

TOWNSHIP OF LOWER MAKEFIELD
PARK & RECREATION BOARD
MINUTES – MARCH 12, 2019

The regular meeting of the Park & Recreation Board of the Township of Lower Makefield was held in the Municipal Building on March 12, 2019. Mr. Gordon called the meeting to order at 7:40 p.m.

Those present:

Park & Recreation Board: David Gordon, Chair
 David Malinowski, Vice Chair
 Douglas Krauss, Secretary
 Michael Brody, Member
 Patricia Bunn, Member
 Bryan McNamara, Member
 Dennis Wysocki, Member

Others: Kurt Ferguson, Township Manager
 Monica Tierney, Park & Recreation Director

Absent: John B. Lewis, Supervisor Liaison

APPROVAL OF MINUTES

Mr. Malinowski moved, Ms. Bunn seconded and it was unanimously carried to approve the Minutes of January 8, 2019 as written.

EAGLE SCOUT PROJECT – FRENCH DRAIN UNDER VOLLEY BALL COURTS AT MEMORIAL PARK

Mr. Christopher Meyers stated he is a Sophomore at Pennsbury High School and is a Life Scout with Troop 10. He stated he is working toward Eagle, and you need to demonstrate leadership and giving back to the community. He stated he has been talking with Ms. Tierney on his proposed project. He stated the project involves the digging and installation of drainage pipes under two volleyball courts at Memorial Park. He stated the project was proposed by Ms. Tierney, and he was provided an overview of the project. He was also given a detailed description by the Director of Zoning and Planning, Mr. Majewski. Mr. Meyers stated these courts are easily flooded and they retain water for long periods of time. He stated they have low levels of sand which makes it even easier for water to settle inside of them. He stated the solution to the problem would be the installation of a drainage system that consists of continuously-perforated pipes. He stated there would be one, four

inch diameter pipe for each court. Both drainage systems would have to stretch approximately 55' and would start in the middle of one half of the court, stretching a couple feet off the opposite side of the court. Mr. Meyers stated this is where the water would run off in a nearby slope. Each drainage pipe would be at a depth of about one foot underneath of the sand with a lining to separate the soil from the pipe, then gravel could be placed on top of the pipe so that the water could drain through the gravel before entering the small holes in the pipe.

Mr. Gordon asked about costs and fundraising. Mr. Meyers stated his estimated cost is approximately \$500 which includes the piping. He stated some of the more popular options for fundraising are pasta dinners and car washes. He noted another individual had a pasta dinner recently and raised \$700.

Mr. Gordon stated he feels safety is important both for doing the project and the safety of the volleyball players once the project is completed to make sure that it does not create any hazardous conditions. Mr. Gordon asked how they know that it will be safe. Mr. Meyers stated the plan will not change the structure much. He stated it will all be done using manual tools, and he and a group of family members and other Troop members will mainly be using shovels to dig the trench, install the pipe, and making sure it is deep enough under the sand. He stated they will then add another sand layer on top of that to provide enough cushion.

Ms. Bunn asked if there are parents in the Troop who are engineers, but Mr. Meyers stated he did not know. Ms. Bunn stated she believes there is a parent in the Troop who is an engineer, and she would suggest that at some point that individual is there. Ms. Bunn stated she assumes that Mr. Majewski will want to inspect it before any backfill is done. She stated Mr. Meyers should include that in the timing. She also stated that if the trench needs to be open for an extended period of time, he should make sure there is some means to protect the trench.

Mr. Gordon asked if they refresh the sand layer every year, and Ms. Tierney stated they will refresh the sand after the project. She stated they do refresh the sand every year. Mr. Gordon asked if Mr. Majewski is satisfied that the depth he is doing will be safe for volleyball play afterwards, and Ms. Tierney agreed adding that it will be inspected throughout the project to make sure it is safe.

Mr. Ferguson asked Mr. Meyers when he would like to get started, and Mr. Meyers stated he would like to get started in the spring/early summer. Mr. Ferguson asked how long the work will take to get done. Mr. Meyers stated he needs to get it approved by his Troop, and they meet once a month. Mr. Ferguson stated he

assumes the fundraising would be started in advance, and he asked if it would take about one month to raise that amount of money; and Mr. Meyers agreed, adding you can do multiple fundraisers.

Mr. Krauss asked Ms. Tierney when the sand is normally put down, and she stated it is normally done in the spring, and they will work with Mr. Meyers.

Mr. Gordon asked if they need to keep people off the court, and Ms. Tierney stated she feels they should rope it off throughout the project until it is completed including the sand. Ms. Bunn stated if there is going to be an open trench, it should be roped off with construction fence and not just rope. Ms. Bunn stated Mr. Meyers should also factor into his timing the fact that he will probably not be able to dig this in one day. She stated they would not want the trenches exposed for weeks on end particularly in the spring when there could be a lot of rain. She stated they would not want to dig a trench, and then find it filled with water and have to wait for it to drain.

Mr. Gordon stated the earlier Mr. Meyers can get through his approvals the better since people do want to use the courts once the weather breaks.

It was the consensus of the Park & Recreation Board that they were in favor of this project.

Mr. Brody stated he feels they should do one court at a time so that there would still be one court available. He stated digging two trenches will take longer; and he feels he should do one and complete it. Ms. Bunn stated there are constraints since it is difficult to get help from volunteers on the weekends, and she feels it would be best to have them done at the same time. Ms. Bunn noted there are other areas where people can play volleyball. Ms. Tierney stated people cannot play on them now anyway because they are full of water.

Mr. Ferguson stated if there is going to be an open trench for a day or two, they will have to protect the public from that; and he stated this can be coordinated with Ms. Tierney as they have barricades that can be used, and they will work with Mr. Meyers since he is making an improvement to a community asset and they will provide him with what he needs if it is determined that the trench will be open for a period of some days. Ms. Bunn stated he should communicate that when he is going through his approval process.

Mr. Wysocki asked Ms. Bunn if it has to be manual work or could they use equipment, and Ms. Bunn stated the Guide to Safe Scouting has very strict requirements on the age groups able to use certain tools. She stated they cannot use power tools if they are not eighteen, and you cannot work toward

your Eagle Scout project once you are eighteen. She stated adults could use power tools; however, Mr. Meyers is also doing this for leadership, and he must lead younger Scouts in his project.

TOWNSHIP MANAGER'S REPORT

Mr. Ferguson thanked the Park & Recreation Board for having him attend their meeting this evening. He stated he has been with the Township for seven to eight months. He stated one of his priorities related to recreation and coordinating with Ms. Tierney is that they need to have a handle on everything being done specifically on what they are doing, how they are doing it, and how much it costs.

Mr. Ferguson stated a major Pool renovation is being done this year, and they did increase Pool rates by 8% with the idea being to make the Pool self-sustaining in terms of not just Operations but Capital needs going forward as well. He stated they went through a long process to break down specifically how much the Pool costs, Pool use, how many hours the Pool requires to be open, how much overtime would be warranted, and what should the benchmarks be for what is needed to staff that site. They also considered what is the training that will be provided for Township employees including Pool employees. He stated this will include a number of things that were not done in the past. He stated sexual harassment training will take place at the Pool for every person that will be hired since they are serving the public, and we need to represent ourselves in a particular way. He stated these are mostly young people working at the Pool, and these are behaviors they need to understand as to what is and what is not acceptable. He stated they have looked at all aspects of the Pool operation.

Mr. Ferguson stated they are also working on a number of other projects including a project at Memorial Park for which there is a \$250,000 Grant. He stated this will include tennis courts and a variety of things that have been in the planning stages.

Mr. Ferguson stated this past week, they met concerning the multi-use trail that will go around the Fred Allan fields up to the Community Center.

Mr. Ferguson stated he wants to do projects differently and there will be working groups of Departments Heads for everything that is done. He stated with the multi-use trail, it was not just the Recreation Director present at the meeting, and the public safety people who analyze roads, trails, and crosswalks, and engineers were present as well so that everyone can provide their insight as to what may need to be changed before something is put out to Bid.

Mr. Ferguson stated he does not want to do a project where there are unintended consequences, and he wants to avoid this by having as diverse a group as possible to contemplate projects.

Mr. Ferguson stated the way the Budget was framed, they have made Recreation self-sustaining. He stated he wants the staff and the operations to be covered by the millage and the fees that are collected. He stated they will begin to prudently plan Capital projects out of the millage that we currently have. He stated while they may not be able to do everything all at once, projects could be done over a period of time so that they are not relying just on Bond issuances to do big projects. He stated they plan to do these on a year-by-year basis and plan on larger projects in a timely manner. He stated this will be the approach taken for all projects. He stated he knows that there have been projects that were “put on pause” this past year for a variety of reasons, but the goal is to progress in a way that we are managing our costs, not having cost overruns, and not changing the scope of projects because we did not plan properly.

Mr. Gordon stated he would like to see projects come in for the costs they were predicted to be. Mr. Ferguson stated his obligation is to the Board of Supervisors in that he will set the stage to do things in a way he is comfortable doing. He stated as an example with regard to the multi-use trail if something comes up that was not in the original scope from a safety perspective, such as putting in a crosswalk or doing something that had not been contemplated, they would need to slow down and have that discussion with the Board and advisory groups. He stated they would consider changing spending in other areas to bring spending to this particular project, so that there are not issues at the end of a project or have a project that has issues later that they have to budget for. Mr. Ferguson stated they are now doing things differently, and the Board of Supervisors is approving all Interfund Transfers, approving bills lists in a different way, and approving Escrow Releases from developers. He stated they will also approve Change Orders to projects so that everyone is aware of what is happening. He stated if there is a Change Order in a project and they are swapping costs, he will give the Board a report, and that would not necessarily have to be approved. He stated if there is a major change in a project that will require an increase in expenditures, that will be a Change Order that will be part of his Manager’s Report and will be part of a public discussion so that people will be aware of it.

Mr. Ferguson stated there have been cost overruns in most of the projects we have had, but now our professional consultants will be held accountable and will be expected to answer questions during the design and planning stage and be part of a group of people discussing a project. He stated the professional consultants will be expected to answer questions, give specific recommendations,

and to outline costs that will be presented to the Board so that we can preemptively deal with issues as much as possible instead of responding to them three quarters of the way through a project. Mr. Ferguson stated he hopes that this will change the dynamic where everyone is surprised about changes, costs, and projects that have to be put on hold, as he does not want it to be that way going forward.

Mr. Gordon stated one of the Township issues is field usage for our user groups, particularly Macclesfield which is used a lot. Mr. Gordon stated he knows that Mr. Ferguson is aware of the history in terms of Snipes, field usage, and expansion. Mr. Gordon asked Mr. Ferguson to discuss where he sees needs with regard to field usage, and the short-term future as to how we will try to deal with that.

Mr. Ferguson stated while he does not want to speak preemptively on the Board of Supervisor's priorities, he has dealt with this in every Township he has been involved in. Mr. Ferguson stated he worked in a Township where there was limited opportunity for expansion of fields, and they wanted to install lights so that they could extend the hours of use on the existing fields, which caused a spirited debate. Mr. Ferguson stated he went to the Department of Energy to get Grants that covered 80% of the cost, and those opportunities could be out there for Lower Makefield. Mr. Ferguson stated that would be a community decision if this is something they would like to consider. He stated absent that, the Feasibility Study that was done shortly after he joined the Township showed that there is a need for additional fields.

Mr. Ferguson stated with regard to Snipes, not getting into whether we should or should not do Snipes, his approach will be that if the Board of Supervisors wants to pursue additional fields whether at Snipes or some other location, we can reasonably plan and pay for that although there may have to be different creative ways to do that. He stated he has been in Townships where they added additional fields and it was a joint public/private partnership between the local government, the State government that gave Grants, and the user groups that also committed a certain amount of funding to make it happen. Mr. Ferguson stated he believes that with the changes made in the Budget this year, reconciling all the financial issues and being aware of the funds available, and having millages that will be able to sustain everything, it becomes a lot easier to lay out a blueprint as to how to start making enough money available to do additional fields.

Mr. Ferguson stated with the 2020 Budget, he will be introducing a Recreation Capital Reserve Account; and if there is an initiative to build funding for a particular project, in an attempt to make sure that those monies do not get spent on something else without the knowledge of groups or elected officials, they would earmark the money and put it in the Reserve Account. He stated this could be monitored and available to be seen by the public and shown in a monthly report to the Board of

Supervisors and to the Park & Recreation Board. Mr. Ferguson stated he feels this is the mechanism that needs to be in place to make sure that the priorities of the Board of Supervisors in conjunction with recommendations of the Park & Recreation Board are continued and followed in the spirit that they were intended.

Mr. Gordon stated one of the ways we were able to expand our use of Macclesfield greatly was by the installation of the turf field, and YMS was allowed to privately turf the field. Mr. Gordon noted in the evenings, there are eight to ten teams at one time practicing on the turf field. He stated this turf field was installed many years ago which has been very helpful in expanding the use of Macclesfield. Mr. Ferguson stated he has been part of initiatives like this previously. He stated the challenge is when specific user groups have primary access to those fields and groups who want to use those fields have limited access. Mr. Ferguson stated if those arrangements were to take place in the future with certain fields, there should be discussion about that during the planning process. He stated the athletic groups bring a certain level of financial strength especially if it is a turf field that needs to be replaced in ten years and with regard to the ongoing maintenance. He stated he has heard that worked well with regard to the turf field. He stated when the discussion was going on, peripherally he was hearing discussions similar to what he just talked about as to who could get use of the fields and whether new groups could get use of them. He stated the Park Board would have great insight into this regarding the nature of the relationships.

Mr. Gordon stated he has had people ask him about a bike path on Woodside and tying into the bridge project. Mr. Ferguson stated the Grant Application has been submitted. He stated after the initial Application for the bike path was submitted by the Township, they came back with a denial but asked that the Township reconfigure the Budget a bit and resubmit. He stated they have done this, and it is under review. Mr. Ferguson stated he is optimistic that we will get a positive review. Mr. Ferguson stated this was part of the Budget process, and they raised the Park & Rec millage by .24 mills which generates approximately \$133,000; and that will be an ongoing source of money toward projects. He stated after the bike path is hopefully completed, they will be able to utilize and earmark that money strategically for other projects going forward whether they are fields, courts, etc.; but it would be specific to Park & Rec. He stated this is an effective amount that could be used as seed money to leverage Grants and to start building a cash balance for bigger projects that we want in the future.

PENNSBURY REQUEST TO PROCEED ON FRED ALLAN UPGRADES

Mr. Lester Vanella and Mr. Len Limongelli were present. It was noted that they had previously presented to the Park & Recreation Board some improvements they wanted to do at the Fred Allan complex that would be paid for by the Pennsbury Tournaments so it would be at no cost to the Township. They felt they had approval and they had gotten estimates; but in late October, early November they were advised by Ms. Tierney they did not have approval.

Ms. Tierney stated there is a change to their original proposal to the timeline, and this had been provided to the Park & Recreation Board in their packet. She stated they are looking for approval from the Board to continue to move forward, and they need a written approval to make it final. Mr. Gordon asked Ms. Tierney if she has reviewed this and found it acceptable, and Ms. Tierney agreed stating it was exactly what was proposed except with a different timeline.

It was noted that every year they look to do some improvements, and this year they wanted to put in a bull pen warm-up area; and while they have them at Fred Allan, they are not designated. It was noted that the pitchers are throwing at the dug-out fence because it is high; however, that is happening right in front of the stands where people are sitting to watch the games. They want to move them down to each one of the outfields, so there would be six of them. Fences would be put up to control the ball, and there would be designated areas where they would put in a legitimate home plate and legitimate pitching rubber. The other part of the proposal is to adjust some of the fencing due to safety issues. The first proposal is for the bull pen which they would like to do right away. They want to have a chain link fence to run across the perimeter of the batting cages so that balls thrown in a warm-up situation will not effect the structures that PAA just put up. It was noted that there are two other proposals although they do not have the funds to pay for all three.

Mr. Krauss asked how high the fence would be, and he asked if they are boxing in the whole bull pen; and Mr. Vanella stated it would be in front of the gate opening with another one on the other side. Mr. Gordon asked if it would interfere with the mowers getting in, and Mr. Vanella stated it would not. Mr. Krauss asked about the fence around the batting cage, Mr. Vanella showed where that fence would be which is right along the netting, and this fence will protect the netting.

Ms. Bunn asked if there is a way during the Tournaments that they could rope off areas where teams should not be warming up. She stated over the summer, the girls were swinging bats everywhere. Mr. Vanella stated that is a coaching situation as well. He stated for their Tournament they do rope off the bocce courts even though there are signs there that say “no softball.” He stated they could consider roping more areas off.

Mr. Vanella stated the issue with the fencing is a safety issue, and they want to have a bullpen area with a good pitching rubber so they can warm up and are away from the people trying to watch the game.

Mr. Vanella stated the last part of the proposal is with regard to the gates that open into the fields and do not get secured because they are damaged. He stated they are asking to fix those so that they will have wheels on them so they will not have to pick them up to open them, and they could close properly. He stated they have run into issues with the Pennsbury Tournament, and the gates have to be shut.

Ms. Bunn asked if this is something that the Township could take care of since it is a maintenance issue and should not be put on the Leagues. Ms. Tierney stated PAA has indicated they would pay for it. Ms. Bunn stated their money could be spent on something else if the Township pays for it. Ms. Tierney stated if it is a small item fixing the latch on the gates, it could go either way. Mr. Krauss stated it is not just the latch, and they have asked that it be put on wheels so that it stays level as currently it gets dragged. Ms. Tierney stated she would have to look into it.

Mr. Brody stated he recalls the last time PAA was present they discussed a few projects. Mr. Venella stated Part 1 includes fixing the bull pen, backstop, dug out netting on Field 1 where they lose balls, gate adjustments, and the new batting cages. He stated Parts 2 and 3 deal with fencing that is already there, and they would be flipping the fencing since according to Chris from County Line Fencing, the fences were not properly installed. He stated PAA put the yellow capping around it two years ago; and at that time, they were told that the fences had been installed upside down. He stated there are problems when players are going for foul balls and their spikes go under the fence. He stated he asked for a proposal to have all the fences flipped, and that is Part 2. He stated Part 3 has to do with some other fencing issues that they want to have done in the outfield. He stated all three of the projects are approximately \$8,000. Mr. Brody asked about the yellow covers that came off in the wind storm recently, and he asked if any of them were broken or was it just the fasteners; and Mr. Vanella stated it was just the fasteners. Mr. Brody asked if that was a result of the fence being installed the wrong way, and Mr. Vanella stated it was not.

Mr. Vanella stated there is an urgency to getting approval to proceed as their season is about to start.

Ms. Bunn moved and Mr. Krauss seconded to have Ms. Tierney give them written approval.

Ms. Bunn stated she does not feel they need to come back for additional approvals for additional projects, and she feels they can give them a blanket approval, and the timing can be worked out with Ms. Tierney. Ms. Tierney stated she assumes it would just be for these three phases that were discussed, and Ms. Bunn agreed.

Mr. Limongelli stated PAA would also like to do a bull pen project on the 90' field at Caiola. Ms. Bunn asked if they have submitted a written proposal for this, and Mr. Limongelli stated they have just started talking about it. He reviewed what they would like to do, and he agreed to submit a proposal for review.

Motion to approve carried unanimously.

LEAGUE LIAISON REPORTS

Mr. Limongelli stated PAA has close to 500 baseball players, and 200 for softball. He stated they are starting to shut down Registration now in some Divisions although T-ball will be left open until the season starts. He stated Opening Day will be April 6 although they will start games earlier that week. He stated the Opening Day Parade will start at the Community Center and go down Edgewood Road onto the fields. He stated they will give away their volunteer award and start playing games.

Mr. Limongelli stated he understands that the Township will be replacing bases and home plates, and Ms. Tierney stated they are here already. Mr. Limongelli stated they need field mix as whatever is there will be used quickly, and the fields need to be leveled and ready for play. He stated their field maintenance day starts Saturday. Ms. Tierney stated she was planning on deliveries by the end of this week.

Mr. Brody asked the number of Magik players, and Mr. Limongelli stated at this point they have approximately thirty players, and they will probably get to forty. Mr. Limongelli stated anyone on their teams can sign up and work with the Magik program and get service hours.

Mr. Steve Beede, President of YMS stated they had twenty teams training throughout the winter on the turf with forty teams doing indoor training as well. He stated their big event this winter was their Operation Gratitude Event where all of the Travel Teams collected care packages, and they were

able to use the Community Center and they put together 500 to 600 care packages which were sent overseas to our troops. He stated they plan to continue the trend of doing projects like this at least semi-annually as a Club.

Mr. Beede stated training started yesterday, and activity at Macclesfield has picked up. He stated they are on the turf field and Fields E and G. He stated they worked with Ms. Tierney over the winter to put together a rehabilitation plan, and they are going to shut down three sections of the Park. He stated Field I has been shut down, and he noted two other sections which will be shut down as well. He stated they will be aerating, slit seeding, and overseeding to get those areas back up to standard; and ideally they will be able to use those fields in the fall, and they will then pick another section to be shut down and do that same thing there.

Mr. Krauss asked if they will be marked as closed, and Ms. Tierney stated they will be put signs on the fields. She stated a section will be roped off in between the two football fields so that no one can use that while they overseed. Ms. Tierney stated they will oversee the entire Park and put lime down on the entire Park in conjunction with the YMS efforts.

Mr. Gordon asked about the new turf; and Mr. Beede stated it is great, and they could use more of it. Mr. Gordon advised Mr. Ferguson that by having the turf they are able to train during the winter. Mr. Beede stated in the fall they would have had even more cancellations if they had not had the turf field. He stated they were one of the few Travel programs that was able to keep most of the schedule going, and they moved a lot of the in-house program onto the turf as well so that they did not have to cancel games.

Mr. Beede reported on the number of teams competing Nationally. Ms. Bunn suggested that YMS advise the Board of Supervisors of their accomplishments.

Mr. Beede stated the in-house program is reaching capacity, and they will approach 650 to 700 for the spring season. He stated that season begins March 30.

Mr. Beede stated it is the 40th Anniversary of YMS, and they are trying to plan some events around that. He stated they are planning to have a big event in November.

Ms. Bunn asked if the Township is doing slit seeding and putting lime down at Caiola as well, and Ms. Tierney stated they always do slit seeding and overseeding at all the fields, but Macclesfield has a greater need this year for the lime. Ms. Bunn

stated she feels the two new ball fields are hard, and you cannot tell where the ball is going to bounce. Ms. Tierney agreed to look into this and bring it back to the Board at the next meeting.

Mr. Limongelli stated they will be having a Memorial Day Softball Tournament with sixty teams in attendance.

RECREATION DIRECTOR REPORT

Discussion and Approval to Change Pickleball Status from League to Club

Ms. Tierney stated they will be changing pickleball status from a league to a club sport. She stated as they add additional facilities such as the Dog Park and the Community Center, she felt it was good to define the different user groups a little differently as they do not just have Leagues anymore. She stated they also have membership groups like the Seniors, Park & Rec memberships like the Pool and the Dog Park, and at the Community Center they have long-term rentals, one-time rentals, pavilion users, and a lot of different users groups that have not been defined.

Ms. Tierney stated specific to pickleball, it is more of a group gathering site; and they do not have coaches or competitions, and it is just pick-up games. Ms. Tierney stated it has been difficult for the volunteers to manage as a group having to get their own insurance, etc. Ms. Tierney stated she feels they have come up with an arrangement that seems to work for the pickleball user group and for the Department where the Township would do the registrations and put people into the Meet-up account, and the pickleball group would volunteer to help run Meet-up. The users would pay fees directly to the Township versus the pickleball user group having to manage anything other than the Meet-up site. Ms. Tierney stated the rate proposed is \$25 for residents, and that would be the minimum to cover the registration process, replacement nets, and anything they might need for the facilities, and the annual Meet-up fees.

Mr. Krauss asked if someone were to just show up through Meet-up they could not just sign up there, and they would have to be registered. Ms. Tierney stated they would not be able to use Meet-up unless they were registered, and the Township would be enter people into the Meet-up system.

Ms. Bonnie Gannon reviewed the history of pickleball in Lower Makefield. She stated currently they have four pickleball courts in the Township which can be used for pickleball or tennis. She stated they wanted to leverage the infrastructure that LMT now has so that she does not have to negotiate insurance, collect waiver forms, etc. She stated they are looking to have the Township administer the Pickleball Club, and she and other volunteers would continue to serve as an advisory group and work with Ms. Tierney on the details as they transition. She stated they are looking to have the Township take over the administrative portion. She stated they have several volunteers who are willing to host the sessions.

Mr. Gordon asked how reserving courts would work under this new system. Ms. Tierney stated Park & Recreation will reserve the facilities during Meet-up hours for those who are part of the Meet-up group. She added that there will be other hours that are just open play which is similar to how it is now. Ms. Tierney stated it is her intent to post on the pickleball courts what hours are Meet-up hours and how to sign up for Meet-up, and what hours are open play hours. This was acceptable to Ms. Gannon.

Mr. Brody asked if there are certain skill levels to qualify for Meet-up. Ms. Gannon stated there are defined skill levels, and you evaluate yourself. Mr. Krauss asked if they will set the schedule according to the skill levels. Ms. Jodie Placca stated it will be the same as it is now with some times for all play and some times for different levels.

Mr. Wysocki asked Ms. Tierney if there is enough distinction between this new group being called a “Club” and the other types of groups so that it does not create issues. He noted the “Membership” group seems very similar to “Club” with one paying User Fees and the other not paying User Fees; however, Ms. Tierney stated they will both pay User Fees. Ms. Tierney stated the Seniors are a Membership group, and a person would have to be a member of the Seniors to participate, and they would pay dues to the Seniors, and the Seniors then pay fees to the Township. Ms. Tierney stated with the Pickleball Club, people would join the Club offered through Park & Rec and it would be run by volunteers.

Mr. Krauss asked when this will take effect, and Ms. Tierney stated they would like to do this as soon as possible. It was noted that they start in April.

Mr. Brody moved, Ms. Bunn seconded and it was unanimously carried to approve the User Group and change pickleball status from League to Club.

The information provided by Ms. Tierney about the different user groups will be reviewed by the Park & Recreation Board members and considered at the next meeting.

Ms. Kristin Tyler asked if the pickleball group will now be dropping their insurance, and Ms. Tierney stated the Township would insure them because it would be a Township program. Mr. Wysocki asked if this adds any more expense to the Township; and Mr. Ferguson stated they are expanding the framework for who would be covered, and it will not result in an increase in the policy. He stated this is reviewed every year by the Delaware Valley Insurance Trust who makes the determination yearly. Ms. Bunn asked if those who join this group sign Waivers, and Ms. Tierney stated all program participants sign Waivers. Mr. Ferguson stated the Township could still potentially be liable if they were negligent with the court.

Memorial Park Expansion Project Update and Motion to Amend Project

Ms. Tierney stated they are looking at moving into the expansion of Memorial Park, and there is the opportunity to make a small amendment to the lay out which would be changing one tennis court into two pickleball courts out of the four courts that were in the Grant. Ms. Tierney stated she wanted to make sure the Park Board was in favor of this before moving forward. Mr. Gordon asked Ms. Tierney if she feels this makes sense given the usage. Mr. Wysocki stated he lives in the north end of the Township, and they do not have any tennis courts or pickleball courts, so he would be in favor of the combination of both.

Ms. Bunn stated when the Park & Recreation Board and the Board of Supervisors approved Memorial Park, it was intended to be non-Permitted. Ms. Tierney stated this would still be non-Permitted, and it will be for open play.

Mr. Ferguson stated when they had the discussions about the Grant, it was indicated the Township would not have to re-apply, and there is no fundamental difference in cost to the project.

Mr. Gordon asked if the uses mix well, and Ms. Tierney stated there will be a fence separating them.

Ms. Bunn moved to amend the Memorial Park expansion project to change one tennis court into two pickleball courts.

Mr. Brody asked if they really feel that there is a need for this since it seemed that there were only forty people in the pickleball group. Ms. Tierney stated there is a large number of people who play recreationally that are not part of that group.

There was discussion about what has to be done to use tennis courts as pickleball courts, and Ms. Tierney stated there are problems now since there are not designated pickleball courts where the group plays. She stated they are tennis courts, and they have to take portable pickleball nets out of a lock box and then put them away when they are done.

Mr. Wysocki seconded, and the Motion carried unanimously.

Ms. Tyler stated she feels they need to monitor the use of the tennis courts since the Memorial Park expansion is not happening soon, and there will therefore be one or two seasons of tennis to monitor that use. Ms. Tierney stated she can determine league usage at Schuyler but it is difficult to determine the open, recreational tennis use. Mr. Gordon stated they want to give the people in the north end of the Township the opportunity to play pickleball and tennis. Ms. Tierney stated they Permit Schuyler fully, and no one can use that for open play.

Ms. Tierney stated in the future they may want to consider putting the regulations about use at Memorial Park in writing. Mr. Krauss stated since the Township is setting the group, it is not an actual League. Ms. Bunn stated she feels they would be taking away the spirit of the open space. Ms. Tierney stated at this point, they are not planning on reserving any of the space at Memorial Park for pickleball meet-up usage.

Pool Update

Ms. Tierney stated they started construction on the pool wall yesterday, and it is looking good for opening on time. She stated PA American Water will assist with filling the pool which should take one day compared to five days for the Township to do it, and that will help the Pool open on time.

Ms. Tierney stated the Board of Supervisors approved the purchase of a truck, and she is working on putting the order in for that to replace an older truck. She stated the Board of Supervisors also approved the mower purchase.

Ms. Tierney stated in conjunction with the pool repair work being done, they are also working all of the regular maintenance including the slides.

Ms. Tierney stated they have a new Pool Manager, Jackie Condict, who worked at the Pool last year and grew up at the LMT Pool. Ms. Tierney stated Wes will be returning as Assistant Manager, and they are moving some others up to Assistant Manager positions. Ms. Tierney stated there is also the potential of hiring one more Assistant Manager. Ms. Tierney stated there is a good team in place, and she is excited for the season.

Ms. Tierney stated Mr. Ferguson discussed how they will be training the staff a little differently. Ms. Tierney stated she wants to make sure they are well trained, and that they will be good employees wherever they go in the future.

LMT Camp Update

Ms. Tierney stated they have hired a Camp Manager and an Assistant Camp Manager, and information on these new hires had been provided to the Board. Ms. Tierney stated they are currently hiring for additional positions, and they will do a hiring process that involves hiring more employees as they get more Camp registrants. She stated the intent is not to “over hire.”

Ms. Tierney stated they have thirty-six children registered for Summer Camp.

Program Update

Ms. Tierney stated they have 25 people registered for summer programs, and 115 spring registrants. She stated there are 30 program offerings. She stated the Program Guide went out and they got a lot of good feedback.

Program Financial Report

Ms. Tierney stated they have \$30,167 revenue for Camp. For spring registrations it is \$10,197, and for summer registrations it is \$2,743.

Open House Update

Ms. Tierney stated the Open House went well, and there were between 200 and 300 people in attendance. She stated they picked up a few Camp registrations out of that.

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There being no further business, Mr. Brody moved, Ms. Bunn seconded, and it was unanimously carried to adjourn the meeting at 9:10 p.m.

Respectfully Submitted,

Douglas Krauss, Secretary