

TOWNSHIP OF LOWER MAKEFIELD
BOARD OF SUPERVISORS
MINUTES – APRIL 16, 2025

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on April 16, 2025. Mr. Grenier called the meeting to order at 7:45 p.m. and called the Roll.

Those present:

Board of Supervisors: Daniel Grenier, Chair
 John B. Lewis, Vice Chair
 James McCartney, Secretary
 Matt Ross, Treasurer
 Suzanne Blundi, Supervisor

Others: David W. Kratzer, Jr., Township Manager
 Maureen Burke-Carlton, Township Solicitor

COMMUNITY ANNOUNCEMENTS

Mr. Grenier stated that during this portion of the Agenda residents and youth organizations may call in to make a special announcement or contact the Township at admin@lmt.org to request a special announcement be added to the Agenda. There was no one wishing to make a special announcement at this time.

Mr. Grenier invited everyone to attend the Ribbon Cutting Ceremony sponsored by SofSurfaces for the renovated basketball courts and playground at Memorial Park on Thursday, April 17, 2025 at 2:00 p.m. There will be a food truck, music, and various basketball drills. For more information you can check out the calendar on the Township Website.

Mr. Grenier stated the Kim Rock Group will be sponsoring a Free Community Shredding Event at the Pool at LMT parking lot, 1050 Edgewood Road, on Saturday, April 26, 2025 from 9:00 a.m. to Noon. For more information or to register, you can check out the calendar on the Township Website.

Mr. Grenier stated Lower Makefield Township is hosting its Annual Arbor Day Celebration on Saturday, April 26, 2025 with a tree planting recognition ceremony at 10:00 a.m. at the corner of Edgewood Road and Oxford Valley Road. A reception will follow at the Township Building.

Mr. Grenier invited everyone to attend the Earth Day Open House at the Five Mile Woods, 1305 Big Oak Road, on April 27 from 12:00 p.m. to 4:00 p.m. The Lower Makefield Community Fund is generously donating 500 pollinator plant plugs so come and pick up your free plants and support pollinators in our community.

Mr. Grenier stated the Lower Makefield Township Environmental Advisory Council along with Bird Town Pennsylvania are hosting an “Aark in the Park” event on Saturday, May 3 from 10:00 a.m. to 11:00 a.m. at Memorial Park. For more information and/or to view the flyer, you can check out the calendar on the Township Website.

Mr. Grenier stated Lower Makefield Township will be hosting a Blood Drive for the American Red Cross on Friday, May 16 from 12:00 p.m. to 5:00 p.m. in the public meeting room at the Township Building. To sign up and/or to get more information log onto RedCrossBlood.org and enter Sponsor Code: LowerMakefield.

Mr. Grenier stated the Environmental Advisory Council is hosting their Styrofoam Collection event on Saturday, May 17 from 10:00 a.m. to Noon at the Township Building. Along with your clean white Styrofoam you can also bring natural corks, cleaned pill bottles with tops, and batteries. If you have any questions you can check out the calendar on the Township Website at lmt.org or reach out to the Township at admin@lmt.org.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Hasib Abdur-Rahman representing the Zubaida Foundation commended Police Chief Kelly for work done in the past when he was with the Police Department in Yardley. He also commended the Lower Makefield Township Police force for the work that they do. Mr. Rahman stated the street lighting situation at the Zubaida Foundation is poor, and he asked who he should talk to about the street lights. Mr. Grenier stated Mr. Rahman should share his information with the Township Manager who will coordinate with the staff on this issue. Mr. Kratzer stated he will reach out to Mr. Rahman to coordinate a time to discuss the process.

Mr. Say Tree Price stated he is from Lower Makefield across from Newtown Township. He stated he lives at the George School which is part of Lower Makefield; but when someone asks what Town they are from, they say

Newtown, and he wants to be part of Newtown Township so he cannot lie to people when he says Newtown.

CONSENT AGENDA ITEMS

Mr. Ross moved, Ms. Blundi seconded and it was unanimously carried to approve the following Consent Agenda Items:

Approved the Minutes for the April 2, 2025 Meeting
Approved the Warrant List dated April 16, 2025 in the amount of \$388,696.76 (as attached to the Minutes)
Approved authorizing the full release of Financial Security for Regency at Yardley-Phase 1
Approved authorizing the full release of Financial Security for Regency at Yardley-Phase 3
Approved authorizing the full release of Financial Security for Regency at Yardley-Phase 4
Approved the proposal from ScanTek for document scanning services at a not-to-exceed amount of \$7,890.00 (Budgeted expense)
Approved award of the Pool Chemicals Bid through Bucks/Mont Aquatics Consortium (Budgeted annual recurring expense)
Approved Resolution #25-09 appointing Timothy Reeves as the Lower Makefield Township Emergency Management Coordinator

COMMUNITY DEVELOPMENT

Discussion and Tabling Grant of a Sanitary Sewer Easement to Aqua for an Existing Sanitary Sewer Line – Regency at Yardley South

Mr. Majewski stated this is on the five-acre open space property at the intersection of Old Oxford Valley Road and Big Oak Road. He stated at the time the Subdivision was approved the Township owned the property and owned the Sewer system so no Easement was necessary; but as Aqua is closing out the project on their end, they have requested that the Township grant them the Easement to maintain their Sewer line running through the Township open space.

Mr. Ross moved and Ms. Blundi seconded to grant a Sanitary Sewer Easement to Aqua for an existing Sanitary Sewer Line-Regency at Yardley South.

Mr. Grenier asked if there are any current Conservation Easements or other restrictions on the open space that “create paper headaches” relative to Easements on top of Easements, and Mr. Majewski stated there are not. Mr. Grenier asked if this will restrict the use of the open space in any way, and Mr. Majewski stated we are not allowed to put buildings, trees, or other such amenities over their Easement adding that we would not do that anyway.

Mr. Grenier stated when we grant them an Easement, Aqua will get rights to it; and he asked if it was part of the Sale Agreement that they would get this and is there a Fee that we would get for this. Mr. Kratzer stated he believes it was reflected on the Collection System map that was conveyed as part of the transaction, but Mr. Majewski stated he is not sure of that since at the time it was still privately owned by Toll Bros. so it may not have been included. He stated they were aware of it, and this is just a housekeeping item.

Ms. Blundi asked if this should be deferred until we investigate this further. Mr. Lewis stated normally there is a nominal payment for the right-of-way and the Easement. Mr. Kratzer stated they can look into this further. Mr. Grenier stated since the Township owns the property, if there was a problem with the line, the Township could grant them access. Mr. Kratzer stated the location of the facility is on the edge of the property line.

Mr. Ross moved, Mr. Lewis seconded and it was unanimously carried to Table.

Approve Award of a Contract for Spring Tree Planting Project (funded through Tree Bank)

Mr. Majewski stated the plan is to plant 21 trees along Edgewood Road across the street from the Township Building near the volleyball courts and 28 trees around the parking area and basketball court at Memorial Park. He stated 5 quotes were received for this work with the low Bidder being Ram-T Corporation in the amount of \$20,750. He added they are the firm that did the tree planting a few years ago along Mirror Lake Road.

Ms. Blundi moved and Mr. Ross seconded to award the Contract for the Spring Tree Planting Project (funded through Tree Bank) to Ram-T Corporation in the amount of \$20,750.

Mr. Grenier stated this is part of the previously-approved future Tree Planting Plan, and Mr. Majewski agreed. Mr. Grenier asked if all of the trees are native species, and Mr. Majewski agreed.

Mr. Grenier stated we discussed in the past removing the pear trees outside of the Township Building and replacing them with something native, and he asked that be looked at as part of the fall planting. Mr. Kratzer stated they can look into that if that is the consensus of the Board. Ms. Blundi stated when she was the Liaison to the EAC, she brought that up a number of times, and getting rid of Bartlett pear trees is not so easy. She would support their replacement since they drop their branches easily, and she is concerned someone walking on the path under the trees could get hurt. Mr. Kratzer agreed to look into that and report back to the Board.

Motion carried unanimously.

ENGINEER'S REPORT

Mr. Grenier stated the Board received the Engineer's Report in their packets. The Board had no questions at this time.

MANAGER'S REPORT

Approve Authorizing an Amendment to the Investment Policy Statement for the Lower Makefield Township Trust

Mr. Kratzer stated this is a follow-up to the e-mail sent to the Board from PNC Institutional Asset Management which is the investment advisor for the funds that were deposited into the Lower Makefield Township Trust which were the residual Sanitary Sewer sale proceeds. He stated given the market volatility that has been experienced, they are recommending trimming our positions in some stock classes as outlined in the e-mail. He stated the current IPS has minimums higher than what they are recommending in terms of positions, and they are requesting the Board to consider an Amendment to the IPS to reduce our exposure. The revised IPS was in the Board's packet that reduced the current minimums down to zero in specific asset classes.

Mr. Lewis moved and Mr. Ross seconded to adopt the amendment to the Investment Policy Statement for the Lower Makefield Township Trust.

Mr. Grenier stated because of the changing tariffs and other things that are making the market go up and down, we have to manage our own investments. Mr. Kratzer stated they are trying to remove risk from the portfolio recognizing the volatility of the market. He stated the minimum percentages in terms of the amount of money that should be in there is higher than what they are recommending in terms of these exposures. He stated there are minimums and maximums established in the IPS, and they are asking for additional flexibility to mitigate the Township's risk. Mr. Grenier stated under normal circumstances, we might not have to do this; and Mr. Kratzer agreed.

Motion carried unanimously.

Q1 2025 Financial Report

Mr. Kratzer stated Ms. Bhandary and her team in the Finance Department have completed the first quarterly reporting for 2025, and an e-mail will be sent to the Board of Supervisors with both a narrative context and financial information reflecting financial performance in the first quarter. He stated those documents will also be posted on the Township Website.

Approve Authorizing the Township Manager and Township Solicitor to Prepare and Release Request(s) for Proposals (RFP) for Golf Course Management Services and Food and Beverage Services for Makefield Highlands Golf Course

Mr. Kratzer stated the current Agreement with Spirit terminates December 31, 2025. He stated the relationship with Spirit has been positive and has been in existence for about fifteen years. He stated the Board's direction has been to periodically test the market and go through a due diligence process and issue Requests for Proposals, which he believes Spirit will also be responding to.

Mr. Lewis moved and Mr. Ross seconded to authorize the Township Manager and Township Solicitor to prepare and release Requests for Proposals for Golf Course Management Services and Food and Beverage Services for Makefield Highlands Golf Course.

Mr. Grenier stated this will be two RFPs one for the Golf Course and one for the restaurant. He stated at present the same company is doing both. He stated historically they have been doing great with the golf side, and the Township has encouraged them to improve on the food and beverage side.

He stated the Board is always looking for ways to do better as this is an important Township asset. He stated the Board wants to make sure that the RFP is available to as many providers as possible to see what the options may be.

Mr. Kratzer stated that once the documents are prepared, they will be provided to the Board for their review and comments prior to release.

Mr. Lewis stated with regard to the Food and Beverage side, a member of the Golf Committee works with the Bucks County Technical High School and could be of help with this. Mr. Lewis encouraged use of the Golf Course particularly young people looking to take up golf as they have excellent programs at Makefield Highlands. Ms. Blundi stated the Golf Committee should be asked for their input in the RFP process.

Mr. Grenier asked for an update on the bar reconstruction. Mr. Kratzer stated the framing is up, and they are finalizing the Permit Applications for electrical and plumbing. He stated their target date for completion is Memorial Day. Mr. Kratzer stated, as will be seen in the First Quarter Financial Report, while the weather was not as conducive to playing golf as it has been in previous winters, we are now starting to see an increase. He stated from a golf perspective, the Course is one of the most played Courses in the area and is a good asset for the community. Ms. Blundi stated they are serving an Easter Brunch this year.

Motion carried unanimously

PARK & RECREATION

Discussion and Tabling the Release of an Engineering and Design Services Request for Proposals (RFP) for Memorial Park East-Phase 3 (partially funded through a Statewide Local Share Account Grant in the amount of \$900,000)

Ms. Tierney was present.

Mr. Grenier moved and Mr. Lewis seconded to approve the release of an Engineering and Design Services RFP for Memorial Park East-Phase 3.

Mr. Grenier stated there was a design that supported the Grant Application, and there has been consideration of some design changes within the allowable limits of the Grant Application. Mr. Grenier stated they wanted to see the design before it goes to construction.

Ms. Tierney stated ultimately this is part of a long-range, twenty-year Master Plan. She stated they have taken into consideration everything that the Board brought to their attention. She noted that there were some modifications that they wanted to make including some pickle ball changes, but they were not allowed by the Grant.

Mr. Kratzer stated what is being considered tonight is taking it from the concept design level that was contained in the Master Plan to more of construction design. He stated the document does acknowledge the component parts that were initially contemplated and also include an acknowledgement that it is likely that the funding available through the LSA Grant is less than would be needed for full implementation so there would be scope refinements.

Mr. Kratzer stated there has also been discussion about the location of some of the amenities and having some of the potentially proposed amenities be more approximate to some of the existing facilities. He stated initially there was the contemplation that there would be a separation of the existing Secret Garden playground and the 5 through 12-year old playground, and there was discussion whether there was an opportunity to create a new playground approximate to the existing playground so that families were not split between sides of the Park. He stated the planning document was done twenty years ago; and while we are somewhat confined by the scope of the Grant, there are certain trends that may have changed over time that we need to make sure fit modern context and are more reflective of future trends as opposed to when the Concept Plan was done. He stated through the design process there are specifically-noted touchpoints where it comes back to the Board of Supervisors, the Park & Recreation Board, and staff to make sure that the project that potentially materializes is reflective of current needs, priorities, and available funding.

Ms. Tierney stated the Grant is for \$900,000, and we had Budgeted \$1,210,000 that included the match of about \$135,000 and engineering. The \$135,000 is from Fee-In-Lieu. She stated the deadline for the Grant is June 30, 2026.

Ms. Blundi asked what they are considering for the \$1 million investment, and Ms. Tierney stated that will be part of the design process once we find out what the costs are and what can be done within the scope of the Grant. Mr. Kratzer stated he believes they are considering playgrounds and restroom facilities and associated infrastructure components such as parking and stormwater.

Ms. Blundi stated the concern is that while we can get Grants, they cannot be used for maintaining facilities; and the only way facilities can be maintained is through tax dollars. She stated she is reluctant to accept the Grant since future Boards will have to maintain what is constructed using the Grant funds. She stated there are sufficient bathrooms at Memorial Park. She stated there is a need to fix Kids Kingdom, and she would prefer fixing that than building another park.

Mr. Grenier stated there is any requirement to use the whole Grant, and there is also a match as part of the Grant. He stated he also has concerns about long-term maintenance. He asked if there has been consideration given to how much maintenance would cost per year and how much needs to be put aside each year to be able to maintain the facility given that Kids Kingdom and other facilities need to be funded. Ms. Tierney stated there will be maintenance over time, and Grants are now being considered for maintenance where that was not the case in the past. She stated costs for long-term maintenance depend on what is constructed.

Mr. Grenier asked if the Grant being discussed permits setting aside some of the money and using it for maintenance later, and Ms. Tierney stated the funds would all have to be spent.

Mr. Lewis stated as we go through the engineering and design services process an analysis could be done as to what the expected maintenance would be. He stated items that are felt to involve higher maintenance could be cut back on. Mr. Lewis stated he feels the Board is reticent to over-build infrastructure that we do not have the support for. He stated there have been dramatic shifts in what people use in terms of park and recreation items.

Mr. Kratzer stated with regard to the match component, he does not believe that there is any required match for Statewide Local Share awards; and he believes the reason why there was a match noted was because the maximum Application funding amount was \$1 million, and the anticipated project cost was beyond the maximum funding amount.

He stated if we were to keep the project under \$900,000 it would be 100% funded for the improvements although that does not address the longer term cost of ownership issues that the Board is raising. Mr. Kratzer stated the matter could be Tabled and they will verify that there is no match required.

Ms. Blundi moved, Mr. Lewis seconded and it was unanimously carried to Table.

PUBLIC WORKS

Approve Award of the Traffic Signal Maintenance Contract for 2025-27

Mr. Fuller was present and stated Armour & Sons was the only Bidder, and they are the also the current provider. He stated this will insure that we can utilize Liquid Fuels funding for the Traffic Signal Maintenance Program.

Mr. Ross moved, Mr. Blundi seconded and it was unanimously carried to award the Traffic Signal Maintenance Contract for 2025-27 to Armour & Sons.

Approve Change Order #1 from Bowman in the Amount of \$10,000.00 for the Traffic Signal and ADA Improvement Project at the Intersection of Pine Grove Road and Big Oak Road

Mr. Fuller stated there was an inlet that was scheduled to be adjusted; but upon field review with PennDOT, they required that the inlet be replaced due to the deteriorated condition inside. He stated there was also another pipe discovered in another inlet that was being modified that needed to be tied in because it was not visible due to debris that was in the inlet bottom.

Mr. Ross moved and Ms. Blundi seconded to approve Change Order #1 from Bowman in the amount of \$10,000.00 for the Traffic Signal and ADA Improvement Project at the intersection of Pine Grove Road and Big Oak Road.

Mr. Grenier asked the amount of the Budget for the project. Mr. Fuller stated this is a Green Light Go Project that was awarded in 2022; and at that time the project cost was \$381,650, and of that the Township match was \$76,333 so PennDOT was funding \$305,320. Mr. Kratzer stated he believes that the award dates back further than 2022 and there had been multiple extensions.

Mr. Fuller stated to date the total cost with engineering is \$501,267. He stated the estimate was pre-COVID and the equipment is now very expensive.

Mr. Grenier asked if this Change Order will finish it out, and Mr. Fuller stated there could potentially be one more as there is a technology issue that was discovered later on. He stated while he does not currently have a cost for that and it will be probably be less than the cost of this Change Order, it is necessary equipment that needs to be re-installed.

Motion carried unanimously.

Approval of Change Order #1 in the Amount of \$9,180.00 to American Pool of PA LLC for 2025 Pool Painting Project

Mr. Fuller stated this was not part of the original scope and is to repaint one coat on the lap pool. He stated the scope for that pool was just to clean it as there was extensive staining around the water line from sitting all winter with leaves and debris in the pool, but that staining was not able to be removed with conventional cleaning products that American Pool utilizes. He stated the recommendation is to coat that pool to insure that it is in a pristine condition for the summer.

Mr. Lewis moved and Ms. Blundi seconded to approve Change Order #1 to American Pool of PA LLC for the 2025 Pool Painting Project in the amount of \$9,180.00.

Mr. Grenier asked what could be done moving forward so that this does not happen again. Mr. Fuller stated the original estimate based on traditional pricing was close to \$17,000, but the contract worked with the Township to bring the price down. He stated \$17,000 is the cost of the normal coat for that pool, and historically the pools always got a cost of paint. He stated they had moved to a sandblasting/coat process to try to not have to coat every year. Mr. Fuller stated the options would be to either paint every year which for this pool would be at a cost of \$17,000 or they could look to install covers on the pools to keep the debris out which would allow water to stay in them. He stated currently they drain them but water does seep back because of the high ground water table. Mr. Fuller stated most pools are getting away from painting because it is a yearly expense, and they could look to plaster the pool which would last for ten years although it would still have to be covered.

He stated even if it were plastered and covered, the pool would still need to be on a two to three year cycle for painting. Mr. Grenier asked that they look into options moving forward and do a long-term cost/benefit analysis; and Mr. Fuller agreed to prepare that and present it to the Board. Mr. Grenier stated he understands people would not like to look at the leaf staining, but asked if the leaf staining is a potential structural concern. Mr. Fuller stated while it is aesthetic, in his opinion, it is a “harsh aesthetic” in this pool.

Mr. Kratzer stated the 2025 Budget allocated \$110,000 for pool painting. He stated the Base Bid that was accepted was \$83,118.28, and with the proposed Change Order the total cost would be \$92,298.28. Mr. Grenier asked the funding source for this, and Mr. Kratzer stated it is from the Pool Fund.

Motion carried unanimously.

SOLICITOR’S REPORT

Ms. Carlton stated the Board met in Executive Session prior to the meeting and discussed an employment matter and Real Estate and litigation matters.

Approve Adoption of the Lower Makefield Township Stormwater Management Ordinance

Ms. Carlton stated the Stormwater Management Ordinance was in the Board’s packet and has been discussed by the Board previously. She stated it has been properly advertised and posted.

Mr. Lewis moved and Mr. Ross seconded to adopt the Lower Makefield Township Stormwater Management Ordinance.

Mr. Grenier thanked the Board of Supervisors, the Township staff, and the Stormwater Management Ordinance Sub-Committee for their work on this matter.

Mr. Alan Dresser, 1907 Lynbrooke Drive, stated he is a member of the Environment Advisory Council and was the EAC’s representative on the Ad Hoc Temporary Township Stormwater Management Sub-Committee. He stated they have been reviewing the proposed changes for over a year, and he is totally in favor of this being passed. He stated it will reduce the amount of stormwater leaving sites of new developments in the Township.

Motion carried unanimously.

DISCUSSION ITEMS

Discussion of Potential Stormwater Management Fee

Mr. Grenier stated this has been discussed for about a year. He stated this would be a Stormwater Management Fee so that we could address our infrastructure issues. He stated most Townships that have such a Fee around the Country base this on the impervious area, and it would allow the Township to develop a fund to pay for infrastructure issues like the ones that we are currently having to prepare ourselves for the future. Mr. Grenier stated he would like to direct the Township Manager, staff, and the Township solicitor to work together and begin to develop the framework for a new Stormwater Management Fee to be presented to the Board.

Mr. Kratzer stated Stormwater Management Fees are authorized in two relevant Statutes. He stated they are permissible to be levied under the Second Class Township Code. He stated the other Enabling Legislation is the Pennsylvania Municipalities Authorities Act which establishes the potential of a Stormwater Utility or Stormwater Authority. He stated there are a number of communities in the Commonwealth that have chosen this as a means to fund stormwater management and related infrastructure. He stated while above-ground facilities can be seen such as basins, etc., there are also miles of sub-surface infrastructure under our roads and public properties that are collecting and conveying stormwater to the appropriate locations. He stated Sanitary and Water Utilities have re-occurring revenue streams in order to be able to make continual improvement, investment, and expansion of those facilities.

Mr. Kratzer stated this stormwater issue relates to funding as well as being a quality of life issue as was seen in 2023 when the community was dramatically impacted by a significant storm. He stated there are immediate investments that have been recognized by the Board moving forward to improve the quality of the system and ultimately the quality of life for the residents. He stated they can provide various options that can be taken to move this forward. Mr. Kratzer stated he has been in a community that had a Stormwater Utility Authority that was levying Fees relative to stormwater, and all options can be discussed including Fee-based versus Tax-based.

Mr. Kratzer stated if it were Fee-based versus Tax-based, it would be more equitable since most of the properties in the jurisdiction are taxable properties versus non-taxable properties which have expansive areas of impervious surface and are receiving benefit from the overall stormwater management system. He stated studies have consistently shown that going with a Fee versus doing this through General Tax Revenue is the most equitable and cost-effective way to address the demands.

Mr. Kratzer stated they can come back to the Board of Supervisors with a potential framework, schedule, and strategy moving forward if that is the direction of the Board. Mr. Grenier asked if it is necessary for the Board to make a Motion directing this; and Ms. Carlton stated while it is not necessary, it would be preferable. Ms. Blundi stated the purpose of having Discussion Items on the Agenda was to just discuss the matter; and if the Board wanted to move forward, the item would be put on a subsequent Agenda. Mr. Grenier stated they could direct the staff to develop something that could be brought to the Board in the future. Ms. Blundi stated she would agree to whatever the Board decides. Mr. Grenier stated this issue has been discussed a number of times, and he would be comfortable with directing the staff to move forward with this at this time although the direction to move forward could be put on a future Agenda as well.

Mr. Lewis stated this matter has been discussed a number of times, and he is generally supportive of developing a Stormwater Management Fee although he has questions about the process around assessment and the collection process.

Mr. Kratzer stated if there is general consensus for him to start the process, there would not need to be a Motion to have him prepare materials for a potential action, and they would not have to include Ms. Carlton's participation at this point in terms of incurrence of costs. Ms. Carlton stated it could be put on a future Agenda to have her further investigate since she is an outside cost as opposed to Mr. Kratzer.

The Board agreed to have Mr. Kratzer and staff start working on this so that the Board can have further discussions in the future and some options to review.

SUPERVISORS' REPORTS

Ms. Blundi stated the Zoning Hearing Board met and the Appeal for the property at 136 Old Oxford Valley Road for a 55+ Community was Continued until June 17.

APPOINTMENTS/REAPPOINTMENTS TO BOARDS AND COMMISSIONS

Ms. Blundi moved, Mr. Ross seconded and it was unanimously carried to appoint Ryan Harden to the Trenton-Mercer Airport Review Panel.

ADDITIONAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no one wishing to make Public Comment at this time.

There being no further business, the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'James McCartney', is written over the printed name. The signature is fluid and cursive, with a large loop at the end.

James McCartney, Secretary

