have a very small Summer Camp, and she will post information on that this week. She stated they are also looking into mini-camps with some outside organizations coming in. She stated one of these is a Skateboard Camp which would be run out of a parking lot with ramps brought in by the organization. She stated there has been interest expressed in this.

Ms. Tierney stated she is getting a lot of questions about the Seniors coming back particularly now that people are getting vaccinated. Ms. Tierney stated she is looking at starting to do some activities that have less contact by mid-summer and slowly phase the Seniors back into the facility.

Ms. Tierney stated the County was supposed to provide more information by mid-March, but she is now hearing that it will not be until April. She stated last week, the Pennsylvania Park & Recreation Society put out some guidelines to be followed; and she is using those as they look to implement some of the summer programs. Ms. Tierney stated everything needs to remain fluid. She stated the CDC is starting to loosen some masking guidelines for those who have been vaccinated; however, for this summer masking will still be required for our programs because their staff will not be eligible to get vaccinated any time soon, and there are also younger participants who cannot get vaccinated. She stated they want to make sure the staff and those participating in Township programs feel comfortable. She stated that might change next summer.

#### Pool Information

Ms. Tierney stated she included in the Board's packet information on the Pool. She stated the Discount period closed last Friday at 4 p.m. She stated we are not far off normal numbers, and we are doing better than projected.

Mr. Krauss noted the 2020 number adding that was prior to the shut down last year, and Ms. Tierney agreed. Ms. Tierney stated last year the discount period closed one week before the shutdown. She stated no one registered after that. She stated 2019 would be a better indicator of what a normal year would look like. Mr. Krauss asked about registrations after the Pool meeting which was held; and Ms. Tierney stated there was a little "burst" of registrations after the meeting, and there was a significant number of



registrations right before the close of the Discount period. She stated there will be another meeting on May 10 discussing how they will open, and hopefully people will feel more comfortable.

Ms. Rock asked how people have been notified that the Pool is reopening. She stated in discussions with people in the Township it seems that people do not know that the Pool is going to open. Ms. Tierney stated there has been a lot about the Pool opening on social media, and they have placed advertisements in the newspapers a number of times. She stated there have also been e-mails through Community Pass and Constant Contact. Mr. Brody stated he feels some people may still not believe that the Pool is going to actually open. Ms. Tierney stated she could do more marketing if the Board has any recommendations. Ms. Rock asked if there is signage or a banner that could be put up at the Pool. Ms. Tierney stated the normal banner is not up yet, and they could get that up.

Mr. Krauss stated with regard to the registration numbers, the Seniors numbers have increased, and they are who is most at risk. Ms. Rock stated that may be because they have been vaccinated. Mr. Krauss stated it seems to be families that have not committed to join. Ms. Tierney stated she believes that there is some hesitation. Mr. Krauss stated it has been indicated that those who register can still get their money back up until right before Opening Day. Ms. Rock stated she feels it would help with registrations if the banner is put up. Mr. Brody stated they could also post pictures on social media as progress is made working on the Pool getting it ready for Opening Day.

Ms. Tierney stated they still need to know what the recommendations will be for opening as this impacts many of their decisions including the amount of chemicals needed.

#### Master Plan Progress

Ms. Tierney stated the Master Plan advertisement has been posted, and it was sent to the Bucks County Planning Commission. If anyone knows a planner she could send it to them as well to get a quote. She stated the Request for Proposal is also on the Website. She stated the Closing date is April 2, and she hopes to have it on the Supervisors' Agenda on April 7.

OTHER BUSINESS

Mr. Brody asked about the bike path and crossing light on Oxford Valley and Roelofs. Ms. Tierney stated that is still proposed for this year as far as she knows. She stated she understands that there were some right-of-way issues the Township was working on. Mr. Brody asked if the Park & Recreation Board needs to make another approval of that project, and Ms. Tierney stated she does not believe so. She will look into this and report back.

Mr. Krauss asked Ms. Tierney if she followed up with the Leagues about having a Park & Recreation Board member attend their meetings as was discussed at the last Park & Recreation Board meeting; and Ms. Tierney stated she did not do that, and she will follow up on that.

There being no further business, Mr. Wysocki moved, Mr. Brody seconded and it was unanimously carried to adjourn the meeting at 9:25 p.m.

Respectfully Submitted,

Kim Rock, Secretary