

**TOWNSHIP OF LOWER MAKEFIELD  
DISABLED PERSONS ADVISORY BOARD MEETING MINUTES  
TUESDAY, AUGUST 28, 2007**

A meeting of the Disabled Persons Advisory Board (DPAB) of the Township of Lower Makefield was held in the Municipal Building on Tuesday, August 7, 2007. Chairman Huchler-Smith opened the meeting at 7:30 p.m.

Those present:

**BOARD MEMBERS:**

Lisa Huchler-Smith, Chairman  
David Rogers, Vice-Chairman  
Megan Dorko, Secretary  
Ann Piccinotti, member

**OTHERS:**

Pete Stainthorpe, Supervisor Liaison

**APPROVAL OF JULY AND AUGUST MINUTES**

Ms. Huchler-Smith moved for the approval of the minutes for the July 24, 2007 meeting. Mr. Rogers seconded and the motion was carried. Additionally, Ms. Huchler-Smith made a motion to approve the minutes for the special meeting held August 7, 2007. Mr. Rogers seconded and the motion was carried.

**2008 BUDGET**

Ms. Huchler-Smith proposed \$1000 be figured into the DPAB budget for 2008. It is uncertain at this time whether the township supervisors will allot funds for the installation of sound panels for the township building. The overall effectiveness of the sound panels is still in question.

In addition, Ms. Huchler-Smith brought up the topic of figuring charity funds into the 2008 budget. Mr. Stainthorpe opposed the suggestion.

The deadline for budget submissions is September 13<sup>th</sup>, 2007.

**LIZ HARBISON RESIGNATION**

Ms. Liz Harbison effectively resigned as a member of the DPAB August 2, 2007. Board members have agreed to accept her resignation and have also agreed to send Ms. Harbison a note of thanks for her service. Flyers soliciting resumes for volunteers will be handed out on Community Pride Day, September 3, 2007 in order to fill the vacant position.

## **BUILDING PERMITS**

There are no new building permits at this time.

## **LOWER MAKEFIELD TOWNSHIP COMMUNITY PRIDE DAY**

Lower Makefield Township will hold it's annual Community Pride Day on September 3, 2007. The DPAB will have a table set up at the event that will feature brochures and other information about the Board. Emergency contact forms for the Lower Makefield Township Police Department will also be available at the DPAB table for community members to fill out as needed.

Various Board members have agreed to sit at the table at different times throughout the day. The schedule is as follows:

Mr. Rogers: 12pm-2pm (with Ms. Huchler-Smith assisting in set-up)  
Ms. Dorko and Ms. Piccinotti: 2pm-4pm  
Ms. Huchler-Smith and Family: 4pm-6pm

The location of the DPAB table will be similar to last year's with more attractions within the area to draw more people.

The handicapped parking and drop-off area for this event will be located near the library and some concession stands will be moved down onto the blacktop to provide greater access to disabled community members.

The DPAB will take note of any comments or suggestions made by community members that can be used to make improvements for next year.

## **SEPTEMBER 5<sup>TH</sup> TOWNSHIP SUPERVISOR MEETING**

A meeting of the township supervisors will take place Wednesday, September 5, 2007. Mr. Rogers, Ms. Huchler-Smith, Ms. Piccinotti and architect Richard Carroll have agreed to attend the meeting to acquire authorization from township supervisors to go out to bid for proposed changes to Lower Makefield Township's municipal building.

## **EMC COMMITTEE**

Progress is being made in the DPAB's initiative to set up a database with the Lower Makefield Township Police Department cataloging disabled community members. It is estimated that it will take several months for all emergency contact forms to be turned in to the police department.

### **HANDICAPPED PARKING AT TAX OFFICE**

It was noted that another handicapped parking space is needed for the tax office parking lot. Terry Fedorchak will be contacted regarding re-stripping for the additional space.

### **POOL AND LIBRARY PARKING**

Two handicapped parking spaces have been added to the pool parking lot. However, the spaces do not currently have proper signage meaning that the Lower Makefield Township Police Department will not be able to enforce penalties for those who park in those spaces illegally. The spaces will be officially re-stripped after the summer season, and the DPAB proposes that Terry Fedorchak be contacted in order to receive proper signage.

It was also noted that Mr. Fedorchak be contacted to inquire about obtaining additional handicapped parking spaces within the library parking lot.

### **HANDICAPPED PARKING AT FARMERS MARKET**

Two temporary parking signs have been acquired by the Lower Makefield Township Police Department to accommodate disabled patrons during the times that the Farmers Market is open.

### **FIVE MILE WOODS**

Mr. Rogers stated that he would look into the ADA (Americans with Disabilities Act) regulations with regard to nature trails, etc. to determine if any improvements can be made to the accessibility of Five Mile Woods.

### **ARTICLE FOR FALL NEWSLETTER**

Ms. Huchler-Smith stated that she would contact Terry Fedorchak regarding who will be writing the article on the DPAB for the Township's fall newsletter. It was noted that the DPAB's work with the police department to update their database would most likely be the focus of the article.

The date of the next meeting of the Disabled Persons Advisory Board will be September 25<sup>th</sup> at 7:30 p.m. Ms. Huchler-Smith noted in advance that she will not be able to attend that meeting.

There being no further business the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Megan Dorko, Secretary