

TOWNSHIP OF LOWER MAKEFIELD  
BOARD OF SUPERVISORS  
DECEMBER 18, 2024

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on December 18, 2024. Mr. Lewis called the meeting to order at 7:45 p.m. and called the Roll.

Those present:

Board of Supervisors:	John B. Lewis, Chair
	Daniel Grenier, Vice Chair
	Suzanne Blundi, Secretary
	Matt Ross, Treasurer
	James McCartney, Supervisor

Others:	David W. Kratzer, Jr., Township Manager
	Maureen Burke-Carlton, Township Solicitor
	Melanie Aroniss, Township Engineer
	Kenneth Coluzzi, Chief of Police

COMMUNITY ANNOUNCEMENTS

Mr. Lewis stated during this portion of the Agenda residents and youth organizations may call in to make a special announcement or may contact the Township at [admin@lmt.org](mailto:admin@lmt.org) to request a special announcement be added to the Agenda. There was no one wishing to make a special announcement at this time.

Mr. Lewis stated the Yardley Farmers Market will be at the Community Center, 1550 Oxford Valley Road, from 10:00 a.m. to 12:00 p.m. on Saturday, December 21.

Mr. Lewis stated Lower Makefield Township will be hosting another Blood Drive for the Red Cross on Friday from 12:00 p.m. to 5:00 p.m. in the meeting room at the Township Building. Ms. Blundi stated we have had four blood drives already this year, and we were asked to schedule another one because of the shortage. She stated there are still many openings which is unlike our drives in the past. Mr. Lewis stated this is something you can do to help others during the holiday season. To sign up or get more information log onto [RedCrossBlood.org](http://RedCrossBlood.org) and enter Sponsor Code: LowerMakefield. Other dates are also available at other locations.

Mr. Lewis stated the Environmental Advisory Council is hosting their first Styrofoam Collection Event for 2025 on Saturday, January 11<sup>th</sup> from 10:00 a.m. to Noon at the Township Building, 1100 Edgewood Road, Yardley, PA 19067. Along with your clean white Styrofoam, you can also bring natural corks, cleaned pill bottles with tops, and batteries. If you have any questions, you can check out the calendar on our Website at [lmt.org](http://lmt.org) or reach out to the Township at [admin@lmt.org](mailto:admin@lmt.org). No packing peanuts are allowed.

#### PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no one wishing to make a public comment at this time.

#### CONSENT AGENDA ITEMS

Mr. Grenier moved and Mr. Ross seconded to approve the following Consent Agenda items:

Approved the Minutes for the December 4, 2024 Meeting  
Approved the Warrant List dated December 18, 2024 in the amount of \$678,202.95 (as attached to the Minutes)  
Approved the November, 2024 Treasurer's Report  
Approved the November, 2024 Interfund Transfers in the amount of \$1,191,078.34 (as attached to the Minutes)  
Approved Resolution #24-28 Adopting the 2025 Fee Schedule  
Approved Resolution #24-29 Establishing the Rate of Required Mandatory Member Contributions to the Non-Uniform Defined Benefit Pension Plan for 2025  
Approved Resolution #24-30 Authorizing the Township's Participation in PSATS Unemployment Compensation Insurance Group Trust  
Approved Payment Application #2 in the amount of \$176,382.55 to SofSurfaces Inc. for the Memorial Park Playground Rubberized Surface Replacement Project  
Approved Payment Application #2 (final) to Landis/Bonfitto Mechanical in the amount of \$19,109.00 for the Replacement of an Air Conditioning Unit in the Police Department  
Approved Change Order #2 from James D. Morrissey, Inc. in the amount of -\$298,684.28 (final quantity adjustments/balancing) for the 2024 Road Program

Approved Payment Application #3 (final) to James D. Morrissey, Inc.  
in the amount of \$54,521.12 for the 2024 Road Program  
Authorized the Township Manager to Prepare and Release Requests  
for Proposals for Township Engineer, Township Traffic Engineer,  
and Animal Control Officer  
Authorized the Township Manager to Solicit Proposals from  
Executive Search Firms for the Position of Chief of Police  
Approved the 2025 Board of Supervisors Meeting Schedule and  
Authorize Advertisement  
Approved Extension of Time for the Torbert Farm Subdivision  
(Plan #692)  
Approved Extension of Time for the Wright Farm Subdivision  
(Plan #696)

Motion carried with Ms. Blundi opposed.

#### ENGINEERS

##### General Project Updates

Ms. Aroniss stated the 2024 Road Program is being closed out, and everything else was outlined in the Engineer's Report.

Ms. Blundi stated Quarry Road was part of last year's Road Program and seems to be buckling a little. She asked if this will be fixed. Mr. Fuller stated any work would have to be done at the Township's cost as it was probably incorrect asphalt and probably needed a stronger asphalt mix at that intersection.

#### MANAGER'S REPORT

##### Approve Resolution #24-31 Fixing Tax Rates and Special Levies and Adopting the 2025 Budget

Mr. Ross moved and Ms. Blundi seconded to approve Resolution #24-31 Fixing Tax Rates and Special Levies and adopting the 2025 Budget.

Mr. Kratzer stated the Budget has been available for public inspection since November 27, 2024. No comments were received from the general public.  
Mr. Kratzer stated there was a request from the Environmental Advisory Council



to restore their proposed 2025 funding to match their 2024 funding which was a difference of about \$1,500. Mr. Kratzer stated there were also a series of minor changes that were made by staff over the past month. He stated one had to do with the Contracted Services line item in the 400 Section of the Budget, and that expense was reduced by \$7,170 to reflect the cost of the recommended proposal for PADCD Strategic Management Planning Program Consulting fees which is the next Agenda item. He stated the Preliminary Budget had reflected the higher cost of the two finalists for that service, and the recommendation is going to be the lower of the two proposals. Mr. Kratzer stated there were slight reductions in engineering and legal fees for 2025 reducing each of those line items by \$5,000. He added both of those items are generally consistent with the 2024 Budget. Mr. Kratzer stated they were able to make a reduction in the Minor Equipment Line item IT Equipment in the amount of \$10,000 which was an allowance line item, and there were no specific purchases contemplated.

Mr. Kratzer stated there had been discussion about the opportunity with CivicPlus which is to be considered further on the Agenda. He stated the Budget was revised to include costs for CivicPlus which is the Website portion, initial term costs; but the net change in the General Fund was actually a reduction of slightly less than \$1,000.

Mr. Kratzer stated the only other changes to the Budget were in the Park & Rec Fund. He stated line item 451-247, Special Events, was reduced by \$16,000. He stated the Board was advised in an e-mail that money had been set aside to do community events such as Community Pride Day that was held in the past. He stated even with the reduction there is still \$20,000 in that line item for the purpose of doing a community event if that is the decision of the Board of Supervisors. He stated the Contracted Services line item 451-300 was increased by the cost associated with the transition to CivicRec for recreation management software. He stated this resulted in a net reduction of \$330. Mr. Kratzer stated these changes were made over the past month consistent with the direction given by the Board to see if we could accommodate the opportunity through CivicRec within the confines of the Preliminary Budget, and they were able to do that with these adjustments.

Ms. Blundi stated she did not realize that there was strong direction from the Board on CivicPlus/CivicRec although she does recall discussion that they were interested in coming to the Township so their original quote was lessened and it came in under the vendor we were going with. She stated the Board did have questions about subsequent years.

Mr. Kratzer stated both quotes were included in the Board's packet. He stated the first quote had to do with the Website. The initial term cost with the implementation was \$24,711.50, and the annual reoccurring service charges after the initial twelve-month period were \$7,412. He stated on the Recreation Management side, the initial term cost was \$15,669.37 with an annual reoccurring service charge of \$32,137.50. He stated there is language in the proposal that talks about an annual uplift as the relationship progresses. Ms. Blundi stated it would go from \$15,669.37 to \$32,000 next year and then upwards from there. She asked if the thinking is to roll it out from Park & Rec to other Departments so in theory there would be additional costs moving forward. Mr. Kratzer stated the Recreation Management is a specific module that they have, and they have other solutions. He added that there is no requirement to pursue those other solutions, but there would be an opportunity if the Township decided to do so moving forward. Mr. Kratzer stated some of the direction was that since we have these disparate systems, we should try to create unification of those systems and create single sign-ons from a user perspective. He stated CivicPlus with their suite of solutions offers that, and they are the leader in doing Governmental Websites throughout the Country including Bucks County's Website. He stated that was the discussion that occurred at the Board of Supervisors' meeting, and there was direction provided to EMAC to look at that as an objective as well. Mr. Kratzer stated EMAC did a review and spoke with Civic-Plus, and EMAC is recommending moving in this direction. Mr. Kratzer stated the Recreation Management piece is probably the most impactful in terms of efficiency for the staff.

Mr. Grenier stated it was discussed that the timeframe for implementation would not be right away. He stated if we are picking up these programs, there would be others that would be replaced so those expenses would be going away; and Mr. Kratzer agreed.

Mr. Kratzer stated the Budget document is a planning document, and it does not obligate the Board to do things. He added that there are subsequent actions on the Agenda that would involve commitments. He stated the thought was to modify the Budget to accommodate these actions; however, the Board can still decide not to proceed on that.

Mr. Grenier stated while Legal and Engineering Fees have been reduced, in speaking with staff about some projects it seems that they may be at or close to going above the Engineering Budget that will go into next year. Mr. Kratzer stated there are multiple Engineering line items in the Budget and some are more project-based, and this is just General Engineering that was reduced.



Mr. Grenier asked about the \$10,000 reduction in Minor Equipment on the IT side, and Mr. Kratzer stated that was a general allowance that was put in for incremental upgrades to equipment. Mr. Kratzer stated he is comfortable with the reduction; and if something significant were to materialize, he would come back to the Board to discuss that.

Mr. Grenier asked about the money that was Budgeted for some type of community event. He stated he does not believe the Board had discussed whether they wanted to reinstate Community Pride Day. He stated he feels it could be removed from the Budget this year given everything that we will be looking at. He stated the Budget was reduced by \$16,000 but it still includes \$20,000. Ms. Tierney stated that is for all Special Events, and it includes Veteran's Day and everything else so it would depend on how many events are held. Mr. Kratzer stated the 2024 projected spend was around \$15,000 for all events. Ms. Tierney stated this year Veteran's Day was about break even, and that was because we did not have Community Day; and people who usually support Community Day supported Veteran's Day. She stated if we bring back Community Day, we would have to reach out for more sponsors. She stated we could also offer a completely different type of Community Day.

Mr. Grenier asked if we pay any participants for the Veteran's Day Parade, and Ms. Tierney stated we do pay a few. Ms. Tierney stated she can share her After-Action Report with the Board. Ms. Blundi stated she has learned that we pay the High School for the bands' participation. Mr. Lewis stated the fly-over was free.

Mr. Kratzer stated there was \$50,000 in the line item in the Preliminary Budget, and the projected spend for 2024 is \$14,000. He stated the line item was reduced by \$16,000, and there is still \$34,000 of resource in that line item. Ms. Tierney stated if we reduced Community Day, another \$15,000 could potentially be taken out. Mr. Kratzer stated they are not asking for a commitment from the Board for Community Pride Day today, but there are resources there if the Board decides they want to do a community event.

Ms. Blundi asked what money is earmarked in next year's Budget for Patterson Farm; and Mr. Kratzer stated in Fund 17, which is the 2016 Bond Proceeds Fund, there is \$700,000 that has been rolled into 2025 for Patterson Farm. Ms. Blundi stated that anticipates the work that was discussed last year but did not happen, and it does not include anything additional at this point; and Mr. Kratzer agreed that it is rolling that work forward to 2025.

Mr. Grenier asked if the Board has an interest in making a reduction relating to Community Pride Day. Mr. Kratzer stated the original line item was \$50,000 in the Preliminary Budget, and they took \$16,000 out to offset some of the costs associated with Park & Rec Management Software that has been discussed. He stated that leaves \$34,000, and there is still a \$20,000 delta between 2024 spend and what is in the line item. Mr. Grenier asked if the number could still cover everything but Community Pride Day for 2025 that we normally do from a Special Events perspective. Ms. Tierney stated if we had \$15,000 remaining in Special Events we would be able to cover all of the other events; and if we get enough sponsorship, we might not even use all of that money. Mr. Kratzer stated there is no proposed millage rate change to the Special Purpose Park & Rec Tax. Mr. Kratzer stated the Park & Rec staff always tries to have the events offset by contributions.

Motion to approve Resolution #24-31 carried with Mr. McCartney opposed.

Approve Authorizing the Township Manager to Engage a Consultant to Perform Services Under Pennsylvania Department of Community and Economic Development's Strategic Management Planning Program (50% Funded up to \$35,950)

Mr. Kratzer stated the Board has discussed this at prior meetings. He stated funding was received from the Commonwealth to offset the cost of this effort which is to develop a multi-year Financial and Operational Plan. The Board had authorized the release of a Request for Proposals in December, 2023 which were due in January, 2024. He stated the reason for the delay was because we were waiting for funding from the Commonwealth to partially offset the cost associated with the work. There were five respondents to the RFP which were narrowed down to two. When the Grant Application was submitted, it was based on the higher of the two proposals. The recommendation tonight is for the lower of the two cost proposals which is Strategic Solutions, and they have done this work throughout the Commonwealth. The total cost of the proposal is \$64,730 with a net cost of \$32,365 because 50% of the total cost will be covered by the Commonwealth. That amount has been incorporated into the Budget which was just adopted.

Mr. Ross moved, Mr. Grenier seconded and it was unanimously carried to approve authorizing the Township Manager to engage Strategic Solutions to perform services under Pennsylvania Department of Community and Economic Development's Strategic Management Planning Program at a net cost of \$32,365.



Approve Authorizing the Township Manager to Engage an IT Managed Service Provider

Mr. Kratzer stated this was a service that the Board of Supervisors previously authorized the release of Request for Proposals. Eight responses were received, and the staff is recommending the engagement of ASK Technologies. Mr. Kratzer stated the total monthly cost is \$11,785; and our current monthly cost is \$22,089.62, so the effort resulted in an annualized savings of a little less than \$124,000 or a 47% reduction.

Mr. Kratzer stated there are some uncertainties associated with this transition so there may be some additional costs, but he feels comfortable that those costs are not going to be material; and it will generate an annual savings moving forward. He stated they are a local firm serving Municipalities in the area, and their most local client is Bristol Township.

Mr. Ross moved, Mr. Grenier seconded and it was unanimously carried to authorize the Township Manager to engage ASK Technologies as the IT Managed Service Provider.

Approve Resolution #24-32 Adopting a Revised Lower Makefield Township Employee Handbook

Mr. Kratzer stated the Township has been working on this for some time, and the Township solicitor has reviewed the document.

Mr. Ross moved, Mr. Grenier seconded and it was unanimously carried to approve Resolution #24-32 adopting a Revised Lower Makefield Township Employee Handbook.

Discussion of Proposals from CivicPlus for Website and Recreation Management Software

Mr. Grenier moved and Mr. Lewis seconded to approve the proposals from CivicPlus for Website and Recreation Management Software.

Mr. Lewis stated Ms. Tierney had discussed the value of the software and the savings in terms of manual effort in processing Pool passes, etc.; and he asked if she has had an opportunity to value how much the savings would be in terms



of hours and time. Ms. Tierney stated converting 50% of their communication over to on-line interactions through the new software, we would have a cost savings estimated to be around \$74,000 for the year. Mr. Lewis stated that would be more than the cost of the software.

Motion did not carry as Mr. Grenier and Mr. Lewis were in favor, and Ms. Blundi, Mr. McCartney, and Mr. Ross were opposed.

Mr. Grenier stated this was approved in the Budget, but was not approved to execute. Mr. Kratzer agreed, and the Township will not spend this money.

#### PUBLIC WORKS

Approve Acceptance of the Bid in the Amount of \$307,263.25 from T. Schiefer Contractors, Inc. for Traffic Signal and ADA Improvements at the Intersection of Pine Grove Road (SR 2071) and Big Oak Road (SR 2024) (Partially funded with a PennDOT Green Light-Go Program Grant in the amount of \$305,320.00)

Ms. Blundi moved and Mr. Ross seconded to accept the Bid in the amount of \$307,263.25 from T. Schiefer Contractors, Inc. for traffic signal and ADA improvements at the intersection of Pine Grove Road (SR 2071) and Big Oak Road (SR 2024) (partially funded with a PennDOT Green Light-Go Program Grant in the amount of \$305,320.00.

Mr. Grenier stated this will be a net cost of about \$2,000. Mr. Fuller stated this equipment has been purchased already for \$126,904.80; and as of now the construction cost and equipment is about \$53,000 over the Grant amount. Mr. Fuller stated there was a 20% match; and with the match, we are over about \$53,000.

Motion carried unanimously.

#### SOLICITOR'S REPORT

Ms. Carlton stated the Board met in Executive Session prior to the meeting and discussed litigation and employment matters.

Approve Authorizing Advertisement of an Ordinance Amending the Township's Existing Responsible Contractors Ordinance

Ms. Carlton stated this was included in the Board's packet. She stated if this is approved by the Board, it will be prepared in Ordinance form and advertised.

Ms. Blundi moved and Mr. Ross seconded to approve authorizing advertisement of an Ordinance amending the Township's existing Responsible Contractors Ordinance.

Mr. Grenier stated he wants to make sure that there are contractors that can meet all of the requirements as the requirements are extensive. He asked if any analysis has been done so that we know that we can get more than a single bidder on multiple projects that may be coming up given the requirements. Mr. Kratzer stated an analysis was not done. He stated the Township has an existing RCO Ordinance that has a monetary threshold less than what is in the proposed Ordinance although there are changes in terms of some of the requirements that are being placed on contractors particularly as it relates to apprenticeship programs.

Mr. Fuller stated the Township does utilize a number of Union and non-Union contractors. He added that there are non-Union contractors who do have apprenticeship programs and are members of the ABC. He stated last year's contractor for the Road Program was from New Jersey and would not comply with the RCO if this were adopted. Mr. Grenier asked if we received respondents for the Road Program last year that would comply, and Mr. Fuller agreed there were two who would comply while others would not comply.

Mr. Grenier asked if this Ordinance is unique from other Townships that have this type of Ordinance. Mr. Kratzer stated the model used was from West Chester County Borough. He stated the threshold in terms of dollar amount that is currently in the draft is \$150,000 so any Contract at or above \$150,000 would be subject to the requirements of the Ordinance. He stated the model Ordinance had that number established at \$250,000. The number would be at the discretion of the Board of Supervisors. Mr. Grenier asked if there is any reason for there to be that much difference in the numbers. Mr. Fuller stated some Towns and Counties have the limit at \$10,000 and some have \$750,000. Mr. Kratzer stated we want to make sure that we have competition in our bidding process.



Mr. Grenier stated in the Ordinance it required a minimum number of years of doing a specific type of work. He asked if there is a type of work that is new and no one has the required number of years of experience or we are dealing with a group of contractors who meet all requirements other than that, is there a way to deal with that. Mr. Kratzer stated the Board would have discretion to waive that requirement.

Mr. Kratzer stated he does not believe the Board discussed how this would relate to Contracts that are obtained through cooperative purchasing arrangements such as contractors who are working through the Keystone Purchasing Network, COSTARS, etc. which the Township has used in the past. Ms. Carlton stated there is nothing in the proposed Ordinance that would exclude them from applicability. Mr. Fuller stated courts are a specialty, and the contractor that we have been successfully using may not comply with the RCO as drafted. He stated we would then have to go to market, and we may then get contractors who are not specialty contractors in terms of courts, etc.

Mr. Grenier asked if we would then have the ability to issue a Waiver when it comes to specialty contractors, and Ms. Carlton stated that would be the approach. Ms. Blundi stated we have used COSTARS, etc. frequently, and she asked if we should indicate that if something was going out to Bid, we would waive it if we go through COSTARS if we get someone who does not comply with the Ordinance. Ms. Carlton stated that would be implied. Ms. Blundi stated she recalls two times that the Board has had to waive the Responsible Contractor Ordinance because it was a timing issue. She stated sometimes going to COSTARS is a timing issue as well as a cost savings. She stated she would not want the Township to lose that flexibility, and asked if something related to this should be added to the Ordinance. Ms. Carlton stated she would like to re-visit that but believes that if there are exigent/emergency circumstances it would be a Waiver situation.

Mr. Grenier asked if something addressing this should be written into the Ordinance as opposed to addressing it on a case-by-case basis. Ms. Carlton stated her preference would be to include it in the Ordinance. Mr. Grenier asked if we move forward to advertise as proposed would we have to re-advertise if this is added subsequently, and Ms. Carlton we would have to re-advertise. Ms. Carlton suggested that if they want to include an edit, a Motion be made to advertise it with an edit.

Mr. Fuller reviewed projects that were done by cooperatives in the past and cooperatives they are looking at for projects in the future.

Ms. Carlton suggested that the Motion be amended to include that the exception would be Contracts secured through general co-op purchase as a preferred method can go outside of the RCO. This was acceptable to Ms. Blundi and Mr. Ross who had made and seconded the Motion.

The Motion as amended carried unanimously.

Discussion of Advertising Ordinance Amending the Zoning Ordinance to Provide for Requirements Relating to the Demolition of Historic Resources

Ms. Carlton stated this was discussed previously by the Board. She stated she believes that the Ordinance provided to the Board in their packet was the most updated version. She stated the Township Planning Commission requested that the Board of Supervisors consider amending the Ordinance tying the granting of a Certificate of Occupancy to the successful completion of any relocation or demolition of a historically-significant property that is under the effects of the Ordinance. Ms. Carlton stated this was added under Article I D so that it now reads: "In the event that any development or project is approved by the Township which may include a historic structure, (which is a defined term), a Certificate of Occupancy for such development or project shall not be issued by the Township until the successful completion of any demolition, removal, or relocation of such historic structure that is governed by this Section."

Ms. Blundi asked if we were waiting for comments from Bucks as well; and Ms. Carlton stated she was waiting for this to be authorized for advertisement first, and then she will send it to Bucks County Planning Commission. Ms. Carlton stated they may have comments, and they have a thirty-day period in which to review. Ms. Blundi stated she thought we typically sent it them prior to advertisement since if they do have comments, that may require a second advertisement. Mr. Lewis stated he does not feel it is likely that they will have anything significant.

Mr. Grenier stated he feels what is currently proposed is missing some significant items, and the Bucks County Planning Commission may have some significant comments. He stated he does not feel that what is proposed addresses the comments he has made about it previously relevant to what constitutes a historic structure, who gets to make the decision on that, and how it is implemented. He noted it talks about historic structures starting at 1939 and any building over 100 years old, which eventually will be all of the buildings in the Township. He stated he has gone through this process professionally, and those who make



these determinations usually have Masters and PhDs in historic preservation, cultural resources, etc.; and it goes through a very detailed evaluation per the National Historic Preservation Act requirements. He stated there is also a process through the PHMC, Pennsylvania Historic and Museum Commission; and this Ordinance does not make mention of any of that. He stated the onus is therefore put on our volunteers who may or may not be professionals in the field, to make the call and come up with the list as to what is historically significant.

Mr. Grenier stated he is in favor of the general philosophy and what we are trying to accomplish, and he is also in favor of tying it to a CO; however, when we put restrictions on what homeowners can do with their homes, that should be related back to a professional's opinion. He stated he feels rather than refer to 1939, a hundred years, or any other year, he feels that if a structure is listed on the National Register, which means that it has gone through a process, or has been determined to be eligible for listing on the National Register by the PHMC, the structure would be ripe for this type of review. He stated short of that he feels we are potentially opening ourselves up for lawsuits from those who want to do something with their home.

Ms. Blundi stated there was a lot of discussion about the year, 100 years old, and what that would mean, and she does not feel the Committee's intent was what Mr. Grenier is concerned about. She stated she feels that we should ask the County for their feedback before advertising.

Mr. Grenier stated in order to vote for this, he would have to see the inclusion of properties that have been deemed eligible for listing on the National Registry at minimum to be the starting point for this.

Ms. Carlton stated while no one from the Historical Commission is present this evening, it was her understanding it was not supposed to rise to the level of being put on the National Register; and it was not going to rise to that level to have to go through all of the Certifications, etc. Mr. Grenier stated being listed on the National Register is a process, and being eligible for listing is just a review; but it is done by professionals and not volunteers.

Mr. Grenier moved, Mr. Ross seconded and it was unanimously carried to authorize the Solicitor to provide the draft amendments to the Zoning Ordinance to provide requirements for the Demolition of Historic Structures to the Planning Commission.

General Updates

Ms. Carlton stated her office is in the process of drafting Easements and some Ordinances that have been discussed in the past. She stated they are also anticipating some Land Development Agreements, revising Contracts for the Township, and working with Ms. Tierney and others.

SUPERVISORS REPORTS

Mr. Grenier stated he attended the Stormwater Ordinance Sub-Committee meeting when they met last week and reviewed the Ordinance making several comments that will be addressed in an updated version by next month.

Ms. Blundi stated the Golf Committee and Trenton-Mercer Airport Committee meetings have been canceled this month.

APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Grenier moved, Mr. Ross seconded and it was unanimously carried to appoint Virginia Torbert to the Planning Commission

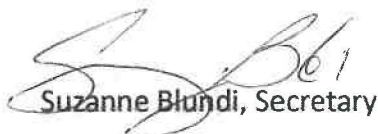
Mr. Ross moved, Mr. Grenier seconded and it was unanimously carried to appoint Dakota Dimattio to the Citizens Traffic Commission.

ADDITIONAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no one wishing to make public comment at this time.

There being no further business, the meeting was adjourned at 8:53 p.m.

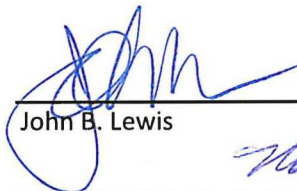
Respectfully Submitted,

  
Suzanne Blundi, Secretary



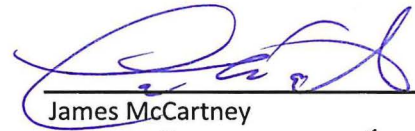
LOWER MAKEFIELD TOWNSHIP  
BOS MEETING - 12/18/2024  
INTERFUND TRANSFERS

November 2024 PAYROLL AND INTERFUND TRANSFERS	
Fund	
01- GENERAL FUND CHECKING TO PAYROLL ACCOUNT	1,118,035.31
GENERAL FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	56,733.09
03- GENERAL FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	3,400.00
05- PARKS AND RECREATION FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	10,799.32
09- POOL FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	2,110.62
	1,191,078.34

  
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John B. Lewis

  
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Matthew Ross

  
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Daniel R. Grenier

  
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James McCartney

  
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Suzanne S. Blundi