

TOWNSHIP OF LOWER MAKEFIELD  
PARK & RECREATION BOARD  
MINUTES – FEBRUARY 11, 2025

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on February 11, 2025.

Those present:

Park & Recreation Board: Michael Brody, Vice Chair  
Rob LaBar, Member  
Mike Blundi, Member (joined meeting in progress)  
Dennis Wysocki, Member

Others: Monica Tierney, Parks & Recreation Director  
James McCartney, Supervisor Liaison

Absent: Douglas Krauss, Park & Recreation Board Chair  
Kim Rock, Park & Recreation Board Secretary

1. LIAISON REPORT

Mr. Mike Spillane, 48 Black Rock Road, representing Pennsbury Athletic introduced the "Rally Cap" program, designed to provide financial assistance to families in need for youth baseball and softball. Donations are being accepted to support the initiative.

Mr. Blundi joined the meeting at this time.

2. THANK YOU TO DENNIS WYSOCKI

The Board expressed gratitude to Dennis Wysocki for his 19 years of service. He will now serve on the Golf Committee. Mr. Wysocki highlighted the improved communication and cooperation among leagues, the Board of Supervisors, and various Township entities regarding parks and recreation improvements.

3. APPROVAL OF MINUTES

Mr. LaBar moved, Mr. Wysocki seconded, and it was unanimously carried to approve the Minutes of January 14, 2025.

Mr. Blundi moved, Mr. Wysocki seconded, and it was unanimously carried to approve the Minutes of February 3, 2025.

#### 4. COMMUNITY GARDEN POLICY REVIEW

Ms. Tierney, and Community Garden volunteer Richard Quake presented draft policies for the Community Garden, which currently has 28 gardeners and a waiting list. Key topics included policies on abandoned plots, required volunteer hours for composting, eligibility requirements, and signage to prevent unauthorized harvesting. The Board will revisit this matter in future meetings.

#### 4. CIVICREC PRESENTATION

Kevin Petri of CivicPlus presented CivicRec, a software solution aimed at improving the Township's recreation management. The system offers functionalities such as program registration, facility reservations, membership and league management, reporting, and event ticketing. It would streamline staff workload and improve operational efficiency. The Board discussed concerns regarding integration with Township systems, the potential use for league registration, security measures, and the system's 5% annual cost increase.

A preliminary cost estimate included an initial discounted price of \$32,000, with a 5% annual increase. The projected efficiency gains could result in \$40,000 savings. Further discussions will take place before a final decision is made.

There being no further business, Mr. Wysocki moved, Mr. Blundi seconded and it was unanimously carried to adjourn the meeting.

Respectfully Submitted,

Michael Brody, Vice Chair