

LOWER MAKEFIELD TOWNSHIP
BOARD OF SUPERVISORS
December 18, 2024
7:30 pm

Interviews for Boards and Commissions

- 7:20pm – Dakota Dimattio – Citizens Traffic Commission

To view the meeting in real time you can watch on the Cable Channels:

Comcast Channel 22
Verizon Channel 2120

You can also view the meeting in the following formats but there will be a slight delay.

Facebook: <https://www.facebook.com/LowerMakefieldTownship/>
YouTube: <https://www.youtube.com/channel/UCOq0e9VmBEZppWBFJbI9uAA>
Website: www.lmt.org

Public Comment will be available by phone when the chair calls for public comment. You can dial in by following these easy steps.

- 1.) Dial **646-876-9923**
- 2.) Enter meeting ID **267 274 1100#** when prompted
- 3.) Click # when prompted to enter the participant ID
- 4.) You are now in the meeting, please wait to speak with the moderator

PUBLIC COMMENT ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

1. CALL TO ORDER – John B. Lewis, Chair
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. COMMUNITY ANNOUNCEMENT
 - a. Reminder—During this portion of the agenda residents and youth organizations may call in to make a special announcement or contact the township at admin@lmt.org to request a special announcement be added to the agenda.
 - b. The Yardley Farmers Market will be at the Community Center, 1550 Oxford Valley Road Yardley, PA 19067 from 10:00 am to 12:00 pm on Saturday, December 21, 2024.
 - c. Lower Makefield Township will be hosting another Blood Drive for the Red Cross on Friday, December 20, 2024 from 12:00 p.m. to 5:00 p.m. in the meeting room at the Township Building, 1100 Edgewood Road, Yardley, PA 19067. To sign up or get more information log on to RedCrossBlood.org and enter Sponsor Code: LowerMakefield.
 - d. The Environmental Advisory Council is hosting their first Styrofoam Collection event for 2025 on Saturday, January 11th from 10:00 am to noon at the Township building, 1100 Edgewood Road Yardley, PA 19067. Along with your clean white Styrofoam, you can also bring natural corks, cleaned pill bottles with tops, and batteries. If you have any questions, you can check out the calendar on our website at lmt.org or reach out to the Township at admin@lmt.org.

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

6. CONSENT AGENDA ITEMS

- a. Approve the Minutes for the December 4, 2024 Meeting.
- b. Approve Warrant List dated December 18, 2024 in the amount of \$678,202.95.
- c. Approve the November 2024 Treasurer's Report.
- d. Approve the November 2024 Interfund Transfers \$1,191,078.34.
- e. Approve Resolution # 24-28 Adopting the 2025 Fee Schedule.
- f. Approve Resolution # 24-29 establishing the rate of required mandatory member contributions to the Non-Uniform Defined Benefit Pension Plan for 2025.
- g. Approve Resolution # 24-30 authorizing the Township's participation in PSATS Unemployment Compensation Insurance Group Trust.
- h. Approve Payment Application #2 in the amount of \$176,382.55 to SofSurfaces Inc. for the Memorial Park Playground Rubberized Surface Replacement Project.
- i. Approve Payment Application #2 (final) to Landis/Bonfitto Mechanical in the amount of \$19,109.00 for the replacement of an air conditioning unit in the Police Department.
- j. Approve Change Order #2 from James D. Morrissey, Inc. in the amount of -\$298,684.28 (final quantity adjustments/balancing) for the 2024 Road Program.
- k. Approve Payment Application #3 (final) to James D. Morrissey, Inc. in the amount of \$54,521.12 for the 2024 Road Program.
- l. Authorize the Township Manager to prepare and release Requests for Proposals for Township Engineer, Township Traffic Engineer, and Animal Control Officer.
- m. Authorize the Township Manager to solicit proposals from Executive Search Firms for the position of Chief of Police.
- n. Approve the 2025 Board of Supervisors Meeting Schedule and authorize advertisement.
- o. Consider extension of time for the Torbert Farm Subdivision (Plan #692).
- p. Consider extension of time for the Wright Farm Subdivision (Plan #696).
- q. Consider extension of time for the 1511 Lindenhurst Road Minor Subdivision (Plan #693).

7. ENGINEERS

- a. General Project Updates

8. MANAGER'S REPORT

- a. Consider Resolution #24-31 fixing Tax Rates and Special Levies and adopting the 2025 Budget.
- b. Consider authorizing the Township Manager to engage a consultant to perform services under Pennsylvania Department of Community and Economic Development's Strategic Management Planning Program (50% funded up to \$35,950).
- c. Consider authorizing the Township Manager to engage an IT Managed Services Provider.
- d. Consider Resolution #24-32 adopting a Revised Lower Makefield Township Employee Handbook.
- e. Consider proposals from CivicPlus for website and recreation management software.

9. PUBLIC WORKS

- a. Consider acceptance of the bid in the amount of \$307,263.25 from T. Schiefer Contractors, Inc. for Traffic Signal and ADA Improvements at the intersection of Pine Grove Road (SR 2071) and Big Oak Road (SR 2024) (partially funded with a PennDOT Green Light-Go Program Grant in the amount of \$305,320.00).

10. SOLICITORS REPORT

- a. Consider authorizing advertisement of an Ordinance amending the Township’s existing Responsible Contractors Ordinance.
 - b. Consider authorizing advertisement of an Ordinance amending the Zoning Ordinance to provide for requirements relating to the Demolition of Historic Resources.
 - c. General Updates
11. SUPERVISORS REPORTS
- a. John B. Lewis – Board of Auditors; Electricity Reliability Committee; Emergency Management; Planning Commission
 - b. Daniel R. Grenier – Ad Hoc Property Committee; Electronic Media Advisory Committee; Farmland; Zoning Hearing Board
 - c. Matthew Ross – Citizens Traffic Commission; Disability Advisory Board; Environmental Advisory Council; Park & Recreation Board
 - d. Suzanne S. Blundi – Board of Appeals; Golf; Historical Commission; Trenton Mercer Airport Review Panel
 - e. James McCartney – H.A.R.B; Seniors; Special Events Committee; Veterans Committee
12. OTHER BUSINESS
13. APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS
- a. Virginia Torbert- Planning Commission
14. ADDITIONAL PUBLIC COMMENT ON NON-AGENDA ITEMS IF NEEDED
15. ADJOURNMENT

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