

TOWNSHIP OF LOWER MAKEFIELD  
PLANNING COMMISSION REORGANIZATION MEETING  
MINUTES – JANUARY 9, 2017

The Reorganization Meeting of the Planning Commission of the Township of Lower Makefield was held in the Municipal Building on January 9, 2017. Ms. Kirk called the meeting to order at 7:35 p.m.

Those present:

Planning Commission:            John Tracey, Chair  
   Dawn DiDonato-Burke, Vice Chair  
   Chad Wallace, Secretary  
   Craig Bryson, Member  
   Charles Halboth, Member

Others:                                Barbara Kirk, Township Solicitor

Absent:                                Steve Ware, Keystone Municipal Services  
   Jeff Benedetto, Supervisor Liaison

REORGANIZATION

Ms. Kirk opened the floor for nominations for Chair of the Planning Commission for 2017.

Mr. Tracy stated what has been done in the past with the Planning Commission, although it has also been altered, is that officers would rotate up one level. He stated while he does not have a problem with that, he would like to make sure Ms. Burke was comfortable with assuming the office of Chair of the Planning Commission for 2017. Ms. Burke stated Mr. Tracey has been the Chair for just a short time, and she would like to keep it the way it is for another year assuming that is satisfactory to the other members.

Ms. Kirk stated there is no set policy, and it would be whatever the Planning Commission decides would be appropriate. She stated each year, there does have to be a Reorganization.

Ms. Burke moved, Mr. Halboth seconded and it was unanimously carried to elect John Tracey as Chair of the Planning Commission for 2017.

Mr. Tracey moved, Mr. Bryson seconded and it was unanimously carried to elect Dawn DiDonato-Burke as Vice Chair of the Planning Commission for 2017.

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Mr. Bryson moved, Ms. Burke seconded and it was unanimously carried to elect Chad Wallace as Secretary of the Planning Commission for 2017.

#### APPROVAL OF MINUTES

Mr. Halboth moved, Mr. Bryson seconded and it was unanimously carried to approve the Planning Commission Minutes of November 28, 2016 as written.

There being no further business, the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,

Chad Wallace, Secretary