

**TOWNSHIP OF LOWER MAKEFIELD
DISABLED PERSONS ADVISORY BOARD MEETING MINUTES
TUESDAY, AUGUST 7, 2007**

A meeting of the Disabled Persons Advisory Board of the Township of Lower Makefield was held in the Municipal Building on Tuesday, August 7, 2007. Chairman Huchler-Smith opened the meeting at 7:05 p.m.

Those present:

BOARD MEMBERS:

Lisa Huchler-Smith, Chairman
David Rogers, Vice-Chairman
Megan Dorko, Secretary
Ann Piccinotti, member

OTHERS:

Pete Stainthorpe, Supervisor Liaison
Richard Carroll, Architect
Terry Fedorchak, Township Manager

MODIFICATIONS TO LOWER MAKEFIELD TOWNSHIP MUNICIPAL BUILDING

Architect Richard Carroll was invited to attend a special meeting of the Lower Makefield Township Disabled Persons Advisory Board to discuss planned modifications to the doors and entrances of the Municipal Building.

Mr. Carroll explained that he has extensive experience constructing and modifying buildings to make them "barrier-free" as required by the Americans with Disabilities Act (ADA).

Mr. Carroll explained to the Board a three-tiered system of modifications that could possibly be applied to the entrances of the municipal building: The first tier would consist of basic, barrier-free modifications to the doors and entrances. This would make the doors, at a minimum, ADA compliant as well as energy efficient. The second tier of modifications would consist of installing power panels to the doors to make them operate automatically. The third tier would involve the installation of a power operated sliding door system for the upstairs doors only, as space would not permit their installation at the tax office. Mr. Carroll noted that a benefit of this system is that the doors require little maintenance even with heavy foot traffic. These doors would also work in the event of a fire or power outage via "break-out panels" that open out when pushed manually.

It was noted that the chosen modifications would be installed via a separate contractor and that the upstairs and downstairs doors could be modified at separate times depending on cost. Mr. Carroll indicated that the inner door for the tax office would be removed and the tax office drop boxes would be relocated.

Ms. Huchler-Smith inquired as to restoration and repair of the concrete surrounding the tax office. In response, Mr. Fedorchak indicated that the concrete would most likely be repaired via a separate bid from another contractor.

A September 5th meeting of the township supervisors is scheduled to include members of the Disabled Persons Advisory Board and Mr. Carroll to discuss bid options. Mr. Carroll stated that he would have more detailed plans for the modifications at that time. It is expected that the township supervisors will provide authorization to go out to bid at the September 5th meeting.

The date of the next meeting of the Disabled Persons Advisory Board will be August 28th at 7:30 p.m.

There being no further business the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,

Megan Dorko, Secretary