

# Fields and Facilities

## Overview

The Parks and Recreation Department has several Facilities, the policies listed below are generic for the overall department. There are more specific policies available for the Community Center, Dog Park, and The POOL at LMT.

## Concession Facilities

- 1 Township concession facilities use shall be limited to Lower Makefield Township sanctioned leagues and organizations.
- 2 Funds obtained from the sale of goods at concession facilities are to be used for sustaining or supporting the sanctioned organization or league. Paid workers or contractors are not permitted.
- 3 All leagues or organizations requesting the use of the facilities shall file a *Concession Facility Use Application* four weeks prior to the proposed usage date. If approved, a written permit will be issued. If the application is denied, the applicant shall be notified, in writing, as to the conditions of the denial. *See Appendix*
- 4 Leagues and organizations using Township concession facilities must satisfy all Bucks County Board of Health regulations when handling food for public consumption.

## Field and Pavilion Rental/Permits

Residents may apply for park permits online at [www.register.communitypass.net/lowermakefield](http://www.register.communitypass.net/lowermakefield); At the time of application, applicants will be required to set up an account in order to complete the application process. Reservations are not set until reviewed by the Parks and Recreation Department. Once a permit is approved the applicant must have the permit on hand throughout the event and present or display it upon request.

## Field Policy

1. In order to avoid damage to the fields during the inclement months, there will be no scheduled usage of playing fields from December 15 through March 15.
2. In order to promote healthy turf and to facilitate its management, individual athletic fields are subject to a maximum weekly usage of approximately ten (10) hours. League field usage schedules, for both games and practices, must be submitted to the Park and Recreation Department and are subject to review and require the approval of the Department.
3. Tennis Courts and Pickleball Courts are open year-round.
4. All recreational facilities and equipment at the sites are to be used for their intended purposes only. Deviations from this policy must be granted prior approval, in writing, by the Park and Recreation Department. There shall be no temporary or permanent

installation of any equipment on, or alterations to, Township property without the prior written approval of the Township.

### **A. Rules and Regulations**

All rules and regulations shall be adhered to as found in Lower Makefield Township Ordinance 141, Parks and Recreation Areas, as amended to date

## **Park Pavilions**

Pavilions may be reserved by renting them online at [register.communitypass.net/lowermakefield](http://register.communitypass.net/lowermakefield)

- If a Pavilion is rented by permit, any persons in the pavilion must vacate for the paid renters. Renters must have a permit in hand.
- A paid renter must be able to produce a paid receipt either digitally or in paper format for staff and/or police.
- Pavilions not rented can be utilized on a first-come, first-served basis. Please check posted rental times/dates online.
- Permit holders/Renters may decorate the pavilion during their scheduled time. Early set up will not be permitted. Renters should book as much time as they need for set up and teardown.
- Pavilions cannot be saved without a permit (using decorations, coolers, tablecloths, etc.) without a person remaining in the pavilion always. Decorations, coolers, tablecloths will be set aside to allow other patrons to use the pavilion on a first-come, first-served basis.
- No outside grills are permitted. Stationary grills are for pavilion renters/users only.
- No inflatables or any other set up is allowed outside of the pavilions.
- Food trucks are only allowed for catering purposes to a paid rental. No sales are allowed.
- Pavilion rentals means only the pavilion is being rented. This does not include the playground, trails, grass, fields, parking or general area surrounding the pavilion.
- Renters are responsible for pavilion and grill clean up and can be subject to loss of deposit.
- Pavilion users shall not possess or be under the influence of drugs or alcohol on Township Property (Township Code 141-22).
- Use a loudspeaker, public address system or amplifier within the park system without first obtaining special permission issued by the Township. (Township Code 141-24).
- No nails, staples, boards, or other objects can be used to puncture any portion of the pavilion.
- All pavilion rentals are rain/shine. No refunds for inclement weather.
- Selling of any item is not permitted.

## Closing Recreational Facilities

The Parks and Recreation Director, at his or her discretion, is authorized to close facilities when he/she deems that use during foul weather or other such conditions are detrimental to the recreational facility. Those persons or organizations holding use permits for a period when the facility must be closed shall be notified of such closure by the Township. The Township Police are authorized to close any facility upon determination that the health or safety of the public is endangered or that Township property is in jeopardy. The Township, in exercising this authority, shall not be held liable for any damages due to canceling of an event.