

**TOWNSHIP OF LOWER MAKEFIELD  
DISABLED PERSONS ADVISORY BOARD MEETING MINUTES  
WEDNESDAY, JANUARY 6, 2016**

A meeting of the Disabled Persons Advisory Board of the Township of Lower Makefield was held in the Municipal Building on Wednesday, January 6, 2016. Chairperson Huchler-Smith opened the meeting at 7:30 p.m.

Those present:

**BOARD MEMBERS:**

Lisa Huchler-Smith, Chairperson  
David Rogers, Vice-Chairperson  
Megan Dorko, Secretary  
Trish O'Donnell, member  
Barbara Williams, member  
Jeff Benedetto, Supervisor Liaison (absent)

**APPROVAL OF THE NOVEMBER 4, 2015 MINUTES**

Ms. Williams moved, Mr. Rogers seconded and the November 4, 2015 minutes were unanimously approved.

**REAPPOINTMENTS AND NEW SUPERVISOR LIAISON**

Jeff Benedetto has been appointed as the new Supervisor Liaison for the Disabled Persons Advisory Board (DPAB). Mr. Rogers and Ms. Huchler-Smith have been reappointed by the Board of Supervisors for up to two more years of service on the DPAB.

**REORGANIZATION**

As in previous years, the Board voted to keep organization of the DPAB as such:

- Lisa Huchler-Smith, Chairperson
- David Rogers, Vice-Chairperson
- Megan Dorko, Secretary
- Trish O'Donnell, member
- Barbara Williams, member

**HANDICAPPED PARKING**

Donna Liney has requested that the Board let her know of any areas in the township that need to be in compliance with proper handicapped parking standards. Mr. Rogers has started a list of areas consisting mainly of township properties and parks. The Board has decided to create a master list of all properties with parking facilities and will document which properties are in compliance with the Handicapped parking guidelines and which properties may need to be brought up to code. This list will be reviewed and revised as necessary. Ms. O'Donnell was assigned with the task of documenting properties west of the Railroad tracks and Ms. Huchler-Smith is assigned the area

North of I-95. The Board will also consult with Township Manager Terry Fedorchak regarding any parking lot restriping that may be impending.

### **MAKEFIELD HIGHLANDS**

A letter was sent to the individual in charge at Makefield Highlands golf course regarding the accessibility of the clubhouse. Mike Attara has been very receptive of the Board's requests, and met with Mr. Rogers and Ms. Huchler-Smith to discuss modifications. These modifications will include new curb cuts, new handicapped parking and a widening of the sidewalk near the entrance of the clubhouse. Due to the cold weather the work will be completed in spring of 2016.

### **YARDLEY BOROUGH PLAYGROUND**

Yardley borough will be installing a new playground in Buttonwood Park. Ms. Huchler-Smith was contacted with a request for guidance concerning ADA standards. Ms. Huchler-Smith composed and sent e-mail to the interested party providing links to relevant resources.

### **PLAYGROUND**

Construction of the pavilion is now complete. Feeney's will be donating trees in the fall.

### **GOALS 2016**

Discussion of goals for 2016 has been tabled until the next meeting. Ms. Huchler-Smith has requested that Board members brainstorm ideas for goals and present them at the February meeting.

### **ZONING DEPARTMENT**

Mr. Rogers will meet with Mr. Fedorchak regarding the current process for reviewing building/construction plans submitted to the township. In the past when the zoning department was in-house, copies of all plans were given to our committee for review. The zoning department is now outsourced to a company and we have not received any plans in the last 6 months or so. We need to understand the process and make sure we are involved prior to start of project.

### **MEETING SCHEDULE**

The DPAB meeting schedule through July 2016 is as follows:

**February 3, 2016** – Meeting Scheduled

**April, 6, 2016** – Meeting Scheduled

**June 1, 2016** – Meeting Scheduled

**March 2, 2016 – NO MEETING**

**May 4, 2016 – NO MEETING**

**July 6, 2016 – NO MEETING**

There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Megan Dorko, Secretary