

TOWNSHIP OF LOWER MAKEFIELD
PARK & RECREATION BOARD
MINUTES – MAY 8, 2018

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on May 8, 2018. Mr. Gordon called the meeting to order at 7:40 p.m. and welcomed new member, Michael Brody, who discussed his involvement in the community.

Those present:

Park & Recreation Board: David Gordon, Chairman
 Douglas Krauss, Secretary
 Michael Brody, Member
 Patricia Bunn, Member
 Bryan McNamara, Member
 Dennis Wysocki, Member

Others: Monica Tierney, Park & Recreation Director
 Daniel Grenier, Supervisor Liaison

Absent: David Malinowski, Park & Rec Vice Chairman

APPROVAL OF MINUTES

It was unanimously carried to approve the Minutes of April 10, 2018 as written.

DISCUSSION AND APPROVAL OF EAGLE SCOUT PROPOSAL

Mr. Jack Barry, 16 Milton Drive, was present to discuss his Eagle Scout proposal for Veterans Square Park. He stated there will be a new walkway put in that goes from the monument down to Edgewood Road as well as a new sign at the corner of Mirror Lake and Edgewood. He stated he would like to put plantings around the new sign and trees and bushes along the walkway on both sides. He stated along the walkway, plantings will go from where the bike path is on Edgewood Road up to the edge of the monument approximately 8' out from each side of the walkway. He showed a sketch of the area. Mr. Barry also showed the listing of the native plants he had originally chosen; however, he is going to go to the Environmental Committee to make sure they are in agreement with the plantings. He stated the plants will not cover any of the monument or the sign. Mr. Barry stated he has been discussing his choice of the Eastern Red Bud tree with Ms. Kraeck and someone from Shady Brook. He stated the trees will go in front along the bike path, and the smaller bushes will go all the way back.

Mr. Gordon asked Mr. Barry who he has talked to about his proposal, and Mr. Barry stated he has discussed it with Ms. Tierney and Ms. Kraeck. Mr. Gordon asked how big the plants will get so that they do not get overgrown on the bike paths, etc. Mr. Barry stated these plants should not cause a problem in that regard.

Mr. Wysocki asked about fundraising. Mr. Barry stated originally he was going to reach out to the VFW and American Legion as well as do a GoFundMe; however, Ms. Kraeck advised that there is a Tree Bank that might be able to cover the cost of some of the plants, and he will look into that. Mr. Barry stated Shady Brook will be giving him the mulch and plants at cost, which will probably be \$1,300 to \$1,500.

Mr. Gordon asked about adult supervision, and Mr. Barry stated his Scoutmaster and Ms. Kraeck will be involved. Mr. Gordon asked if they have any experience, and Mr. Barry stated his Scoutmaster has helped others in his Troop who have done planting projects.

Ms. Tierney stated they will be installing the sign in the next few weeks, and the sign does have to be moved from its original location because the bike path was installed further back from where it was originally proposed to be installed. Mr. Gordon asked if the Township engineer will need to be involved with Mr. Barry's project, and Ms. Tierney stated she does not believe so. She advised Mr. Barry that the sign will be installed first and later in the year they will work on the walkway so they will have to work together on the timing of the plantings. Ms. Bunn asked Mr. Barry about his timeframe, and Mr. Barry stated he was hoping to be able to get this done before he has to work on College Applications in November. Ms. Tierney stated she will try to get the walkway done in August. Ms. Bunn stated there can be a short planting window in the fall.

Mr. Brody noted the potential for problems choosing plants with berries, which could result in issues with birds and animals. Mr. Grenier discussed some changes in plants he could consider. Mr. Grenier asked Mr. Barry who he has spoken to at the EAC, and Mr. Barry stated he was planning to talk to Mr. Bray. Mr. Grenier stated the EAC meets the second Wednesday of the month, but Mr. Bray is an Alternate so he is not always present at the meetings. He invited Mr. Barry to attend their meeting as others on the EAC also deal with plantings. Mr. Gordon stated they would not want to create a dangerous condition with berries falling off onto the paths.

Ms. Bunn moved, Mr. Wysocki seconded and it was unanimously carried to approve the project with the Condition that Mr. Barry meets with the EAC on plant selection and works with Ms. Tierney.

SKATE PARK DISCUSSION

Mr. Andrew Moignard was present and stated he just recently moved out of Fairfield in Lower Makefield where he lived for twenty-five years. Mr. Rich Van Horn was present and stated he grew up in Lower Makefield Township and now lives in Langhorne where he runs Dogwood Skate Shop. He stated he has been involved with indoor and outdoor skate parks all over the Country.

Mr. Moignard reviewed his education and experience. He stated he is interested in having a skate park in Lower Makefield Township. He stated originally he was looking to have the skate park at Snipes, but he feels it would make more sense to have it near the LMT Pool or the Garden of Reflection. He discussed the benefits of skate parks including connections with others involved in this activity. He provided a number of articles which are research based supporting the fact that skate parks when introduced to a community have long-lasting positive outcomes. He stated skate parks also provide a safe place for skateboarding so that people are not skating in the street or other locations where there could be damage to private property. Mr. Moignard stated skateboarding also has significant physical health benefits for those who are not interested in other group sports.

Mr. Moignard stated once there is an expression of interest in a skate park, a skate park would need approval from the elected officials. He stated they would need to select a site, perform a feasibility study if necessary, and draft and release Requests for Proposals for a skate park. He stated he provided Ms. Tierney a sample proposal of a skate park in Georgia which includes the design, size, and costs. He stated once a contractor is approved, the construction would begin. Mr. Moignard read a letter from an individual who lives in the area and is in support of having a skate park in the Township.

Mr. Van Horn discussed the growth of skateboarding and stated that numerous Townships in Pennsylvania and New Jersey have skate parks. He stated they also welcome roller bladers and BMX riders; and if they have the proper “pegs” they will not do damage to the park. He stated he could bring in Township residents giving their support for a skate park in the Township. Mr. Gordon asked where he skated when he lived in Lower Makefield, and Mr. Van Horn stated he skated at Giant, McCaffrey’s, the Township Building, and in Yardley Borough.

Mr. Wysocki asked the location of the nearest skate park; and Mr. Van Horn stated there is one in Falls Township Community Park, Mill Creek/Route 13, Newtown, and a new park in Hamilton Township. Mr. Krauss asked if the one in Middletown is still open, and Mr. Van Horn stated they have been working on it for four years.

Ms. Bunn asked about funding, and if they are asking the Township to fund it or are they proposing to fund it and are just looking for a location. Ms. Bunn stated a location was approved for a skate park at Snipes. Mr. Gordon stated it is not in the current plan. Ms. Bunn stated it is an approved location. She added she would not be in favor of having a skate park at Memorial Park as she is concerned that the fountain would be “too attractive” to skaters. Ms. Bunn stated she joined the Park & Rec Board nineteen years ago to get a Dog Park and then a skate park in the Township; and now they have almost completed the Dog Park so this would be her next challenge. Ms. Bunn stated while she feels the Park & Rec Board is in favor of a skate park, the funding is not available; and she asked if they are offering funding.

Mr. Van Horn stated in Middletown the Township got in-kind donations and went to all the companies in the area; and when supplies or funds were donated, the Township made a match. He stated the skateboard community has raised approximately \$20,000 in the last year and a half to two years by having small events with the help of the Township. Ms. Bunn stated representatives from the Dog Park Committee are present this evening, and they started fundraising which is how that project moved forward along with a matching Grant. Ms. Bunn stated she feels if there are people in the community who are willing to partner with the Township, this would be an asset for the Township. Mr. Moignard stated they would be happy to participate in fundraising events and to advocate further; however, there are young people playing baseball and soccer and they do not have to pay anything for the soccer or baseball fields, and he questions why the skateboard community would have to volunteer their own time to get a skate board park. He stated there are Tony Hawk Foundation Grants; however, you need to be in a community where the median household income is less than half the average of the Township so we would not qualify for that. Ms. Bunn stated there are Recreation Grants that are loosely written and could be applied to for this use. Ms. Bunn stated both her children were skate boarders and she agrees that there is no place for them to safely go in the Township.

Mr. Krauss asked the ideal size for a skate park, and Mr. Moignard stated about three quarters of an acre would be sufficient. Mr. Krauss asked where he would prefer to have the skate park, and Mr. Moignard stated he feels the LMT Community Park would be the best near the Pool. He stated it is visible and has other attractions near it, it is near the Police station and urgent care, and it also has paved trails around it so those from nearby neighborhoods could bike or skate to the park. Mr. Krauss asked about fencing, and Mr. Moignard stated some parks are fenced in including Newtown. Mr. Krauss asked if they are open to the public and if membership is required, and Mr. Moignard stated they are open to the public.

Ms. Bunn asked the cost for the park in Middletown, and Mr. Moignard stated it is \$200,000 for a 100 by 100 park. Ms. Bunn stated she recalls that when the Township looked at this previously they estimated it to be \$275,000.

Mr. Wysocki asked if they have an idea as to the size of the user population, and Ms. Bunn stated it is “huge.” Mr. Van Horn stated he feels there would be a dozen or more using a park at any one time. He stated it is getting bigger than traditional sports. He stated there are also more girls skateboarding than ever before.

Mr. Wysocki stated Mr. Van Horn had indicated earlier that other than skateboarders use the parks and that if they are equipped properly it is not a problem. Mr. Moignard stated he was involved with a skate park in Georgia and he was advised that when you design a skate park it is for skate boarders; and although a biker can enjoy a skate park, there is a difference because a bike is much heavier than a skate board. He stated there could also be a young person on a scooter who is not aware of skate park etiquette and how fast others are going around, and they could get hurt easily by a biker. Mr. Wysocki asked if the Parks he is aware of were designed to handle both, and Mr. Moignard stated they are designed to handle skate boards; and after a few years, you would see damage from a bike. Mr. Van Horn stated he agrees; and while you want to be accepting to everyone, there could be problems.

Mr. Krauss asked about the ongoing maintenance of a skate park. Mr. Moignard stated the original park in Middletown was built with pre-fabricated materials, and he would recommend a concrete park which would last a lot longer. Mr. Wysocki asked if it would be all concrete or would they have grind rails, and Mr. Moignard stated there would be grind rails. Ms. Tierney asked if there is regular maintenance required, and Mr. Moignard stated if it is a well graded concrete skate park with erosion control there is no regular maintenance required.

Mr. Wysocki asked if there are park rules at the other parks they are familiar with; and Mr. Moignard stated at most skate parks there is a sign displaying the rules, but he feels that it is good to have regular security patrols. Mr. Moignard stated a lot of skate parks are self-sufficient with those using the park disposing of trash and reminding others of the rules. Mr. Wysocki asked if there are any parks that have been built that accommodate, skaters, skateboards, and bikes; and Mr. Bunn stated she feels that would take more space than we would be to build. Mr. Moignard stated if there is a grind ledge it would last twenty years if it is just being used by skateboarders, but it would be damaged in four to five years if it is being used by bikers.

Mr. Gordon asked about liability and if there are signs installed advising “skate at your own risk,” would that be the same as tennis players, etc.; and Mr. Moignard stated he feels posting a sign would be the best thing to do. Mr. Gordon stated they are not going to be able to get everyone who is using the skate board park to sign a Waiver. Ms. Bunn stated she feels this would be the same thing as the Dog Park as people are going in there recognizing this; however, Mr. Gordon stated at the Dog Park, there are memberships and there is required training. Ms. Tierney stated everyone using the Dog Park also has to sign a Waiver. Ms. Bunn stated someone could fall and get hurt at Kids Kingdom as well, and she feels there is probably something in the Township Ordinance that would protect the Township. Mr. Moignard stated every public park he has gone to where you do not pay a fee to get in, it is skate at your own risk.

Mr. Brody asked what skate park they feel is the best for them to look at. Mr. Moignard stated he feels Ambler is the best and Hopewell Township is the worst. Mr. Wysocki asked about Newtown, and Mr. Moignard stated Newtown was made similar to Hopewell, but the ground is not asphalt – it is concrete and that will last longer. He stated Hopewell was put on a slab of asphalt so with the changing seasons cracks form, and the ramps were made of poor material. Mr. Moignard stated Amber is concrete and has been there for seven years. It was noted that Hopewell is a pre-fab park, and there are thousands of nuts and bolts involved; and with bikers banging on it, the equipment is loosening up and it is unsafe. Mr. Krauss asked why they used prefab, and Mr. Van Horn stated sometimes it is a preferred contractor who they have done business with in the past.

Mr. Brody asked Ms. Bunn if there are specific skate board engineers they could use; and Ms. Bunn stated while there are a couple, she feels they should work with the users of the park and take their advice. Mr. Brody suggested that they start some degree of social media locally to find the local residents and families that are supporters of this. He stated they should also consider what they would like to see the skate park have. He stated Newtown does not seem to be an advanced park. Mr. Moignard stated he feels ideally they would want to appeal to all skill levels. He stated with a concrete park you have more flexibility with that.

Mr. Gordon stated the Community Center and Dog Park were able to proceed after being discussed for many, many years because of Grants from the Commonwealth; and almost half of the funds for each were provided from Grants from the Commonwealth, and he agrees with Ms. Bunn suggestion that they look for recreational Grants. He suggested that Mr. Moignard and Mr. Van Horn talk to Perry Warren and Steve Santarsiero as they are involved with the Commonwealth as well as working with Ms. Tierney about the potential for recreational Grants that could be applied for in order to get funding to help with this project.

Mr. Grenier stated he has designed a few of these; and the reason most of them are 100 by 100 is because if you go over one quarter of an acre, you have to do stormwater management. Ms. Bunn stated they had proposed that it be placed at Snipes because they had already anticipated it in the stormwater sizing. Mr. Grenier stated when he spoke to the engineer who had done that design, the actual footprint was under a quarter of an acre because they could not make the stormwater work because of the conditions there and the soils there do not infiltrate well. Mr. Grenier stated it is important to have it at a location where those wanting to use it can get there without having to be driven, and he feels Memorial Park is far which would be difficult for many who want to get there on their own to be able to do safely.

Mr. Grenier stated it is a similar situation with Snipes which is difficult to get to because it is not easy to get across the street. He stated it is also not near emergency response, and he understands why they are looking at the location they are suggesting at Community Park even though it is a tight spot. He agreed they should speak to Representative Warren, and he agreed to make the introduction as he has helped the Township with Grants in the past.

Mr. McNamara asked if there is a quarter acre available in LMT Park, and Ms. Bunn stated she feels it would be very tight adding that the Township does not own much of the grass area as that is owned by the School District. Ms. Tierney asked about the land behind the Community Center behind the baseball fields. Mr. Grenier stated they should pace off that area to see if that would work.

Mr. Gordon stated conceptually there is support since they had a skate park in the initial Snipes Plan, and he feels the community would support it although the issue is funding. Mr. Wysocki stated they need to persevere as those who wanted a Dog Park did.

BIKE PATH DISCUSSION

Mr. Jake Herway, 1606 Fairfield Road, was present. He stated he is a cyclist and runs New Jersey Bike Tours as a side hobby to his full-time job. He stated he would like there to be accessible, safe areas for biking in the Township. He stated he is trying to replicate the path that is going down Woodside in as many places as possible; and he would like to know how he can help with this. Mr. Gordon stated they have been working to try to fill the paths in. Mr. Herway stated even if they had 2' with a line it would be helpful on certain roads.

A woman from the audience asked if there has ever been discussion about extending Edgewood to Black Rock, and Ms. Bunn stated the issue there is the need for right-of-way.

Mr. Gordon stated he feels we should re-visit what we have; and Ms. Tierney stated she and Mr. Hucklebridge, as part of the Road Plan, have been talking about a Bike Plan as well. Ms. Tierney stated the Township received a Grant today from Governor Wolf that will create accessibility along Oxford Valley Road for access to the Pool area and in front of the Community Center. Mr. Grenier read the Grant announcement. There was discussion about the cost of \$700,000, and Ms. Bunn stated much of cost is due to the requirement to pay prevailing wage which is one and a half to two and a half times what you would normally pay.

Mr. Gordon stated he feels they should include some of the bike paths in the Road Tour this year. Mr. Gordon stated right-of-way is an issue because some of the roads are State roads that the Township does not have control over them, and some of the property needed is privately owned and it is expensive to take over private property through eminent domain to create the bike paths. Mr. Herway stated he would like to help out by talking to the private property owners.

Mr. Wysocki asked about bike paths near the roadwork taking place on Woodside for the bridge. Mr. Grenier stated the work needs to be finished first on Woodside by those constructing the bridge. Mr. Grenier stated the Township will start design of the bike path soon, and the engineer is getting the CAD work from the Bridge Commission. Mr. Grenier stated ultimately the bike path will be on the south side of Woodside on the other side of the Golf Course. He stated coming down Woodside across Taylorsville, they will be able to connect where the current Park & Ride lot is and ultimately to the tow path. He stated how to connect from the corner of Woodside and Taylorsville to the towpath is still up for discussion.

Mr. Herway stated for cyclists going further and crossing over into New Jersey, it would be good if one of the bridges could have a dedicated bike lane. Mr. Grenier stated the new Scudders Falls Bridge will have a path across; however, it will be a staircase back and forth to get up there.

Mr. Krauss stated Mr. Herway should contact him about any gaps, and Ms. Tierney stated they would also like to know where repairs need to be done or if there are branches down. Mr. Herway stated a lot of the people who were in favor of the fields at Snipes were in favor of it because they assumed that sidewalks would be installed in the area. He stated this would open up additional accesses. Mr. Grenier stated when Snipes comes back before the Township, Mr. Herway should attend the meetings and make that comment in favor of the exterior connection points.

Mr. Herway asked how he would know Snipes would be on an Agenda, and Mr. Grenier stated there will be notice in the newspaper, those living within 1000' will receive a letter, and it will be on social media. Mr. Grenier asked Mr. Herway if he is aware of any bike clubs in the area, and Mr. Herway stated there is a Central Bucks County Club. He stated he also rides regularly with four to five others. He stated there are also Bike Clubs in Princeton. Mr. Herway suggested they look into his company, New Jersey Bike Tours.com., which he built for people who are not cyclists who can begin to feel comfortable with biking. He stated he feels more cyclists on the roads would force familiarity for drivers. He reviewed some of the tour routes that he does.

POOL LONG TERM MAINTENANCE AND FEASIBILITY STUDY PROPOSAL

Ms. Tierney stated at the last meeting, she was asked to contact Remington Vernick who provided the report that was in the Board's packet. She stated she was also asked about a side-by-side analysis so she took all three reports and listed the pros and cons as to the costs for the tasks.

Mr. Gordon asked Ms. Tierney her preference, and Ms. Tierney stated originally she liked Aquatic Facility Design who she felt had a lot to offer; however, it now seems that Remington Vernick would provide a better overall analysis of the Pool including financials, electrical, infrastructure, plumbing, sprinkler systems, and existing gas service which was not covered in any of the other quotes. Mr. Wysocki stated they are also the most expensive. Mr. Grenier stated looking at some of the items Remington Vernick included, he can see why they are the most expensive. He stated they have included a Site Plan, which is a large portion of the cost differential, and he is not sure why they have included developing a Site Plan. Mr. Gordon asked if that is something that is typically done for a site that is already there, and Mr. Grenier stated that is why he is unsure about it being included. Ms. Bunn stated they were previously the Township engineer so she feels they would probably have the Township's information. Mr. Grenier stated they are also the current Township engineer. Mr. Grenier stated he feels they should be asked why they included some of these items compared to what the others proposed. He stated possibly they do not need those items or they could go back to the other two firms and ask how much they would charge for the items that Remington Vernick included which they did not. Mr. Grenier stated he is not sure what they are considering to be a Site Plan.

Mr. Brody asked if they estimated the number of hours this would take, and Ms. Tierney stated they did not. Ms. Bunn stated usually it is a lump sum fee for a project such as this. Ms. Tierney stated Aquatic Facility Design and Phillips Donovan Architects did provide an hourly rate beyond the scope, but Remington Vernick did not specify. Mr. Grenier stated Phillips and Donovan

at \$160 is the highest, Aquatic Facility Design would be the second highest, and Remington Vernick has a range, with their highest at \$120 but the employees actually doing the work are under \$100. Mr. Gordon stated they have not provided an hourly rate. Mr. Grenier stated you can provide a Contract with a firm fixed price and not give an hourly rate, but they try to “squeeze as much as possible to make a profit.” Ms. Bunn stated any change will involve more charges. Mr. Grenier agreed that the terms and conditions would be tight, and there would be lots of exclusions. Mr. Grenier stated the other way to do it is time and materials with a “not to exceed,” and they provide a scope with an hourly rate; and if they have to exceed the scope if there are changes, they will advise ahead of time so it can be approved before they do that work.

Mr. Grenier suggested Ms. Tierney give all this information to Mr. Majewski to see if he has a recommendation.

Mr. Gordon stated the Park & Recreation Board members are not experts in this, and he feels they would be uncomfortable giving a recommendation on this; and he would trust what Mr. Majewski and others with experience in the field would recommend. He stated he feels this is too technical for the Park & Recreation Board to make a recommendation on. Mr. Gordon suggested that Ms. Tierney speak with Mr. Grenier and Mr. Majewski and then go to the Board of Supervisors with their recommendation.

LEAGUE LIAISON REPORT

Mr. Greg Webber, 1486 Clinton Drive, was present on behalf of PAA. He stated with respect to the batting cages that were damaged during the storm, the replacement fencing went in today at the two newer cages; and there was some difficulty finding appropriate replacements and the fencing contractor was able to fabricate using heavier gauge steel. He stated they hope to have the netting up tomorrow, and they hope to have better support for the netting than previously. He stated with regard to the Fred Allan and Stoddart fields there are still two cages that are damaged. He stated it appeared the repair estimates for each were going to be \$2,500 per cage, and they would like to replace them. He stated they are asking to be authorized to replace those cages with a newer structure which would be a concrete pad covered with AstroTurf. He stated it is a free-standing U design of metal that the netting hangs off of, and can be taken down and put away which would make it easier to use and more durable. He stated they would like to do one more at Stoddart replacing the one that is currently damaged and two at Fred Allan.

Mr. Gordon asked if these were covered by insurance; and Mr. Webber stated they had limited insurance and it will not cover all of this work, and PAA will be spending their own money. Mr. Webber stated they will not pour the concrete but he and other volunteers can put the turf down. Ms. Bunn stated she understood that the Township poured the pads last year, and Mr. Webber stated the Township did do that and PAA built the structure around it. Ms. Bunn asked if the Township has the ability to do that again; however, Ms. Tierney stated it is approximately \$7,000 to pour a pad, and she does not have that in the Budget. Mr. Webber stated given the volume of use they are getting on the fields with their numbers higher than they were last year as well as more competitive teams wanting to play and practice, they need the space and the ability to have the cages for the players to warm up beforehand. Mr. Gordon stated they are looking for approval to proceed and work with Mr. Copson to find the best locations.

Mr. Wysocki asked if the bocce court at Fred Allan will remain there or will it be abandoned because they will be putting one at the Community Center. Ms. Tierney stated it will have to stay there because there is not enough space at the Community Center to build a bocce court the way it should be built.

Subject to Ms. Tierney and Mr. Copson's approval in terms of location, the Park & Recreation Board was in favor of allowing PAA to proceed with building the batting cages.

Mr. Webber stated all PAA programs are going well. He stated they are looking into a game called Quickball which is a program designed for T-ball/training with the idea to keep the players moving. He stated it has been used in the Cal Ripken organization heavily and a few local groups including Warrington and Glenside have used it and seen their retention rates grow from 40% to 85%. Mr. Brody stated you can do a search and watch a YouTube tutorial and he reviewed how it is played.

DOG PARK DISCUSSION AND MOTION ON SPONSORSHIP

Ms. Wendy Simon, 514 S. Ridge Circle and Ms. Cate Horne, 358 Saly Road, were present. Ms. Simon stated the owners of Guru's have done a great job fundraising for the Dog Park, and they are currently at the Gold level; however, they would like to consider her at the Platinum which is the highest level at \$25,000 plus. They are currently at \$20,900 cash, and with in-kind donations, they are at over \$25,000. Ms. Simon stated what is shown is only a portion of what they have done.

Ms. Bunn asked if the funds have been deposited into the Township account, and Ms. Simon stated they have.

Mr. Wysocki stated he does not feel that anyone would have an issue with considering Guru's as a Platinum sponsor. Mr. Gordon asked what Platinum would give them, and Ms. Tierney stated it would be a sign on the board and a sign on the gate as well as a brick. Mr. Wysocki asked if there are any other sponsors who are competing for that level, and Ms. Simon stated there are not at this point. Ms. Tierney stated the signs are being completed now, so they will need to know specifically what they would want on the sign; and Ms. Simon stated they will ask her.

Mr. Krauss moved, Ms. Bunn seconded and it was unanimously carried to recognize Guru's as a Platinum-level sponsor.

Ms. Horne stated Morrisville Vets has verbally agreed to purchase a bench for \$3,000.

Ms. Horne stated they have heard that the soft opening is June 12, and she asked if they can announce that yet; and Ms. Tierney stated they can. Ms. Tierney stated there were some things that the contractor had not done, and the Township has taken over some of those things including the water fountain, the waste station, trash cans, and some other small line items. She stated the Township is also ordering benches. She stated they have a large shipment coming in tomorrow of some of the supplies, and the Park crew is ready to start installation. She stated June 12 will give her time to make sure that everything gets completed. She stated the gate system is semi-operational at this time. She stated June 12 will not be the Grand Opening as she wants to use June 12 as a way to test the gate system to make sure that there are no problems and see what issues there may be before they have the Grand Opening. She stated she also does not feel the bricks will be in by June 12. She stated at the Grand Opening she would like all the sponsors to be recognized and everything to be ready.

Ms. Bunn asked what time they will do the event on June 12; and Ms. Tierney stated it will not be an event, and they are just going to open at sunrise. Mr. Krauss asked if they will be sending an e-mail about June 12 to those who are registered, and Ms. Tierney stated they will. Mr. Krauss asked if they have their fobs already, and Ms. Tierney stated everyone who is registered has their fob. Ms. Tierney stated it is important to emphasize that some people who had registered, their dog's shots are now outdated; and they need to make sure that their shots are up to date. Ms. Tierney stated they are e-mailing those people; however, she asked that those on the Dog Park Committee also put that out in their notices as well. Mr. Krauss asked if they will be shut off, and Ms. Tierney stated the

system shuts them off on the day that their shots expire. Ms. Tierney stated she believes that can be seen on the account; however, they are also sending out reminder e-mails a month before the shots are due.

Mr. Krauss asked if classes are continuing, and Ms. Tierney stated they have been doing three a month although registrations are slowing down. Mr. Krauss stated he feels that once it is known that the Dog Park is open, they will start registering again. Ms. Tierney stated they need to remember that your membership starts the day you register; and it is not like the Pool season where if you register later, you miss time at the Pool. She stated at the Dog Park they are rolling memberships; and you get a full year of access.

Mr. Gordon asked if one person in the family registers their dogs do both people have to take the class, and Ms. Tierney stated they do. Ms. Bunn stated she does not feel people realize that. Ms. Tierney stated they state it at the class, in the manual, and on all the signs.

Mr. Gordon asked what date they are considering for the formal Grand Opening; and Ms. Tierney stated she feels they will be ready to have a Grand Opening by July, but they could push it back to the fall. Mr. Gordon asked if they would like to wait until right after Labor Day to do a formal Grand Opening; however, Ms. Tierney stated they have Community Pride day on September 2 and the 9/11 Ceremony. Ms. Tierney stated if they do not do it in July, they could wait until late September. Ms. Bunn stated she would prefer doing it in July and not wait until after School starts. Mr. Gordon stated many people go to the beach on the weekends, and he asked if they should have it on a weekday night in July. Ms. Bunn stated people may be working during the week or playing sports. Ms. Horne stated it would be best to have it spread out over the day because of the limited parking. After discussion it was agreed that the Grand Opening would be Sunday, July 15 from 12 to 4. Ms. Simon stated they would like to have information tables and vendors outside the Park itself. Mr. Krauss stated they need to make it clear that unless you are registered, you and your dog cannot access the area inside the fencing. Ms. Tierney stated now that they have a date, they can meet again with the Special Events Committee on the Grand Opening.

Ms. Simon stated originally CARES wanted to be a sponsor including a combination of in-kind that they provide to the Police canine dogs as well as an actual financial contribution; and because of the delay, they had to start over in that process with them. She stated Mr. Fedorchak was in contact with them to discuss this; and once the sponsorship levels had changed, they wanted to be at a higher level than what they were to be at originally, and the discussions had stopped. She stated there was

the potential for a \$2,500 or \$3,000 donation, and she would like to get the discussions going again. Ms. Tierney stated Chief Coluzzi would like to see them be a top sponsor since they donate a lot to the Township, and she agreed to look into it. Ms. Simon stated the in-kind they donate to the canines does not equal top sponsorship nor does any of the money benefit the Dog Park, and she believes that Mr. Fedorchak was considering that they would be at the Silver Level which is \$5,000 which is more than they were actually going to give the Dog Park. Ms. Simon stated she would be comfortable with them being considered at the Silver level. Ms. Tierney agreed to look into this further with Mr. Fedorchak.

Mr. Grenier asked about the total funds they have raised, and Ms. Horne stated \$41,815 is the total deposits which does not include the \$3,000 from the Morrisville Vets.

Ms. Simon stated they would like to get more coverage in the newspaper which they feel would encourage other businesses and veterinarians to donate as well. Mr. Krauss stated now that they have a date for the Grand Opening, they could go back to some of the businesses. Mr. Grenier asked if they have talked to all the local vets such as VCA and Washington Crossing Animal Hospital. Ms. Simon stated they have. Mr. Grenier also suggested Pet Smart. Ms. Simon stated they are just a volunteer group, and she feels if requests came from the Township it would carry more weight.

Mr. Gordon stated possibly at the Pool when they have their “dollar dog” event, they could also have a donation jar for an additional \$1 for the Dog Park or just for donations of spare change.

Ms. Simon stated they had also discussed a fundraising event after the end of the Pool season to have a swim for dogs which has been done at other Townships. Mr. Gordon stated they have to consider if it would impact the filter as well as any liability. Ms. Tierney stated there could also be problems with being able to have sufficient staff since much of the staff has gone back to College by that time. Ms. Simon stated she feels they should be able to find High School life guards or adults who would staff it.

SPECIAL EVENTS

Ms. Kim Rhodes, 922 Edgewood Road, Special Events Committee, was present. She stated they are looking to put together a framework to solicit sponsorships for Community Pride Day to help mitigate the costs. She stated they are looking at different levels of sponsorships from \$1,000 to \$10,000 and it would be to specifically sponsor the events and activities happening that day. She stated

with the different levels would come different promotional access such as their logo on promotional materials, t-shirts, recognition on the Website with links to their company, inclusion in the Press Release, etc. She stated there could be a sponsor for the fireworks which would be at the highest level and help pay for the cost of the fireworks which can cost between \$10,000 and \$15,000. Ms. Rhodes stated there could also be a sponsor for the dunk tank, the rides, the Classic Car Show, etc. She stated they want to establish a long-term framework that they would use every year to go after sponsors.

Ms. Rhodes stated also new this year they are considering implementing a vendor fee for the food trucks and any for-profit vendors that would be at Community Pride Day. She stated it would be \$50 or something nominal that would insure that they would attend. She stated they estimate that there could be twenty vendors that would apply which would bring in \$1,000. She stated they feel they could get at least eight companies that would sign on this year as sponsors at various levels so that they can mitigate some of the costs that are associated with Community Pride Day.

Ms. Tierney stated she has been doing some preliminary work with larger companies she talks to on a regular basis, and she feels that there is a lot of potential for sponsors. She stated she had provided a potential flyer which would show the sponsors. She stated the reason for the \$50 fee for vendors would be to get more buy-in since last year when the weather was not as nice, they had sixteen vendors not show up so there were a lot of gaps in the lay-out. She feels the \$50 is nominal, and they could give them a t-shirt or a meal voucher to make it more exciting for them. She stated they would also be asking for a prize for a raffle to take place at the event. She stated they also wanted the raffle to tie into the music area which would provide some flow at the event.

Mr. Gordon stated someone did approach him about a band, and he agreed to provide Mr. Tierney with their information. Ms. Tierney stated there had been a very low budget for bands in the past; and she feels that with some sponsorship, they might be able to put more into the bands. She stated she also attended a Conference last month where she learned about portable zip lines, high rise jumps and other ways to attract teenagers to make it more exciting. Ms. Tierney stated she also reached out to a local American Idol contestant who may be interested.

Mr. Krauss asked the estimated total cost for Community Pride Day, and Ms. Tierney stated it is \$35,000 to \$40,000. She stated they want to create some longevity so they will not have to have to cut Community Pride Day and they would like to have enough sponsors to cover the bulk of the cost.

Mr. Grenier suggested they reach out to PECO, Comcast, and Verizon who might be interested in doing some community outreach. Ms. Tierney stated she feels there is a lot of potential for exposure. Ms. Tierney stated Ms. Rhodes did a great job of pulling this together. She stated she feels the Park & Recreation Board needs to recommend this to the Board of Supervisors to move forward.

Mr. Brody asked if they ever considered having a Park & Rec donation that a company could make a donation and then have a list of items they could put that money toward, and Ms. Tierney stated that is something they might be able to consider in the future. Ms. Bunn stated her concern with this is that it could result in funds being put in areas where they should not be.

Ms. Tierney stated she feels it is about relationship-building; and once we build relationships with certain donors, we will know what we can ask for and for what they will contribute. Ms. Rhodes stated Community Pride Day has a good track record already, and they know the numbers of people that come out so they do not have prove it to potential sponsors. Mr. Wysocki stated there may be the possibility that one sponsor would want to pay for the whole event. Mr. Krauss stated a company may also be interested in signing up to sponsor it for more than one year. Ms. Rhodes stated she served on the Habitat for Humanity Event Committee for six years and watched it grow, and what she is proposing is the formula they use. Ms. Tierney stated they could get a 2019 sponsor now by using this process.

Ms. Bunn asked if they are changing the date for 2019, and Ms. Tierney stated she would like to review the date for 2019. Mr. Gordon stated he has never been in favor of the Labor Day weekend date. Ms. Bunn stated she felt they had discussed moving it to June. Mr. Grenier stated this is definitely up for discussion by the Board. Ms. Tierney stated they should start discussing that at the next meeting. Mr. Gordon stated many people are away Labor Day weekend. Ms. Tierney stated she feels it would be good to have it the same time as the opening of the Pool; however, Ms. Bunn stated she does not feel Labor Day, Memorial Day, or 4th of July are good dates to have an event like this. She stated people entering the Pool for the first time Memorial Day weekend are not going to want to have to share it with everyone, and many people go to the Shore Memorial Day weekend. Mr. Gordon stated they should discuss this in the fall; however, Ms. Tierney stated they need to give a recommendation before the fall to the Board of Supervisors.

Mr. Brody moved, Ms. Bunn seconded and it was unanimously carried to recommend to the Board of Supervisors approval of sponsorship and for-profit vendor fees for Community Pride Day.

PICKLEBALL DISCUSSION

Ms. Bonnie Gannon, 601 Burgundy Place, stated four years ago she came before the Township requesting that Cardinal Court be painted for pickleball which they were. She stated last year they had seventy players. She stated it is early in the season, and they have thirty players, half of whom are Township residents. Ms. Gannon stated the Township has increased the number of pickleball courts from two to four at Cardinal Court, and there are also pickleball nets available for use by Township residents through a lock box. Ms. Gannon stated she will continue to run the club, and they teach how to play pickleball; and there are different levels from social to competitive. She stated they hope to bring out trainers so people can advance their skills. She stated at some point in the future, she hopes to offer some summer classes.

Mr. Wysocki asked when they play; and Ms. Gannon stated they have Permits to play Saturday and Sunday mornings, Monday and Thursday nights, and Monday, Tuesday, and Friday mornings.

RECREATION DIRECTOR'S REPORT

Ms. Tierney stated they are starting a walking club which will be very low key, and it will be run by a resident who is volunteering her time. She stated they will start walking the trails and see if there is an interest. Ms. Tierney stated if there is an interest they will discuss it further as it relates to risks, safety, etc. Ms. Tierney stated the resident plans to start walks at different locations using the Township trails and bike paths.

Ms. Tierney stated the Board of Supervisors approved the Bench Program, and she will start marketing that program. She stated she laid out a plan for nine benches at Memorial Park, five benches at Veterans Park, and six benches at the Community Center as a starting base plan. She asked the Park & Rec Board if they would need to have someone come before them if they want to have a bench at a different location. Mr. Gordon stated he feels if it not controversial and if Ms. Tierney is in favor of it, he does not feel it needs to come before the Park & Rec Board. Ms. Tierney stated if it is an unusual request she will bring it before the Park & Rec Board. Mr. Grenier stated he feels Ms. Tierney should review any unusual request with Chief Coluzzi.

Ms. Tierney stated the fee for volleyball rental was approved by the Board of Supervisors.

Ms. Tierney stated the Classes and Program Guide is now out in circulation. She stated there are a significant number of classes. Since April they have had 85 sign ups with only 3 non-residents. The total revenue generated is \$5,495 and instructor expenses is 75% of that at \$4,121. Ms. Tierney stated as soon as she put the Summer Guide out, she had 15 registrations the first weekend. Ms. Tierney stated sending out a mailer was more expensive than she had anticipated so they will wait until they have generated enough revenue to cover the cost.

Ms. Bunn asked about the condition of the floors at the Community Center, and Ms. Tierney stated they are not in good condition. Ms. Bunn asked if they have gone back to the architect about this as there are scratches all over the floors. Ms. Tierney stated she has contacted the contractor who provided her with the warranty information; however, the warranty does not cover wear and tear. Ms. Bunn stated she feels they should go back to the architect about this since he selected the material knowing it was going to be a high-traffic area. Mr. Grenier stated there seems to be a “trend” at the Community Center that details were missed. He stated he feels they need to review the Contract with the architect. Mr. Grenier asked how long it has been since the floor were installed; and Ms. Tierney stated she moved into the building in January, and it was probably installed in November. Mr. Grenier asked about the material, and Ms. Tierney stated it is laminate. Ms. Bunn asked about the kitchen countertops; and Ms. Tierney stated while they are not scratched, they do not clean up well. Ms. Bunn stated the counters are now very dull, and it is not kitchen material.

Mr. Brody asked when the construction sign in the front of the building will be coming down, and Ms. Tierney stated they need either a sign on the building or a sign at the street before they take that sign down since no one can find the building. Mr. Grenier asked if a sign was in the architect’s bid, and Ms. Tierney stated signage was not included. Ms. Tierney stated she feels they should start thinking about a standard park sign and continue with that moving forward.

Mr. Krauss stated they just put up a lot of signage that was consistent at the ball fields, the Pool, etc.; however, Ms. Tierney stated they were all wooden. Mr. Gordon asked that Ms. Tierney put together a proposal. Ms. Tierney stated she is using the existing construction sign as a point for people to see so that they can locate the Community Center.

Ms. Tierney stated for Community Center rentals, they have generated \$1,350; and they started doing rentals in April.

Ms. Tierney stated with regard to the Pool, year-to-date revenue is \$458,995 and season membership total is 1,361. Ms. Tierney stated Dog Park year-to-date revenue is \$4,600 and fundraising is approximately \$43,000 to \$45,000. She stated there are 268 dogs registered and orientations completed are 454.

Ms. Tierney stated the Township engineer provided a report at the last Board of Supervisors meeting. She stated they will do the balloon test tomorrow at Snipes weather permitting. She stated with regard to the Memorial Park Expansion Grant, the engineer has visited the site and the Agreement has been executed. She stated they will bid the Woodside Road bike path separate from the Road Program.

Ms. Tierney stated there are some serious cracks at the Schuyler tennis courts, and the engineers are looking into this and will prepare a report for the Township as to how to proceed. She stated there is also some cracking at Cardinal courts that she will have the engineers look at as well since they were just paved, and there should be a warranty on those.

Mr. Grenier stated they are going to do “after-the-fact” analysis after projects. He stated one of the things they realized with regard to the Dog Park with regard to the Budget was that it is significantly past the \$212,000 that was approved. He stated the Board of Supervisors has asked Mr. Fedorchak and Ms. Tierney to go through what has been spent and determine what was done well and where they could do better in the future. Mr. Grenier stated the engineer’s original estimate for the Dog Park was \$150,000; however, the Contract that was awarded was \$212,000. He stated the engineers themselves billed the Township \$125,000 for the Dog Park. He stated the contractor has billed out \$230,000 and there are still things that need to be done.

Mr. Wysocki asked if the contractor has been fully paid, and Ms. Tierney stated he will not get paid for what he did not do. Mr. Grenier total costs for the Dog Park will probably be close to \$500,000.

Ms. Bunn stated she had advised them that the estimate of \$150,000 for the Dog Park was too low. Mr. Grenier stated when they look at other Dog Parks such as Doylestown, they found that they were in the \$400,000 to \$500,000 range. Mr. Gordon stated probably it was an unrealistic number to start with. Mr. Grenier stated for a project that small the engineering number was extremely high. Mr. Gordon stated the project was essentially putting fencing around grass.

Mr. Grenier stated there are probably going to be much bigger projects being bid out, and they need to keep a close eye on them so that they do not more than double the budget.

May 8, 2018

Park & Recreation Board – page 20 of 20

Ms. Bunn asked if Memorial Park has been bid out yet, and Mr. Grenier stated it has not. Ms. Bunn stated she would like to speak to Mr. Grenier about that following the meeting. Mr. Grenier stated they have received the Grant, but they want to review the project and the budget. Mr. Grenier stated he understands that they have more than a year and possibly up to five years to spend the money from the Memorial Park Grant.

There being no further business, Ms. Bunn moved, Mr. McNamara seconded and it was unanimously carried to adjourn the meeting at 10:10 p.m.

Respectfully Submitted,

Douglas Krauss, Secretary