

Lower Makefield Township
Electronic Media Advisory Committee
April 14, 2011
Meeting Minutes

Present: Zachary Rubin, Chairman David Kelliher
 Joseph Ader Pete Stainthorpe, BOS Liaison
 Lisa Gage Joshua Waldorf

Absent: Dennis O'Brien

Mr. Rubin called the April 14, 2011 meeting of the Electronic Media Advisory Committee to order at 7:30PM.

Approval of Minutes – The minutes of the February 10, 2011 meeting of the Electronic Media Advisory Committee were approved unanimously, as written.

Update of Purchase of Equipment and Services - Mr. Kelliher showed the new LMT website to the Committee. Mr. Fedorchak is interested in getting more feedback on the website, from the EMAC and others, before going live with it. There was discussion about whether it was ready to go live now, but the decision was made that all kinks should be worked out first. Mr. Kelliher will send the link to members of the EMAC, who will review it, and provide feedback to Mr. Rubin by next Thursday. Mr. Rubin will forward the feedback to Mr. Fedorchak. Mr. Kelliher will e-mail Mr. Fedorchak and let him know that he will have feedback within a week. Mr. Fedorchak will remain Gatekeeper for the website.

Mr. Kelliher mentioned that the LMT Police Department website has not been updated in years, and he thinks we should take the content from them and roll it into the LMT website. He will discuss this with Chief Coluzzi .

New Business – The Bulletin Board is in; LMT is waiting for IT people to install it. The character generator will be used beginning next Wednesday; all the hardware is in. We are up and running with Swagit.

Mr. Rubin mentioned that there is nothing at this time for the agenda for the next EMAC meeting. The decision was made to tentatively schedule a meeting for June 9, at 7:30PM, in the LMT municipal building. If there is nothing for the agenda at that time, the meeting will be rescheduled for September 8, 2011.

With no further business to discuss, the meeting was adjourned at 8:05PM.

Respectfully Submitted

Jeanne Bray, Recording Secretary