

Per Ordinance No. 19 Moving Permits are required to be completed for anyone over 18 who is moving into, out of or within Lower Makefield Township.

- Application **must** be complete and must have
 - Name of Applicant
 - Complete (#, street, Town, State) Moving from
 - Name of owner
 - Complete (#, street, town, state) moving to
 - Name of owner if renting
 - Names of all persons over 18 years of age who reside or will reside at the Township address listed above. Nature of proposed occupancy
 - Name of person/corporation doing transportation
 - Moving Date -- This needs to be actual moving date. Not date of settlement.
 - Signature & date if applicable.

- **Separate Applications must be submitted for buyer and seller.** Cannot be combined on one application.

- Although applications can be submitted at any time the actual moving permit can only be dated within 30 days prior to closing.

- The application may be brought in or mailed to the Township.
 - We will make every effort to accommodate you; however there is no guarantee if you bring in an application the actual permit can be completed at that time. Please note that Chapter 135-4 states "...shall make application ... at least five (5) days prior to such expected time of removal setting forth his or her name, address, the expected time of departure and attach thereto receipted tax bills for the current year.
 - Please provide a self addressed stamped envelope so the permit can be mailed to you.
 - Must provide a phone number to contact the buyer or seller when the permit is ready.

- We cannot accept faxed applications as we need the original signed application on file.

- There is no fee for a moving permit.

**LOWER MAKEFIELD TOWNSHIP
1100 EDGEWOOD ROAD
YARDLEY, PA 19067-1696**

APPLICATION FOR MOVING PERMIT

The undersigned hereby makes application to the Board of Supervisors of Lower Makefield Township for a moving permit, according to the requirements of Ordinance No.19 of Lower Makefield Township, and pursuant thereto supplies the following information:

PERMIT FOR MOVING (INTO), (WITHIN), OR (FROM) LOWER MAKEFIELD TOWNSHIP

APPLICANT MOVING: _____

MOVING FROM: _____

NAME OF OWNER IF RENTING THE ABOVE PROPERTY: _____

MOVING TO: _____

NAME OF OWNER IF RENTING THE ABOVE PROPERTY: _____

CHECK HERE IF NEW CONSTRUCTION: (___)

LIST BELOW ALL PERSONS (AGE 18 OR OVER) WHO ARE MOVING INTO,

WITHIN OR FROM: _____

NATURE OF PROPOSED OCCUPANCY: RESIDENCE _____ OTHER _____

NAME OF PERSON OR CORPORATION DOING THE ACTUAL TRANSPORTATION:

_____ MOVING DATE: _____

I further state that I owe no personal taxes to the Township of Lower Makefield. (Does not apply to persons moving INTO)

SIGNATURE _____ DATE _____

Do not write below this line.

Taxes paid to date _____ Permit No. _____

Collector _____ Date Issued _____