

TOWNSHIP OF LOWER MAKEFIELD
BOARD OF SUPERVISORS
MINUTES – JUNE 17, 2026

The regular meeting of the Board of Supervisors of the Township of Lower Makefield was held in the Municipal Building on June 17, 2026. Mr. Lewis called the meeting to order and called the Roll. Mr. Lewis noted the passing of Fay Hackman, wife of former Supervisor Wes Hackman, and Mr. Bill Clark, both significant community members.

Those present:

Board of Supervisors: John B. Lewis, Vice Chair
 Judi Reiss, Secretary
 Colin Coyle, Treasurer
 Daniel Grenier, Supervisor

Others: David W. Kratzer, Jr., Township Manager
 Maureen Burke-Carlton, Township Solicitor

Absent: Matt Ross, Board of Supervisors Chair

COMMUNITY ANNOUNCEMENTS

During this portion of the Agenda residents and youth organizations may call in to make a special announcement or may contact the Township at admin@lmt.org to request a special announcement be added to the Agenda.

Mr. Lewis encouraged joining the LMT Pool highlighting the benefits and pricing details. He announced a Red Cross Blood Drive to be held on July 24 with details on how to register.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Hasib Abdur-Rahman, Zubaida Foundation, discussed the Foundation's activities and upcoming events.

Ms. Allyn Barth, Township resident, criticized the Board for denying a Permit for a nighttime 9/11 ceremony citing religious and community support for the event.

PRESENTATION OF THE AUDITED FINANCIAL STATEMENT FOR THE YEAR ENDED
DECEMBER 31, 2025

Mr. Tim Mirra, Zelenkofske Axelrod LLC, presented the 2025 Audit noting an unmodified opinion and no deficiencies in management's control process. He reported financial results of a total net position of \$104 million for governmental activities and \$17.8 million for consolidated business type activities. He stated the General Fund had a fund balance of \$2.8 million with total revenues of \$14.5 million and total expenditures of \$18.2 million. There was discussion on the Sewer Fund highlighting a net position of \$2.9 million and the need to close the fund by the end of the year.

APPROVAL OF CONSENT AGENDA ITEMS

Mr. Grenier moved, Ms. Reiss seconded and it was unanimously carried to approve the Consent Agenda items as listed on the Agenda.

ENGINEER'S REPORT

The Engineer's Report was provided to the Board in their packet.

Mr. Coyle noted the Yardley Crest developer was responsible for making some road and bike path repairs which has not been included in the Engineer's Report. Mr. Fuller will follow up on this. Ms. Reiss stated there were questions about certain roads needing to be paved, and Mr. Fuller referred to the link on the Township Website to the Road Program Plan. Ms. Reiss asked about dead trees on Township property, and Mr. Fuller stated residents can call his office if they see dead trees on Township property.

MANAGER'S REPORT

Approval of Authorizing the Fifth Addendum to the Golf Course Management Agreement Extending the Term of Agreement Through December 31, 2026

Mr. Kratzer stated the only change is extending the term of the Agreement, and all other terms and conditions in the existing Agreement would still be in place.

Mr. Coyle moved, Ms. Reiss seconded, and it was unanimously carried to approve authorizing the Fifth Addendum to the Golf Course Management Agreement extending the term of Agreement through December 31, 2026.

Approve Cancelling the Board of Supervisors' Meeting Scheduled for the 1st Wednesday of July

Mr. Kratzer stated that given the proximity to the 4th of July and the fact that there is nothing expected that will need to be dealt with prior to the Board's next scheduled meeting in July, the Board could cancel the meeting of July 1.

Mr. Grenier moved, Ms. Reiss seconded, and it was unanimously carried to cancel the Board of Supervisors' meeting scheduled for the 1st Wednesday of July.

Approve Resolution 26-10 Recognizing and Commemorating America250

Mr. Coyle moved, Ms. Reiss seconded and it was unanimously carried to approve Resolution 26-10 recognizing and Commemorating American250 and Lower Makefield Township's contributions with a minor edit suggested by Mr. Grenier.

POLICE DEPARTMENT

Monthly Report – May, 2026

Chief Kelly reported on the Police Department's activities for May, 2026 including incident totals, traffic warnings, citations, and community outreach details.

There was discussion on the need for bicycle safety classes and the planning of a bike rodeo. Concerns were expressed about the use of e-bikes on the canal and the need for an Ordinance to regulate their use.

Chief Kelly confirmed that the Police Department is enforcing the new State law regarding the use of mobile phones while driving.

PUBLIC WORKS

Approve Proposal from Agronomic Advisors for the Conduct of an Agronomy and Infrastructure Assessment of Makefield Highlands Golf Club

There was discussion on the need for a detailed assessment versus a high-level review with Mr. Grenier advocating for a more specialized evaluation. A majority of the Board agreed to proceed with the proposal with a focus on using the data for future RFPs and potential stormwater management issues.

Mr. Coyle moved and Ms. Reiss seconded to approve the proposal from Agronomic Advisors for the conduct of an Agronomy and Infrastructure Assessment of Makefield Highlands Golf Club. Motion carried with Mr. Grenier opposed.

SOLICITOR'S REPORT

Ms. Carlton stated the Board met in Executive Session prior to the meeting to discuss litigation matters.

Approve Ordinance Adopting the 2021 Edition of the International Fire Code with Amendments as the Lower Makefield Township Fire Code and Repealing All Inconsistent Ordinances or Parts Thereof

Mr. Grenier moved, Ms. Reiss seconded and it was unanimously carried to approve the Ordinance adopting the 2021 Edition of the International Fire Code with amendments as the Lower Makefield Fire Code and repealing all inconsistent Ordinances or parts thereof.

Approve Authorizing Advertisement of an Ordinance Amending the Lower Makefield Township Zoning Ordinance Providing for Language that Other Lawful Uses Not Explicitly Provided for Shall be Permitted by Conditional Use in the Commercial-Highway Services (C-2) District

Mr. Grenier moved and Mr. Coyle seconded to approve authorizing advertisement of an Ordinance amending the Lower Makefield Township Zoning Ordinance providing for language that other lawful uses not explicitly provided for shall be permitted by Conditional Use in the Commercial-Highway Services (C-2) District.

Mr. Grenier discussed the importance of approving this Ordinance. Ms. Carlton stated this protects the Township against claims made by developers and others. She stated this is similar to what is currently in place for C-3.

Motion carried unanimously.

Approve Authorizing Advertisement of an Ordinance Amending the Lower Makefield Township Responsible Contactor Ordinance.

Mr. Grenier moved and Ms. Reiss seconded to approve authorizing advertisement of an Ordinance amending the Lower Makefield Township Responsible Contractor Ordinance.

It was noted that this will increase the threshold for Contractor Responsible Certifications from \$75,000 to \$250,000. There was discussion on the importance of compliance with the Pennsylvania Prevailing Wage Act for contracts over \$25,000.

Motion carried unanimously.

DISCUSSION ITEM

Blue Zones

Mr. Grenier raised the topic of the Blue Zones Initiative, a holistic approach to quality of life in Municipal Government. There was discussion on the potential benefits of participating in the Blue Zones program and forming a Committee or Sub-Committee of Parks & Recreation to support it. Mr. Grenier stated it could provide more resources and better ideas for the community.

SUPERVISORS' REPORTS

Mr. Lewis stated the Citizens Traffic Commission did not have a quorum at their last scheduled meeting.

Mr. Coyle stated the Historical Architectural Review Board is in need of a Licensed Real Estate Broker with an interest in historic architecture to join the Board.

Ms. Reiss discussed the Golf Committee's successful year and encouraged using Makefield Highlands for Golf outings. She noted there is a need for younger volunteers to join the Park & Recreation Board. Ms. Reiss shared details about the Seniors' 250th 4th of July event. She reiterated the need for adding parking at the Community Center to ensure safety for Seniors.

Mr. Grenier stated impervious surface issues continue to come up at the Zoning Hearing Board. He also noted the importance of respecting utility easements for emergency access. Mr. Grenier stated the Stony Hill SR 332 Steering Committee is planning for public open houses toward the end of July.

ADDITIONAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no one wishing to make public comment at this time.

There being no further business, the meeting was adjourned.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Judi Reiss".

Judi Reiss, Secretary

LOWER MAKEFIELD TOWNSHIP
 BOS MEETING - 06/17/2026
 INTERFUND TRANSFERS

MAY 2026 INTERFUND TRANSFERS	
Fund	
01- GENERAL FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	10,122.36
03- GENERAL FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	537.12
05- PARKS AND RECREATION FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	1,793.00
09- POOL FUND TO DEFINED CONTRIBUTION PENSION PLAN ACCOUNT	1,836.27
33- STORMWATER UTILITY FUND TO GENERAL FUND	61,291.60
	75,580.35

Daniel R. Grenier

 John B. Lewis

 Matt Ross


 Judi Reiss

 Colin Coyle