

**TOWNSHIP OF LOWER MAKEFIELD
DISABLED PERSONS ADVISORY BOARD MEETING MINUTES
WEDNESDAY, JUNE 1, 2016**

A meeting of the Disabled Persons Advisory Board of the Township of Lower Makefield was held in the Municipal Building on Wednesday, June 1, 2016. Chairperson Huchler-Smith opened the meeting at 7:30 p.m.

Those present:

BOARD MEMBERS:

Lisa Huchler-Smith, Chairperson
David Rogers, Vice-Chairperson
Megan Dorko, Secretary
Trish O'Donnell, member
Barbara Williams, member
Jeff Benedetto, Supervisor Liaison
(attending Supervisors meeting)

APPROVAL OF THE APRIL 2016 MINUTES

Mr. Rogers moved, Ms. Huchler-Smith seconded, and the April 2016 minutes were unanimously approved.

LETTER FROM COUNTY

Ms. Huchler-Smith recently received a letter from the Public Health Preparedness Program requesting that the DPAB partner with them to provide training for emergency situations. A contact at the county has been notified that their letter has been forwarded to Chief Coluzzi.

HELPING HANDS

A new program has been put into place for citizens who may need help with snow removal during the winter months. Helping Hands is a volunteer-based organization currently headed by Chief Coluzzi of the LMT police department. In future, another officer will be chosen to lead the group, and the DPAB will work with that officer to provide any support that may be needed. The DPAB is planning to follow up with Chief Coluzzi about this program in the fall.

GOLF COURSE HANDICAPPED PARKING IMPROVEMENTS

The cutout has been completed. However, to date, other improvements that were scheduled to be completed in mid-May have not yet been done due to the wet weather. Scheduled to be completed in the next few weeks.

PLAYGROUND

No fundraising will be needed for additional benches at the playground.

SURVEY FOR SENIORS AND VETERANS

The DPAB recently reviewed a survey that had been previously developed to help determine the needs of disabled citizens in Lower Makefield Township. The Board has decided that it will revisit that survey (with a few minor updates) and post it to the DPAB Web page to gather information. The Board is hoping to have the new survey finalized by August, so that it may be included in the September edition of the senior newsletter.

EMERGENCY MANAGEMENT

Ms. Huchler-Smith has discovered that important information regarding the PA Ready Notify service can be found on the back of Lower Makefield Township tax forms. Because this information can be easily overlooked, the DPAB is still considering designing a flier with important instructions on how to use the service.

PAVING CONTRACT

A new paving contract has gone out to bid in Lower Makefield Township. The DPAB has expressed interest in being included in the process to make sure all curb cuts are properly included.

BUILDING PLANS/ZONING OFFICER

Lower Makefield Township is presently outsourcing its zoning duties to an outside organization, and the DPAB would like to establish a relationship with the current zoning officer. Mr. Rogers has taken on the responsibility of getting in touch with the officer. No contact has been made as yet.

In addition, the Board as a whole is endeavoring to learn how to properly read and interpret site plans. Mr. Rogers gave the board its first lesson in the site plan review process, which focused on determining the proper number and location of handicapped parking spaces.

ABILITIES EXPO

Ms. Huchler-Smith attended the latest Abilities Expo and shared information she gathered from her experience with the Board.

CITIZEN CONCERN

A concerned citizen attended the meeting, and the Board was informed that there is currently no easily accessible path or curb cuts to the Veteran's Memorial. There is also no designated handicapped parking in the immediate area. Since that area of the township is becoming more "walkable," the Board wants to ensure that features like the Vet's Memorial can be easily accessed by all citizens.

MEETING SCHEDULE

The DPAB Meeting Dates are currently as follows:

MEETING: August 3, 2016; September 7, 2016

NO MEETING: July 6, 2016; October 5, 2016

There being no further business, the meeting was adjourned at 8:30 p.m.

The July meeting has been cancelled. The Board will meet again on August 3, 2016.

Respectfully Submitted,

Megan Dorko, Secretary