

TOWNSHIP OF LOWER MAKEFIELD
PARK & RECREATION BOARD
MINUTES – DECEMBER 12, 2017

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on December 12, 2017. Mr. Gordon called the meeting to order at 7:30 p.m.

Those present:

Park & Recreation Board: David Gordon, Chair
 Douglas Krauss, Member
 David Malinowski, Member
 Bryan McNamara, Member
 Dennis Wysocki, Member

Others: Monica Tierney, Park & Recreation Director
 David Fritchey, Supervisor Liaison

Absent: Patricia Bunn, Park & Rec Vice Chair

POSTPONING APPROVAL OF MINUTES

It was agreed to postpone approval of the Minutes of November 14, 2017 pending review of the tapes of the meeting.

DISCUSSION OF PROVIDING PICKLEBALL NETS FOR PUBLIC USE

Mr. Mark Paroly, 221 Grant Way, was present and stated he had discussions with Ms. Tierney several weeks ago about the fact that the resurfaced courts on Cardinal Drive are lined for four pickleball courts; however, there are no nets. He stated he understands that there are nets at the site being stored in a box which is owned by the Pickleball Club. Ms. Tierney stated Mr. Paroly is looking for pickleball nets which are accessible to the public. Mr. Gordon stated the ones the Club are using are temporary and can be moved, and he asked if they could have permanent nets.

Ms. Tierney stated if they were to make them permanent, the courts could not be used for tennis. Mr. Gordon stated if they were to make them temporary it would be difficult to safe keep them, and there would be no one to put them away. Ms. Tierney stated she knows that Doylestown has some conversion nets, and she could ask them about them as well as looking at other Townships.

It was noted that Revere is lined for pickleball as well, and they use the tennis nets there; and they lower them.

Mr. Paroly stated he saw on the Agenda that Ms. Alterman was present to speak about tennis; and he feels this is the time to talk about having dedicated pickleball courts that would not have tennis lines or tennis nets as well as dedicated tennis courts since tennis players do not like to play on courts that are also lined for pickleball, and pickleball players do not like to play on courts that are lined for tennis. He stated he plays both. He stated given the amount of space as well as parks that are going to be created in the future, he feels there should be courts dedicated to pickleball and other courts dedicated to tennis. Mr. Gordon stated hopefully they will be adding courts at Memorial Park, and they could discuss this when they add those courts. Mr. Gordon asked if anyone is playing tennis at Cardinal, and he asked if there are tennis nets up; and Ms. Tierney agreed tennis nets are up. Mr. Paroly stated he has not seen anyone playing tennis at Cardinal although he is not sure no one is using them for tennis. He stated the last time the courts were available for use, there were a few people playing there although the courts were rough to play on. He stated since there are now four pickleball courts on two tennis courts, there are that many more lines to deal with. Mr. Paroly stated his first request is how to get temporary nets on Cardinal; and the second request is that since there are dedicated tennis courts in the Township at the Pool and on Schuyler could they not just have dedicated pickleball courts at Cardinal. He stated if courts are coming in at Memorial Park, maybe they could have temporary nets at Cardinal although he recognizes the issue of keeping those nets secure.

Mr. Gordon asked Mr. Paroly if he has considered joining the Pickleball Club, and he would then be using their nets; however, Mr. Paroly stated he has not considered that. He stated he believes there are also other residents in the Township who would like to use the courts for pickleball.

Mr. Gordon stated they will look into pickleball nets and how they can address the safeguarding of the nets. Mr. Fritchey stated he feels they would have to get them from the Park & Recreation Office. Ms. Tierney was asked to look into temporary and permanent pickleball nets, and they will discuss this again.

Mr. Paroly asked if they could discuss separating pickleball and tennis in the Township, and Mr. Gordon stated he feels Cardinal would be a great spot to dedicate to pickleball. Mr. Gordon asked how many pickleball courts could be put in if they were just for pickleball, and Ms. Tierney stated it would just be the four. Mr. Paroly stated he feels if they covered the lines for tennis at Cardinal, they should still leave the tennis nets up since it would stop the ball from rolling into another court.

Ms. Tierney agreed to update the Board on this matter at their next meeting in January.

Mr. Gordon asked if they would be able to go three courts across at Cardinal because a pickleball court is narrower and shorter than a tennis court, and Mr. Paroly stated they would have to measure that out. Mr. Krauss asked if there is additional space adjacent to the courts to that they could take a fence down and add some paving, and it was noted that there may be enough room to have six courts. Mr. Paroly stated if they took the tennis nets down, and ran them perpendicular to how they are now, they could probably get at least five. There was discussion about hanging a drop net to separate the courts.

DISCUSSION OF DEDICATED TENNIS COURTS

Ms. Michelle Alterman, 1714 Buchanan Way, asked that they maintain some dedicated tennis courts in the Township. She stated they have lost a number of them to pickleball; and while she plays both sports, she does not want the sport of tennis to be “null and void.” She stated she believes that there are four dedicated courts at Edgewood behind the Pool, and they are not reserved for anyone and are open. Mr. Gordon agreed, and he stated they are also lit. Ms. Alterman stated the courts at Schuyler are used throughout the week by YM Tennis, although it was noted that they are not reserved all the time. Ms. Alterman stated she understands that they are used a lot by YM Tennis, and there is a limited amount of time that they are available to the residents. Mr. Gordon stated they also have the courts at Revere; however, Ms. Alterman stated they have the pickleball lines on them so they are unplayable by most tennis players because it is distracting.

Ms. Alterman stated she agrees with Mr. Paroly about converting the courts at Cardinal to just pickleball since they are no longer playable for tennis any more in her view. Mr. Alterman stated another option would be to build new dedicated pickleball courts.

Ms. Gordon asked Ms. Tierney to find out how many pickleball courts would fit at Cardinal prior to the next meeting. Ms. Alterman stated she feels they could get five to six.

Mr. Krauss asked if there are other ways to line the courts so it is not distracting to the tennis players. Ms. Alterman stated she does not think so. Mr. Fritchey stated at other shared sports facilities such as soccer, football, etc. there are lines all over.

Mr. Fritchey stated they applied for a Grant in the amount of \$250,000 which is a matching Grant to build out the east side of Memorial Park; and they were awarded the Grant, so by the end of 2018 they may have four more tennis courts at Memorial Park so the problem may eventually correct itself.

Ms. Alterman stated because of the noise of pickleball, if it is possible, it would be good to have pickleball and tennis at different geographic locations which would be ideal. Mr. Gordon stated if they dedicate Cardinal for pickleball, that would take care of that.

TURF FIELD EXPANSION AND MOTION TO EXTEND EXCLUSIVE USE OF FIELD C AT MACCLESFIELD PARK TO YMS

Mr. Steve Beede, 336 Robin Hood Drive, President of YMS, was present. He stated they have an existing turf field at Field C at Macclesfield where they have an exclusive Use Permit for ten years; however, that turf is reaching the end of its life, and they are looking to replace it. Mr. Beede stated he approached Ms. Tierney with the idea of potentially not only replacing the turf at Field C but also pursuing a similar Permit for Field D and providing turf on Field D as well. He stated financially they are not in a position to be able to do that as a Club at this point, so now he wants to go back to looking at just Field C.

Mr. Beede stated the exclusive Use Permit for Field C is not up for another year; however, given the condition the turf field is in, they will need to replace it this summer. He stated he would like to get the Permit matched up with replacing the turf as the new turf will have another eight to ten year life.

Mr. Gordon stated he and other members of the Park & Rec Board were involved in the first turf field installation. He stated they were able to get loans from U.S. Soccer, and he asked if they have looked into different types of financing arrangements that may be able to help out the Club; and Mr. Beede stated they are pursuing that. He stated doing both turf fields at this time is too much; however, they are putting plans together to ideally be able to do so in the next five years. He stated with regard to Field C, they have reached out to a number of organizations and they have heard back from one with an offer of money but they are requiring that they go with a specific manufacturer who went bankrupt and out of business and then someone else bought their name so he is not sure they will proceed with that although they are still looking into wherever they can to see what funds they can come up with.

There was discussion about the costs the first time the field was installed, and it was noted that it was \$800,000. Mr. Gordon asked the estimate to replace it; and Mr. Beede stated the replacement includes regrading and putting down the new carpet, and the estimate is just over \$700,000. He stated a new turf field currently would cost between \$1.3 million and \$1.6 million. Mr. Gordon asked the life span for the replacement turf, and Mr. Beede stated it is ten to twelve years.

Mr. Krauss stated they are looking at potentially expanding Snipes and bringing back some other organizations in, and the impact on the availability of inventory. He asked if they have approached lacrosse and football to see if they have similar opportunities to reach out to National organizations as they add potentially a second field where there could be shared costs but also shared usage. Mr. Gordon stated he feels YMS would rather fund it themselves because they need so much field space and will not want to share it, and Mr. Beede agreed. Mr. Beede stated what it would do is potentially allow them bring in some of the other new organizations into Macclesfield such as field hockey. He stated YMS applies for certain fields throughout the spring and fall seasons; and if they were able to get to the point where they could do the second turf, their training scenario would be greatly improved, and they could put the vast majority of their teams on the turf to train which would free up fields for rest and improve the playing surfaces for the teams and open up space for some of the other newer clubs to come in. Mr. Beede stated in terms of sharing with football or lacrosse, they did not consider that.

Mr. Gordon asked when they need the extended Permit, and Mr. Beede stated they are looking to do the project over the summer beginning the end of May. He stated they are currently in year nine of their Permit. Mr. Gordon asked if they should consider this in the spring; however, others indicated they felt it should be considered now. Mr. Gordon asked if this is something the Board of Supervisors needs to approve, and Ms. Tierney stated the Park & Rec would need to recommend approval to the Board of Supervisors who would then have to pass it. Mr. Gordon stated they are asking for a ten-year extension for Field C.

Mr. Fritchey stated they are also looking to close Field C around Memorial Day, and Mr. Beede agreed it would be probably be around that time period. Mr. Fritchey asked how long it will take to replace the field, and Mr. Beede stated he believes it is a three to four-week process, and their season will have ended at that point. Mr. Gordon stated he is in support of this.

Mr. Malinowski stated there were discussions about the safety of turf and concerns over health issues particularly for goalies. Mr. Beede stated there was a study done in Washington about goalies playing on turf fields, and he believes the correlation was no more significant than any other correlation. He stated it was related to the

rubber pellets which are the infill used in the turf. He stated there are different materials you can use for the infill. He stated they are looking at different options. He stated it is also important to consider the research done on concussions and other injuries, and they want to make sure that they are providing a top quality surface for their players and the members of the community to use so that they have the right shock absorption and traction. He stated they are reaching out to a number of contractors and engineering firms regarding this project.

Mr. Fritchey stated he feels they need approval from the Board of Supervisors on this no later than the second Supervisors meeting in February so that they can get the project underway by Memorial Day. Mr. Gordon asked if the Board of Supervisors would need to see the Final Plan, and Mr. Fritchey stated he feels they would want to adding their could be liability issues. Mr. Wysocki asked if the Permit is something the Park & Rec Board could act on now contingent on other things they have discussed happening. Mr. Fritchey stated he feels the Board of Supervisors will want to see the entire package before they are confident with moving forward. He stated the Supervisors have a lot of faith in YMS as they have been a valued partner in the community for decades; however, there would have to be a viable, coherent plan that would be manageable from a safety and insurance standpoint, and the Board of Supervisors will want to see that.

Mr. Beede stated the Permit he is asking for is the Exclusive Use Permit; however, to build the field he understands he will need to come back with the engineers and the contractor and go through the actual Zoning and Permit process. He stated at that point they will have a full Plan. Mr. Fedorchak stated he does not feel the Board of Supervisors will have any hesitation to extend the same type of deal, but will want to know that YMS has a concrete plan that everyone agrees on that they can be comfortable with. Mr. Wysocki stated this is not a new field, it is just a replacement. Mr. Fritchey stated there will be some questions, and there will be a Board of Supervisors with three out of five new members; and while they will be supportive, they will be cautious.

Mr. Gordon stated he feels the Park & Rec Board is still comfortable making the Motion tonight to support the Exclusive Use Permit, and the other Board members agreed.

Mr. Wysocki moved, Mr. Krauss seconded and it was unanimously carried that the Park & Recreation Board recommend to the Board of Supervisors that they support the extension of the Exclusive Use Permit for Field C at Macclesfield Park to match the life of the replacement turf that YMS is considering.

Mr. Wysocki asked if this Motion will be sufficient for them to proceed, and Mr. Beede stated it would depend on how far they have to take the engineering. He stated they have a Plan and know what they have to do. He stated if this were for a new field at Field D, he feels the Board of Supervisors would have more they would need to know. He stated they will be re-grading, leveling, and rolling down the latest turf available. Mr. Krauss asked if there are any changes, and Mr. Beede stated they will have to look into the undulations that are in the turf currently. He stated drainage is adequate, and they have had that test done. He stated the level of the turf may have to be raised a few inches.

Mr. McNamara asked about the funds they have available. Mr. Beede stated currently in the Capital Fund they have approximately \$600,000; but they are trying not to touch that since in a few years, they would like to be able to present a plan to expand at Macclesfield.

POOL UPDATE AND MEMBERSHIP FEE REVIEW AND MOTION ON FEES

Ms. Lynn Todd was present. Ms. Tierney stated the RFP for the Concession Stand at the Pool was submitted to the Courier Times today, and will be posted on December 18 and December 23; and a copy can be provided to the Board members. Ms. Tierney stated it will also be on the Township Website. She stated there are two interested parties already. She stated this will close on January 5. Mr. Gordon asked what is being proposed as to how much they would have to pay to operate the Pool Concession Stand, and Ms. Tierney stated she believes it was \$3,000 minimum. She stated they also made it a three-year Agreement with an option to extend to 2021 and 2022. Mr. Wysocki asked who would have that option, and Ms. Tierney stated the vendor would have the option to extend. Mr. Krauss asked if there are certain standards and minimums the vendor would have to meet since at the end of the season, the Township should be able to measure success before they are invited back for the following season. Mr. Gordon asked what would allow the Township to not have them back if they are not good. Mr. Krauss asked what they would be measuring them on.

Mr. Gordon stated the \$3,000 was the number they charged Marsha although he felt it had been raised to \$3,500. Mr. Gordon stated while it is difficult to get someone to run the concession stand, he always felt the \$3,500 was light. Mr. Krauss stated could they consider a minimum fee and then a certain percent of anything over a certain amount earned; however, Mr. Gordon asked how they would track that, and Ms. Tierney stated it would be hard. Mr. Gordon stated Ms. Liney had indicated that it was too hard to get a good vendor in there so even if the vendor is making a lot of money, and the Township

was not making as much as they could, it was felt they would rather have a good person there and have satisfied customers; and Ms. Tierney agreed. Mr. Gordon stated he feels they should only commit to the \$3,000 for the first year with future rates to be negotiated. He stated he recognizes that they need to get someone in. He stated he feels that Marsha made a lot of money at the Pool concession stand although he is not sure how much. He stated he felt that \$4,000 to \$5,000 was more the right number.

Mr. Krauss asked if as a business they have to be audited and if that would allow the Township to audit them, and Mr. Gordon stated he feels it is a cash business. Mr. Krauss stated anyone who wants to sign a three-year Agreement, may not want to sign if they do not know what the fee will be for years two and three.

Mr. Wysocki asked if the Township has to approve the menu and prices; and Ms. Tierney stated they do, and it will be brought to the Park & Rec Board at the same time they present them the Programming.

Ms. Tierney stated Ms. Todd has done an amazing job to come up with the a new POS system for the Pool and develop the Pool management side.

Ms. Todd stated they are trying to establish a new “look and feel” with everything about the Pool from what they are sending out to the employees and what they will send out to the members in January. She stated she provided this information in the Board’s packet. She stated she has created a four-sided mailing like the Township Newsletter which includes the Membership Fees. She stated sending the information the way she has proposed will actually cost less than previous mailings.

Ms. Todd stated she had a discussion about the Membership Fees with Mr. Fedorchak who suggested that they keep the Fees the same this year, and the next few years, they will have to raise the rates for everyone because of maintenance items, etc. that need to be taken care of. She stated the first Friday in March will be the end of the Discount Period for residents.

Ms. Tierney stated currently they charge a \$15 credit card fee, but they have learned that is not the right way to do it; and the best way to do it is to either absorb it into the costs which would be approximately \$8,000 in credit card fees and then just charge a flat fee for the Pool, or try to negotiate something with the credit card company that they charge it when the person swipes; and the individual will agree to pay that fee which will go automatically to the credit card company. She stated they need to see what their capabilities are in order to do that. Ms. Tierney stated if the Pool absorbs that cost for the next year and considers increasing the Membership Fees the following year for all the renovations they are proposing, the Board should keep this in mind when considering the fees.

She stated if they were to increase the Fees by \$5 for a Family, Individual, August Family, and August Individual they should recoup the cost so that is another option. Ms. Todd stated they are also going to have to possibly increase the Fees in another year or two or they may want to do that all at once.

Ms. Todd stated she has also worked on redoing the Pool Rules and Regulations that will go out in the Newsletter later in May, and she has also updated the legal disclaimers and Guest Registration Form. She has copies of all these forms if the Park & Recreation Board is interested in having them.

Ms. Todd stated she has sent out the packet of information to the returning employees and has updated their Application for Employment and the Employee Packet which is handed out in May. She stated she has also worked on new Incident Reports for the Pool and Policies and Procedures for the Township Administrative office staff.

Ms. Todd stated they have been working closely with the Community Pass which is a program which handles all of the on-line memberships, and they are looking to do all the sign-ups for swim lessons and camps through Community Pass this year. She stated this should eliminate all the long lines and it will hopefully take some of the pressure off of the staff at the Pool. She stated she does plan to have a week/weekend when parents can come with their child to the Pool and get assessed as to which level they should be put in.

Ms. Todd stated they will be introducing key fobs, and Ms. Tierney provided illustrations of what they are considering. Ms. Todd stated the key fobs will provide access into and out of the Pool like the ID cards worked; however, they will not have a picture on them. She stated the pictures will only be seen on the computer when they are swiped; and the person's face will come up for the gatekeeper, but will not be on the card anymore. She stated the key fob will also be used at the Dog Park.

Mr. Wysocki asked if it is activated by the bar code, and Ms. Todd agreed it will be a bar code reader at both the Pool and the Dog Park. Mr. Wysocki asked if the readers could read off someone's phone, and Ms. Todd stated she will ask about that. Ms. Tierney stated she feels that is a good option.

Mr. Krauss asked if each member will need a fob, and Ms. Todd stated they will. Mr. Krauss stated when everyone had an ID card they knew which one was theirs because it had their picture; however, it is possible that now that they all look the same, one family member may take one that is not their own so someone may get to the Pool and they will have another family member's fob. Ms. Tierney stated

they had talked about doing a lanyard system and for a family they could have a different color for each family member. Ms. Tierney stated they could also use a Sharpie and put on an identifier of some sort on each fob.

Ms. Tierney stated they have shown three different options and they have to decide which one they want to do since there is a thirty-day turnover once one is chosen. She stated in the future they would want to put on the new logo. The Park & Recreation Board was in favor of Option #1.

Ms. Todd stated they want to add point of sale procedures at the Pool and they can then track who is buying what on their account. She stated what they collect at the Pool office includes the Community Pass, and that money goes up to the Finance Department. She stated the money at the Pool complex does not go into the Community Pass. Ms. Tierney stated while they do have accurate readings, this would be for the Guest Fees or booklets sold at the Gate that are currently done manually on paper. She stated one of the biggest complaints at the Pool was that it takes so much time, and so they have looked into a POS system. She stated on the back end, this will help them track everything, and the Township can go into this report at any time to see the cash flow for the day, the number of members, the number of guests, etc.

Mr. Krauss asked if the POS system has capabilities to work at the snack stand; and Ms. Tierney stated because it is a vendor, they will have their own POS system. Mr. Krauss stated he was trying to reconcile back to the concern discussed about not being able to track snack bar sales. He stated possibly even if it was the vendor's system, the Township could have it tied to the Township so that the Township would know what revenue was going through the snack stand every day.

Ms. Tierney stated she would have to look into that to see if it is possible, and added she feels she would also need to get a legal review.

Mr. Malinowski asked what they do at the Golf Course; and Ms. Tierney stated they report their finances to the Finance Department periodically, but she does not know how often. She stated we are not connected into their system, but they are required to report to the Township although she does not know how often. She stated possibly they could consider this for the snack bar as well.

Ms. Todd stated they have had three aquatic companies come in to look at the Pool wall and gutter system. She stated one proposal was provided to the Park & Rec Board in their packet, and she provided this evening another proposal that she received earlier this week. Ms. Tierney stated they have secured the problem enough to be okay for this year. She stated they feel that it may be a good idea before they invest significant money in the gutter system and pool wall to do a full

analysis of what the needs and wants may be at the Pool for the next five to ten years so that they have a long-range plan for the Pool. She stated she feels one of these three companies could come up with a comprehensive plan for the Pool, and she feels any one of the companies would be willing to work with the Township on this.

Mr. McNamara asked if one of the walls is collapsing at one of the pools, and Ms. Tierney stated the wall has been secured. She stated the wall is actually not collapsing. She stated the structure is not necessarily the best structure for a gutter system, and the seams in the pool pose a problem and create a weaker surface to some areas of the pool. She stated they will eventually have to replace the gutters and with that some of the concrete. She stated if there are any other projects they are considering long term, they should be considered before they invest the money in the gutter systems. She stated some recommendations have been provided by the contractors. Ms. Tierney stated one company estimated it would cost \$30,000 to provide a comprehensive plan for the entire Pool facility. Ms. Tierney stated the Board can review the information provided and discuss it at the next meeting.

Mr. Krauss asked if they have considered putting together a Sub-Committee including residents and Park & Rec members. Ms. Tierney stated they could do that, and the company would then put together the Plan with input from that Committee. Mr. Gordon suggested that someone from the Swim Team be involved as well. Mr. McNamara stated this would not be for major changes, and it would just be for long-term maintenance; however, Ms. Tierney stated it is not just long-term maintenance, and it is updating and upgrading. She stated they could then choose what they would like to do over the long term. Ms. Tierney stated she knows that in the past there was a proposal that was to be done all at the same time; however, this is a plan for what could be done over a number of years. It was noted there had been a long-term plan presented in the past which was vastly more expensive than had been initially estimated. Ms. Tierney stated what they are proposing would be a phased plan. Ms. Tierney stated they are estimating that the gutter system alone will be between \$300,000 and \$500,000 when they do replace it; and she feels when it is replaced, it would be good to have a long-term plan before they commit to that since if there are any other modifications they would need to make for the gutter system repair, they would be able to plan for them the right way.

Mr. McNamara stated he understands they would also be looking at other amenities like they did with the slides; and Ms. Tierney stated they would along with how they can better utilize the space for different age groups. Ms. Tierney stated she feels they should consider what enhancements they want to have in the future. Mr. McNamara stated this would keep our Pool relevant compared to other Pools in the area.

Ms. Todd stated they were considering adding some features to the baby pool so that it is more exciting, and she described some of the features being considered.

Ms. Todd stated “The Happening List” will be coming out shortly, and they hope the Pool will win for the fourth year in a row. She stated nominations and voting start in January.

Ms. Tierney stated Ms. Todd will be in charge of the “business end” at the Pool, and they are still looking for an Aquatic Manager. She stated this individual would be in charge of Pool operations. She stated she re-wrote the Job Description; and while they had an individual they were hoping to hire, that individual did not work out. Mr. Gordon asked about Mr. Jeff Brown, and Ms. Tierney stated he does not want to be called the “manager;” although he is willing to work five full days a week. He stated he would be willing to be an Assistant Manager. Mr. Gordon asked about Ms. Janet Smith; and Ms. Tierney stated Ms. Smith will stay and do some administrative work – mostly timesheets. Ms. Tierney stated they have had some turnover in their Assistant Managers some of whom are leaving them. She stated they are going to have to work this out for the summer on the aquatic side. She stated she feels Ms. Todd is fully capable of managing the Pool and they could have Mr. Brown be the Assistant Manager to Ms. Todd or they will try to find someone to fill the aquatic role. She stated she has put “feelers” out, and she can put out an advertisement which she had not done yet as they felt the individual they had been in discussion with was going to fill that role.

Mr. Gordon asked how many weeks the Pool is open, and it was estimated it was eighteen weeks. Mr. Gordon asked if they let the Managers take any vacation; and Ms. Tierney stated they do, but the vacation is unpaid. Mr. Gordon stated there are issues with the Chemical License; and Ms. Tierney stated all the Managers and Assistant Managers have that, but there does need to be someone on site at all times. She stated there are two maintenance staff who have that as well so that if they run into a problem, they can use them.

There was discussion about the Membership Fees. Mr. Gordon stated if they have costs coming up, he feels they should increase the rates somewhat at this time rather than saving it all for the future. Mr. Gordon stated he would suggest that the LMT Family Membership be \$399 as the Discount Fee, and the regular Fee be \$445. Mr. Wysocki suggested the LMT Individual at the Discount should be \$199 and the regular Fee be \$225. Mr. Gordon suggested that the non-resident Family Fee be \$530, and \$280 for non-resident Individual.

Mr. Wysocki asked about the number of Members; and Ms. Todd stated they always want new members, and they have never been at capacity.

Mr. Wysocki asked if these proposed increases would be enough to cover the credit card fees, and Mr. Gordon stated he feels that would take care of it.

Ms. Tierney stated with regard to the Fee for the key fob which would work for the Dog Park and the Pool they feel it should be \$5 which would be the charge for a replacement fob. Mr. Gordon stated the original fob would be provided as part of the Membership Fee, and there would be a \$5 replacement Fee. This was acceptable to the Park & Recreation Board.

Mr. Krauss asked if Yardley Borough residents are considered Residents, and Ms. Todd they are. Mr. Krauss stated they will need to change the language on what they have printed to reflect that, and Ms. Todd agreed to do so. Ms. Tierney stated non-residents using the Pool are about 20%.

Mr. Krauss asked that Ms. Todd's picture be added to the Newsletter.

Mr. Krauss asked for a clarification as to who needs to update their photo. Ms. Todd stated when they implemented the Community Pass all adults had their pictures taken in 2008 knowing that in ten years, they would need an updated picture. Mr. Krauss asked how people will know that they need to update their picture, and Ms. Todd stated they will send out an e-mail. Ms. Todd stated she will work on the language. Mr. Krauss asked if the system allows an individual to upload their picture, and Ms. Tierney stated the system does allow for this. There was discussion how they currently get the pictures. Mr. Krauss stated the box regarding payment should be moved up front rather than at the end.

Mr. Krauss moved, Mr. McNamara seconded and it was unanimously carried to recommend to the Board of Supervisors that they approve the revised Fees for the 2018 Pool season as follows:

Discount LMT Family \$399 – Regular \$445
Discount LMT Individual \$199 – Regular \$225
LMT August Family \$180
No Change to the LMT August Individual, Senior, or Senior Limited
Non-Resident Family \$530
Non-Resident Individual \$280
No Change to the Caregiver Membership

LIAISON REPORT

Mr. Beede stated the EPIC Tournament was cancelled. He stated at the Columbus Cup they had fewer teams than usual, but he feels it was one of their best tournaments in recent years. Mr. Wysocki asked if they can take out insurance for weather, and Mr. Beede stated they did for EPIC and were able to resolve that one month ago. He stated they had teams from Canada attend the Columbus Cup this year.

SUPERVISOR LIAISON REPORT

Mr. Fritchey stated the ruling came down from Judge Fritsch saying that the decision of the Board of Supervisors to construct Snipes was vacated, but he Remanded the matter back to the Board of Supervisors to conduct further Hearings to give the Complainants' an opportunity to be heard. He stated the Board of Supervisors proposed having the Hearing around Thanksgiving, but the response from the Plaintiffs' lawyer was that she and her clients were going to boycott the Hearing, and that the Township was misinterpreting the Judge's Order, and they should go back to the absolute start and go through the Planning Commission before working its way up to the Board of Supervisors. Mr. Fritchey stated the Township did not interpret the Court Order that way, and the Supervisors felt that they could either proceed with the Hearing or do what the Plaintiff's attorney should have done if she did not agree with the plain language of the Order which was to ask for the Judge to clarify it; and the Supervisors decided that they should ask the Judge for a clarification. Mr. Fritchey stated the Judge called the lawyers back into Court and indicated that he meant what he said and was Remanding it to the Board of Supervisors and not to the Planning Commission. He stated there will therefore be one Hearing before the Board of Supervisors. Mr. Fritchey stated the Judge gave the other side a ninety-day window in which to obtain expert witnesses and whatever else they want in terms of preparing a case as to why what the Township had proposed was a "bad idea" and should be vacated. Mr. Fritchey stated the Hearing therefore cannot occur until March 4. Mr. Fritchey stated the Board of Supervisors will then make a Decision and either not do the project, modify the project, or proceed with the project.

Mr. Fritchey stated with respect to the Budget, the Budget had \$2 million for Snipes and \$100,000 for the ball fields; however, the \$100,000 is now out of the Budget and Snipes is budgeted at \$1.8 million. Mr. Fritchey stated assuming the Board of Supervisors approves moving ahead with Snipes, it seems unlikely that they will spend more than \$1.8 million in calendar year 2018; however, he does not like going back on what this Board of Supervisors budgeted since he does not feel

anything has changed in terms of the priorities of the Park & Rec Board or the Board of Supervisors. He stated the Budget was prepared and did not have anything in it for the east end of Memorial Park completion; however, it was drawn up before the Township received notice that they received the Grant for \$250,000, and the Township needs to match that amount. He stated he feels if they chose not to proceed with this, it would send a bad message to the State particularly the Department of Community Affairs that the Township proposed a capital project and when awarded the Grant, decided not to accept it when other communities throughout the State who we successfully competed against did not get a Grant. He stated he believes that they need to reinstate a \$250,000 line item for that for 2018.

Mr. Gordon asked if Ms. Reiss has resigned; and Mr. Fritchey stated as he understands it, once Ms. Reiss is sworn in as Prothonotary for Bucks County in January, she must resign her position at the Township level. Mr. Gordon asked how many years she has left on her term, and Mr. Fritchey stated he believes that it is four.

Mr. Gordon thanked Mr. Fritchey for his service on the Board of Supervisors. Mr. Fritchey stated he enjoyed it and feels that they got a lot of things done that they had been trying to get done for many years.

RECREATION DIRECTOR REPORT

Ms. Tierney stated they hope to open the Community Center for the Seniors on January 16. She stated they have obtained the Occupancy Permit, and they have passed the Board of Health Inspection although they do have to make some modifications required before they are operational. Ms. Tierney stated they are going through the final check sheets with the contractors. She stated there are some issues with the electronic door which was installed that does not work. Ms. Tierney stated there are some issues with the flooring as it was sold to them as a durable floor; and even though the building has not even opened up, there are already scratches in the floor. Ms. Tierney stated they are learning how to use all of the equipment. She stated they still do not have the phone lines and cable fully installed.

Ms. Tierney stated with regard to the Dog Park, their first orientation went well and was full, and they have increased the registration capacity to forty. She stated there will be four more classes – December 13, December 19, January 10, and January 19. She stated it is a one-time class and takes about one hour for the class, and there were a number of questions at the end. She stated they gave out Certificates that

those attending had to bring to the Township. She stated they want to make sure those using the Dog Park know what to do if there are incidents that happen. Ms. Tierney stated most of the fencing is up, and the shed has been installed. She stated a concrete pad was put under the shed. She stated they are waiting for sod, and the cable has to be installed as they need Internet access in order for the gate system to work. She stated the gate system will integrate with Community Pass.

Ms. Tierney stated they received a DCNR Grant in the amount of \$250,000, and it is a matching Grant that Mr. Fritchey just discussed.

Ms. Tierney stated they created two conversion fields – one at the Macclesfield and one across the street. She stated both fields are convertible and are completed with the exception of the mounds which PAA will do on their own.

Ms. Tierney stated bike path clean up is still underway since the leaves and snow are falling at the same time.

Ms. Tierney stated future initiatives for Park & Rec are going over Mission, Vision, and Goals; and she would like to consider this at the next meeting. She stated she will provide some other Townships' Missions for review prior to the next meeting.

Ms. Tierney stated she provided the Board members with some sample logos today to review, and she would like to finalize that at the next meeting as well. She stated this logo would be for Park & Rec for their letterhead, t-shirts, programming, signs, etc. She stated most other Townships do have their own identity as Park & Rec. She stated currently they use the Township crest for everything. Mr. Wysocki asked if this is something the Board of Supervisors were encouraging, and Mr. Fritchey stated he does not believe that it has ever been addressed. Mr. Gordon asked if they could provide their input on this tonight, and Ms. Tierney stated they could do that this evening or she could send them out in a PDF. No final decision was made on the logo tonight.

Mr. Wysocki asked if someone is a Pool Member and a Dog Park Member would they need two fobs, and Ms. Tierney stated it would be one fob. She stated they will be able to program it to provide access to whatever the member has access to.

Ms. Tierney stated she also provided the Board with a League Usage Report; and she stated after this evening's meeting, it will be posted on the Township Website.

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Mr. Malinowski moved, Mr. McNamara seconded and it was unanimously carried to adjourn the meeting at 9:15 p.m.

Respectfully Submitted,

David Gordon, Chair